

# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS January 3, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Mach to open the bids for the following projects at 9:02 a.m.:  
Awarding/Rejection of bids for the following: **1) Concrete Box Culvert, Project No. C0078221620 located between Sec.'s 22/27-T16N-R8E; 2) Bridge Project No. C007804120 located between Sec.'s 33/34-T14N-R8E; and 3) Concrete Box Culvert, Project No. C007810530 located between Sec.'s 28/29-T15N-R5E.** Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

<b>Concrete Box Culvert, Project No. C0078221620 located between Sec.'s 22/27-T16N-R8E</b>		
<u>Bidder</u>	<u>Est. Begin/Completion Date</u>	<u>Total Bid</u>
TCW Construction Lincoln, NE	Winter 2017 – Spring 2017	166,658.00
Vogtscapes Bennet, NE	March 2017 – April 2017	144,318.50
Yong Construction Valley, NE	April 1, 2017 – June 1, 2017	137,343.00
K2 Construction Lincoln, NE	Spring 2017 – Spring 2017	205,960.75
T.J. Osborn Construction Inc. Lincoln, NE	February 2017 – May 2017	186,252.50
M.E. Collins Contracting, Inc. Wahoo, NE (this bid is tied to Project No. C007810530)	January 23, 2017 – March 2017	159,721.81

<b>Bridge Project No. C007804120 located between Sec.'s 33/34-T14N-R8E</b>		
<u>Bidder</u>	<u>Est. Begin/Completion Date</u>	<u>Total Bid</u>
Midwest Underground Inc. Lincoln, NE	May 4, 2017 – August 31, 2017	682,863.45
Judds Brothers Construction Co. Lincoln, NE	May 1, 2017 – August 31, 2017	724,467.03
Simon Contractors co. North Platte, NE	January 20, 2017 – August 1, 2017	738,243.65
JJK Construction LLC Lincoln, NE	May 2017 – August 2017	572,242.35
KEA Constructors Milford, NE	February 20, 2017 – June 19, 2017	630,859.57

**Concrete Box Culvert, Project No. C007810530 located between Sec.'s 28/29-T15N-R5E**



# Saunders County Board Minutes



<u>Bidder</u>	<u>Est. Begin/Completion Date</u>	<u>Total Bid</u>
Vogtscapes Bennet, NE	April 2017 – June 2017	240,968.00
TCW Construction Lincoln, NE	Winter 2017 – Spring 2017	293,111.00
K2 Construction Lincoln, NE	Spring 2017 – Spring 2017	307,990.50
M.E. Collins Contracting, Inc. Wahoo, NE (this bid is tied to Project No. C007821620)	April 16, 2017 – June 15, 2017	271,013.92

Motion by Lutton, seconded by Breunig to table the Awarding/Rejection of bids for the following: **1**) Concrete Box Culvert, Project No. C0078221620 located between Sec.'s 22/27-T16N-R8E; **2**) Bridge Project No. C007804120 located between Sec.'s 33/34-T14N-R8E; and **3**) Concrete Box Culvert, Project No. C007810530 located between Sec.'s 28/29-T15N-R5E and to place this matter on the January 10, 2017 agenda. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the November 2016.

Motion by Breunig, seconded by Mach to convene in Closed Session at 9:23 a.m., for matters concerning the Ronald Loseke Tort Claim (84-14010), with the County Attorney and the Correctional Administrator present. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to adjourn from Closed Session at 9:37 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to convene as an Equalization Board at 9:38 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS January 3, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

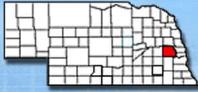
Chairperson Sukstorf called the meeting to order at 9:38 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to approve the minutes of the December 13<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Karloff, seconded by Lutton to approve Tax Corrections #5481 thru #5492, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:39 a.m.



# Saunders County Board Minutes



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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Mach to open the Public Hearing for the consideration of Application #SD99 by Olsson Associates on behalf of Sandy Pointe Lake Development, LLC for Final Plat of Sandy Pointe Lake, 4<sup>th</sup> addition, Sec. 24&25-13-9 (Clear Creek Township). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:40 a.m. and to adopt **Resolution #2-2017** approving the application for Final Subdivision #SD99 to be known as Sandy Pointe 4<sup>th</sup> Addition. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Breunig was excused at 10:53 a.m.

Motion by Lutton, seconded by Mach to table the agenda item Application #8201 by Todd Rannals for dike repair on Platte River, Sec. 36-15-9 (Union Township), Sec. 1-14-9 (Marble Township); subject to the applicant removing (2) 100' strips existing dike to TD2 middle line on survey; that a "No Rise Certificate" be submitted to the Saunders County Zoning office and the Nebraska Department of Natural Resources. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to adopt **Resolution #1-2017** authorizing the County Treasurer be authorized to invest such monies in the year 2017 in the best interest of the various taxing districts of Saunders County and for the County, in all banks that have been designated as depositories. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the December 20<sup>th</sup> Board meeting and to approve the addition of Pledged Securities as presented by the County Treasurer at the FirstBank of Nebraska Wahoo and Farmers and Merchants Bank of Ashland. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Rastovski and Mach. Voting no were none.

## Committee Reports:

Board Member Hanson reported on the SENDD meeting that he attended.

## Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:20 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS January 10, 2017

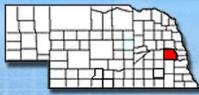
Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The first order of business for the Board of Supervisors was to Re-organize by selecting a Chairperson for 2017.

Chairperson Karloff appointed Patti Lindgren, County Clerk as Pro Tempore Chair to proceed over the process of the Chairperson selection for 2017.



# Saunders County Board Minutes



Pro Tempore Chair Lindgren called for nomination for the Chairperson for the Year 2017.

Breunig nominated Doris Karloff - said nomination was seconded by Rastovski.

Motion by Breunig, seconded by Rastovski to cease nominations and to unanimously elect Doris Karloff as Chairperson of the Board of Supervisors for the year 2017. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Karloff abstained. Motion carried.

Chairperson Karloff was seated.

The Chair called for nominations for Vice Chairperson for 2017.

Sukstorf nominated Lutton - said nomination was seconded by Mach.

Motion by Sukstorf, seconded by Mach to cease nominations and unanimously elected Dave Lutton as Vice Chair for 2017. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Lutton abstained. Motion carried.

The Chair called for nominations for Temp Chairperson for 2016.

Lutton nominated Breunig - said nomination was seconded by Hanson.

Motion by Lutton, seconded by Hanson to cease nominations and unanimously elect Craig Breunig as the Pro Tempore Chair for 2017 for the Board of Supervisors in the event that both the Chair and Vice Chair would not be available. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Rastovski. Voting no were none. Breunig abstained. Motion carried.

Motion by Lutton, seconded by Rastovski to award the following bids to the following bidders: **1)** Concrete Box Culvert, Project No. C0078221620 located between Sec.'s 22/27-T16N-R8E be awarded to Vogtscapes, Bennet, NE for the low bid of \$240,968.60 and **2)** Concrete Box Culvert, Project No. C007810530 located between Sec.'s 28/29-T15N-R5E be awarded to Yong Construction, Valley, NE for the low bid of \$137,343.00. All other bids for these (2) projects are hereby rejected. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to table the Bridge Project No. C007804120 located between Sec.'s 33/34-T14N-R8E, until further information is available. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to set a Public Hearing date/time of February 7, 2017 at 9:00 a.m., for the County's One & Six Year Road Plan. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The Public Works Director discussed the States Bridge Buy Back Program and how the funding is being distributed and the possibility of future funding.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for December 2016 was 88; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 200 and Web based visits were 130; Corrections participated in 63 transports.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:20 a.m. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS January 10, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The first order of business for the Board of Equalization was to Re-organize by selecting a Chairperson for 2017.

The Chair called for nomination for the Chairperson for the Year 2017.

Motion by Lutton, seconded by Hanson to unanimously elect Scott Sukstorf as Chairperson of the Board of Equalization for the year 2017. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Sukstorf abstained. Motion carried.

Chairperson Sukstorf was seated.

The Chair called for nominations for Vice Chairperson for 2017.

Motion by Lutton, seconded by Mach to unanimously elected Leroy Hanson as Vice Chairperson of the Board of Equalization for the year 2017. Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Hanson abstained. Motion carried.

The Chair called for nominations for Temp Chairperson for 2017.

Motion by Lutton, seconded by Breunig to unanimously elect Larry Mach as the Pro Tempore Chairperson for the Board of Equalization for the year 2017 in the event that both the Chair and Vice Chair would not be available. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Mach abstained. Motion carried.

Motion by Karloff, seconded by Hanson to authorize the mailing of Change Value Notices as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve Tax Corrections #5493 thru #5498, as presented by the County Assessor. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the January 3<sup>rd</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:25 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Mach to convene in Closed Session at 9:26 a.m., for negotiation and litigation matters (84-1410), with the County Attorney and the Board's Administrative Assistant present. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to adjourn from Closed Session at 9:48 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Breunig, seconded by Mach to approve the following Resolutions: **3-2017** Designate the County Clerk to set agenda and notify the Board of Supervisors; **4-2017** that Steve Mika is hereby appointed to the position of Public Works Director; **5-2017** that George Borreson is hereby appointed to the position of Planning & Zoning Adm.; **6-2017** that Herbert Barnes is hereby appointment to the position of Veterans Service Officer; **7-2017** that Ed Sladky is hereby appointment to the position of the Noxious Weed Control Supervisor; **8-2017** that Terry Miller is hereby appointed to the position of Emergency Management Director; **9-2017** Declaration of Depository Banks for funds of the County; and **10-2017** Declaration of Depository Bank for the Judge and Clerk of District Court. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton make the following appointments of Board Representatives to the various Committees for 2017:

1. Region V (Wahoo) Advisory Board – Larry Mach and Craig Breunig as alternate
2. Region V Human Services Governing Board – Doris Karloff and Ed Rastovski as alternate
3. Northeast Juvenile Detention Services Board – Leroy Hanson and Doris Karloff as alternate
4. Southeast Nebraska Development District Committee – Leroy Hanson and Dave Lutton as alternate
5. Highway 77 – Craig Breunig and Steve Mika
6. Three Rivers Public Health Services Board – Scott Sukstorf and Doris Karloff as alternate
7. Safety Committee – Larry Mach, Leroy Hanson and Doris Karloff
8. 911 Communications/Emergency Management Committee – Craig Breunig, Leroy Hanson and Doris Karloff
9. Union Negotiating Committee – Dave Lutton, Doris Karloff and Ed Rastovski
10. Finance Chairperson Dave Lutton and Vice Finance Chairperson Craig Breunig
11. Saunders Medical Center Liaison and Affiliation Committee – Leroy Hanson, Craig Breunig and Ed Rastovski
12. Saunders County Economic Development Corporation – Craig Breunig and Ed Rastovski as alternate
13. Lancaster/Saunders County Community Action Board – Kal Lausterer
14. Greater Wahoo Development – Ed Rastovski and Craig Breunig as alternate
15. Lake Wanahoo Lake Level Advisory Panel – Craig Breunig with Larry Mach and Doris Karloff as alternates

Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize the County Clerk to handle the matter with regards payment to American Family Life Assurance Company for employee payroll deducted premiums for the month of December by means necessary, which possible could include a Cash Advance. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Board Member Breunig reported on the first week of the Nebraska Legislature Session, discussed various legislative bills that have been filed, the budget issues the State is facing and a few other items that have happened.

The Board Administrative Assistant updated the Board on building repairs, internet issues at the Law Enforcement and Judicial Center and the updating of the heating/air conditioning system for the Courthouse.

Motion by Rastovski, seconded by Hanson to approve the minutes of the January 3<sup>rd</sup> Board meeting and the addition of Pledged Securities at FirstBank of Nebraska, Wahoo; First State Bank of Yutan, Yutan and the Bank of Prague, Prague. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## Committee Reports:

Board Member Rastovski reported on the Greater Wahoo Development meeting that he attended.

Open discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:08 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS January 17, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Hanson, Lutton and Karloff present. Mach and Sukstorf were excused.



# Saunders County Board Minutes



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Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Hanson to Authorize Chair to sign the Annual Noxious Weed Report to the Nebraska Department of Agriculture, Animal and Plant Health Protection. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the weather related activities/issues (due to the winter ice storm) of the Road Crews this weekend and the locations and other projects in different areas of the County; discussed the need to have a shed at Prague and another one at Wahoo for storing weather related surfacing materials for treating roads in the winter; discussed bridge project that was tabled last week; and discussed the map that was being passed around by the Board showing road types and location of bridges.

Motion by Lutton, seconded by Hanson to appoint Heather Byers, Weston and Kristan Barta, Yutan to the Saunders County Extension Board for a (3) year term. Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the County Treasurer to make a Journal Entry Correction transferring \$1,461.50 from the 100 General Fund deposited by the Register of Deeds in revenue line 394-01; that should have been deposited in the 1150 Register of Deeds Preservation & Modernization Fund revenue line 394-01. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve Application #8315 by Kevin Bargen, on behalf of Ronald Brazda, to install wind powered generator and tower, 35-15-6, Mariposa Township – as recommended by the Planning Commission. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried.

The Planning & Zoning Administrator went over the following Annual Reviews were and stated that the Planning Commission approved all Annual Reviews: 1) MP#1718 Dolezal Sand and Gravel – Gravel pumping operation; #2) MP#2704 Larry Dolezal – Gravel Dredging; and #3 MP#6990 Larry Dolezal – Sand and gravel at Wolf Lakes

Motion by Breunig, seconded by Hanson to approve the application for Special Designated Liquor License by Harry Watson, Grata LLC dba Grata Bar & Lounge, Lincoln – for the Ducks Unlimited Charity Fund Raiser on February 18, 2017 from 12:00 p.m. to 1:00 a.m., at the Camp Ashland Training Site, Building #50, Ashland. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the County's Payroll for the January 20<sup>th</sup> Pay Period; the County Treasurer is hereby authorized to issue a check to the Saunders County Impress Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig updated the Board of the activities at the Legislature; stated that the number of bills being introduced was lower than in years past, January 8<sup>th</sup> is the last day to place a bill on file.

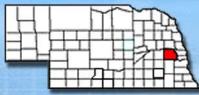
Motion by Rastovski, seconded by Hanson to approve the minutes of the January 10<sup>th</sup> Board meeting. Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Committee Reports – None.

Open discussion from the Public – the County Attorney updated the Board on a couple court cases.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:34 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS January 24, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to acknowledge the receipt of the resignation letters of Chad Palensky and Charles Tvrdy from the Rock Creek Township Board; and for the Board to proceed with filling vacancies for (2) Board. The County Clerk is hereby directed to notify County Treasurer and FirstBank of Nebraska, Wahoo to hold all funds and send all statements to the County Clerk for said Township. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried

Motion by Rastovski, seconded by Mach to reject all bids received for Bridge Project No. C007804120 located between Sec.'s 33/34-T14N-R8E and to direct the Public Works Director to look into other bridge signs for this location. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on bridge projects; reported that the Road Department received grant funding from NIRMA and what the funding was used for; and discussed the proposed 15<sup>th</sup> Street (Wahoo) road project paving the portion of road that connects to the Highway 77 Bypass.

Motion by Sukstorf, seconded by Hanson to approve the application by Richard Hilske for Aspire Cellars LLC, 1005 Prairie Agate Drive, Ashland; to adding a deck area approximately 36'x14' and a tasting room addition of approximately 18'x30' to their Liquor License #YK-093897. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:14 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS January 24, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:14 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to approve the Request for Tax Refund by Stephen Hollst, Mead for the property described as W½ NW & NW SW 27-15-8 (120 ac) – for the Taxing Years of 2014, 2015 and 2016 as presented by the County Assessor. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried



# Saunders County Board Minutes



Motion by Karloff, seconded by Rastovski to authorize the mailing a Change of Value Notice for Parcel #001808628, as presented by the County Assessor. Voting yes Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Mach, seconded by Karloff to approve Tax Corrections #5499 and #5500, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the January 10<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:17 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Sukstorf to approve the County Payroll for the February 3<sup>rd</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Impress Account for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the Vendor Claims for the month of January; the County Treasurer is hereby authorized to issue a check to the Saunders County Impress Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Legislative Matters – Board Member Breunig briefly updated the Board on the Legislative activities from last week.

Motion by Lutton, seconded by Mach to approve the minutes of the January 17<sup>th</sup> Board meeting and to approve the addition of Pledged Securities for FirstBank of Nebraska Wahoo. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee reports:

Board Member Hanson reported on the SENDD and Northeast Juvenile Detention meetings that he attended.

Board Member Rastovski reported on the 2015-2016 Exit Auditor report meeting that he and Board Member Karloff attended; he also reported on Saunders County Economic meeting that he attended.

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

February 7, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open the Public Hearing for the County's One & Six Year Road Plan. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Public Hearing for the One & Six Year Road Plan will remain open until the February 14, 2017 Board meeting.

Motion by Hanson, seconded by Mach to adopt Resolution #11-2017 instructing the Saunders County Public Transportation to apply for funds available under Section 5311 of the Federal Transit Act (FTA) and the Nebraska Public Transportation Act for the Fiscal Year 2017-2018 Budget. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director discussed several other road/bridge projects around the county; discussion was held as to who maintains/responsibility of different roads around the City of Wahoo; discussion of possible new equipment was also held.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 9:28 a.m. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

February 7, 2017

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski, Mach and Hanson were present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to approve the request for Tax Refund by Clarence and Ruth Sukstorf for property described as Bal S½ SW 22-16-7 (76.99 ac); as recommended by the County Assessor. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Karloff to authorize the mailing of (3) Change of Value Notices as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve Tax Corrections #5501 thru #5505; as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion

Minutes by Rastovski, seconded by Karloff to approve the minutes of the January 24<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 9:30 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Rastovski, seconded by Mach to authorize the Chair to sign the 2015-2016 Audit Representation Letter to the Nebraska Auditor of Public Accounts. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Legislative Matters – Board Member Breunig reported that Legislative Rules are still being discussed and that the State's budget issues are at the top of the Legislator's agenda at present; the budget issues could possibly have a ripple affect down to other political subdivisions.

The Board Administrative Assistant discussed finishing the Courthouse lighting updates on the 1<sup>st</sup> floor – the Board also suggested that switches be changed out in certain rooms so that they would automatically go on/off as a person enters/leaves the room (such as the bathrooms), this would help this issue of lights being left on when the room is not in use.

Motion by Hanson, seconded by Breunig to approve the minutes of the January 24<sup>th</sup> Board meeting. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Board Member Rastovski reported on the Greater Wahoo Area meeting that he attended.

Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS February 14, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Mach to close the Public Hearing on the County's One & Six Year Road Plan 2017 and to table the consideration of adoption of said Road Plan and place on the February 21<sup>st</sup> meeting agenda. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director discussed the possibility of establishing a wet land bank to meet wet land requirements for certain projects; discussed the Wahoo Creek Water Shed project and update the Board on current project costs.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for January was 90; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 154 and Web based visits were



# Saunders County Board Minutes



178; Corrections participated in 64 transports. Miscellaneous information – effective February 15<sup>th</sup> at 0800 hours the Dodge County Sheriff is set to take over the Dodge County Booking facility; two of the Saunders County employees that were still working in Dodge County have been hired by Dodge County. Saunders County Corrections was found to not be in compliance with Jail Standards at the January Jail Standards Board meeting, this was due to the Nebraska State Fire Marshall regarding Flame Resistant/Fire Retardant trash cans – Sheriff Stukenholtz and the Correctional Administrator challenged the safety of said trash cans – on February 8, 2017 they met with the State Fire Marshal and Assistant State Fire Marshal, they were successful in lobbying their concerns and have been placed in compliance while the State Fire Marshal review the Code on the trash receptacles that are currently required in correctional facilities.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the December 2016. Discussion was also held with regards to the Ashland Clinic, as well as physicians who have left both the Saunders Medical Center and Ashland Clinic and the status of new physicians being hired.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:28 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS February 14, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to authorize the mailing of a Change of Value Notice, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to approve Tax Correction # 5506, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the February 7<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf, Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:30 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded by Hanson to set a Public Hearing date/time of March 7, 2017 at 9:30 a.m., for the consideration of Application #SD100 by Lezlie Thomas, for final plat of Lake Allure, 2<sup>nd</sup> Addition, Lot 146 and Outlot "D", Clear Creek Township 12&13-13-9. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve Application #8338 by Schwisow Construction, for a boat storage facility at Big Sandy Lake, Clear Creek Township 12-13-9, per the Planning Commission recommendation. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Planning & Zoning Administrator discussed the following Annual Reviews: 1) MP#512 NEBCO, Inc. – Gravel pumping operation and 2) MP#7548 Western Sand and Gravel – Extraction operation



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Breunig to remove MP#6280 – William McClure - Gun shop and shooting range, from the Annual Review process; Mr. McClure will still be required to submit insurance and licensing documents annually. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the application for Special Designated Liquor License by Bishop Neumann Central High School, Wahoo – for a Fund Raiser on March 17, 2017 from 1:00 p.m. to 1:00 a.m. and March 18, 2017 from 1:00 p.m. to 1:00 a.m., Saunders County Fairgrounds, 635 E 1<sup>st</sup> Street, Building #3, Wahoo. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the County's Payroll for the February 17<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Legislative Matters - Board Member Breunig reported on Legislative activities/action from last week.

The Board Administrative Assistant reported that all the "Exit Signs" in the Courthouse have been replaced/updated; and discussed the scheduled of replacing/updating of the light fixtures and switches in the Courthouse.

Motion by Breunig, seconded by Mach to approve the minutes of the February 7<sup>th</sup> Board meeting and to approve the withdrawal of Pledged Securities from the FirstBank of Nebraska Wahoo. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS February 21, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff present. Mach was excused.

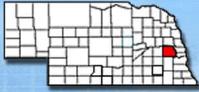
Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Hanson to adopt **Resolution #12-2017** that the County's One & Six Year Road Plan is hereby approved and accepted as presented. Voting yes were Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the advertising for bids for the County Road L Paving Project (1-year plan #C78-732) – from Expressway into Wahoo. Said bids to be opened and considered at 9:00 a.m., March 14, 2017. Voting yes were Rastovski, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to authorize the advertising for sealed Requests for Qualifications (RFQ's) Proposal for a Performance Contract from Energy Services Companies (EXCO's); for updating/replacing of the current



# Saunders County Board Minutes



Cooling/Heating System of the Courthouse. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:50 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS February 21, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski and Sukstorf were present. Mach was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:50 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to approve the Application for Exemption from Motor Vehicle Taxes by Mid-America Council, Boy Scouts of America, Cedar Bluffs – for (6) trailers and (2) vehicles. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the February 14<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:51 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Sukstorf to accept and place on file in the County Clerk's office, the County's Fiscal Year 2015-2016 Audit report as prepared and presented by the Nebraska State Auditor's office. Voting yes were Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims for the month of February; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried. Legislative Matters – Board Member Breunig reported that the Legislature has not gotten much done, so the proposed change to the permanent rules will be addressed at the end of March.

Motion by Sukstorf, seconded by Hanson to approve the minutes of the February 14<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

### Committee Reports:

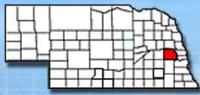
Board Member Hanson reported on the Saunders Medical Center meeting he attended.

Board Member Sukstorf reported on the Three Rivers District Health Department meeting he attended.

### Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:03 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS February 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to authorize the Chair to sign documents for Federal and State funding for the Saunders County Transportation for the 2017-2018 Fiscal Year Budget. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to adopt **Resolution #14-2017** Profession Services Agreement for Environmental Services Supplemental Agreement #1, NDOR Project Number BRO-7078(31); NDOR Control Number 13175; NDOR Project Name "Prague South". Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director discussed the contract with GIS; possibly letting for paving projects; and the Federal Road/Bridge Buy Back program.

Motion by Breunig, seconded by Mach to table the agenda item regarding Alan Kohll, Race Director for Omaha Triathlon 2017, requesting the approval to allow a portion of the bike route to be allowed in Saunders County. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Chairperson Karloff presented a "Certificated of Achievement" to Terry Miller, Saunders County Emergency Management Director for completing the Advanced Professional Series in Emergency Management by the Federal Emergency Management Agency.

Motion by Breunig, seconded by Mach to approve the application for Special Designated Liquor License by Wahoo Chamber of Commerce, Wahoo – for a fund raiser to be held on March 24, 2017 from 5:00 p.m. to 11:00 p.m., at the Saunders County Fairgrounds, 635 E 1st, 4-H Building, Wahoo. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the County's Payroll for the Mach 3<sup>rd</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve the minutes of the February 21<sup>st</sup> Board meeting and to accept the Fee Reports from the various County Officials for the months of December 2016 and January 2017. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion carried.

### Legislative Matters:

Board Member Breunig updated the Board on Legislative proceedings and activities being held on Wednesday in celebration of Nebraska 150<sup>th</sup> Statehood Celebration.

Motion by Mach, seconded by Rastovski to convene as an Equalization Board at 9:33 a.m. Voting yes were Breunig, Rastovski, Mach, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS February 28, 2017



# Saunders County Board Minutes



Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski, Mach and Hanson were present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 9:33 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Breunig to authorize the mailing of a Change of Value Notice, as presented by the County Assessor. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to approve Tax Correction #5507; as presented by the County Assessor. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the February 21<sup>st</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 9:35 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The Board Administrative Assistant discussed the Old Jail building, issue that with re-plating of re-plats; and cleaning out/disposing of items in the Old Jail building.

## Committee Reports:

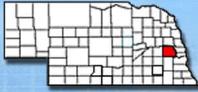
Board Member Hanson reported on the County's Safety Committee meeting that he attended.

Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting that he attended.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

March 7, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations – the Crews were also busy picking up debris from the strong winds; updated the Board on projects in different areas of the County.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the January 2017.

Motion by Breunig, seconded by Hanson to approve the minutes of the February 28<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Motion by Breunig, seconded by Mach to open the Public Hearing at 9:30 a.m., regarding the Application #SD100 by Lezlie Thomas, for final plat of Lake Allure, 2<sup>nd</sup> Addition, Lot 146 and Outlot "D", Clear Creek Township 12&13-13-9. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to closed the Public Hearing at 9:32 a.m. and approve Application #SD100 by Lezlie Thomas, for final plat of Lake Allure, 2<sup>nd</sup> Addition, Lot 146 and Outlot "D", Clear Creek Township 12&13-13-9; as per the Planning Commission's recommendations. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to approve application for Conditional Permit #8320 by Sealand Marine, to construct a storage building to house boats, campers, trailers, etc., Sec. 12&13-13-9 (Clear Creek Township); per the Planning Commission's recommendations. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

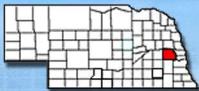
Chairperson Karloff declared the meeting adjourned at 9:38 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS

March 14, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.



# Saunders County Board Minutes



Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Mach to open the bids for the County Road L Paving Project (1-year plan #C78-732) – from Expressway into Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Bidder	Bid Amount	Start/Completion
Constructors, Inc., Lincoln, NE	\$402,134.75	6.17.17 – 8.1.17
M.E. Collins Contracting Co., Inc. Wahoo, NE	\$306,975.84	3.27.17 – 5.19.17
TCW Construction, Inc. Lincoln, NE	\$298,904.75	6.15.17 – 8.1.17

Motion by Hanson, seconded by Breunig to authorize the Public Works Director to advertise to bids for the following paving projects: 1) Project NO. C-78(697) Ceresco West Overlay; 2) Project NO. C-78(698) County Road W (West) Overlay; 3) Project NO. C-78(698) County Road W (East) Overlay; and 4) Project NO. C-78(708) Malmo North Overlay. Bids received for these (4) projects will be opened and considered at 9:00 a.m., March 28, 2017. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for February was 101; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 197; Corrections participated in 60 transports; Miscellaneous items for discussion covered the following: the 2017 Jail Standards Spring Conference is April 4-6 in Kearney.

Motion by Sukstorf, seconded by Rastovski to authorize Wellness Partners, LLC, McCook, Nebraska to conduct an onsite Wellness Fair for County Employees and their spouse. The County Clerk is authorize to work with Wellness Partners to assist in scheduling the Wellness Fair and to notify all employees. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to convene as an Equalization Board at 9:24 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS March 14, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to deny the request by Richard F. Zimola Jr., Wahoo, for a Tax Refund on properties described as the Bal SW 6-14-7 (85.80 acres) and S Tr SW 6-14-7 (50 ac). Denial was made due to the survey of the properties was done after January 1, 2016 and per the County Assessor's recommendation. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to approve the request by Gary & Margaret Burkholder, Yutan, for a Tax Refund on the property described as – Lot 44-45 Medlex Subdivision Phase II 26-15-9, for taxing years 2014 and



# Saunders County Board Minutes



2015, as per the County Assessor's recommendation. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the February 28<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:29 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Breunig to approve Application #8308 by Ailene and Daniel Wageman, to hold wedding receptions and serve alcohol on property, Sec. 36-14-6 (Chapman Township), with the condition that there is parking of 30% of anticipated full capacity (200 attendees; 70 cars), and liability insurance be provided yearly to the Zoning Office in a to-be-determined amount. As recommended by the Planning Commission. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to Application #8346 by Kevin Wolfe to split off a 6 acreage sites, Sec. 32-13-6 (Rock Creek Township). As recommended by the Planning Commission. Voting yes were Sukstorf and Hanson. Voting no were Rastovski, Mach, Lutton, Karloff and Breunig. Motion not carried.

Motion by Lutton, seconded by Rastovski to deny Application #8346 by Kevin Wolfe to split off a 6 acreage sites, Sec. 32-13-6 (Rock Creek Township), as filed – but allow (1) acreage site split that's a minimum of 3 acres. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Zoning Administrator discussed the following Annual Reviews and the action taken by the Planning Commission:

- MP#7354 Virgin Island Campground
- MP#2647 Trade Well Pallet Supply sawmill

Motion by Marc, seconded by Hanson to table agenda item regarding Bids for the County Road L Paving Project (1-year plan #C78-732) – from Expressway into Wahoo and to place back on the March 21<sup>st</sup> meeting agenda. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the County's Payroll for the March 17<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Legislative Matters – Board Member Breunig stated that the Legislature will begin their 2<sup>nd</sup> half of this Session this week.

Board Member Lutton was excused at 10:25 a.m.

Motion by Rastovski, seconded by Breunig to approve the minutes of the March 7<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Committee Reports:

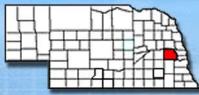
Board Member Rastovski reported on the IT Committee meeting that was held this morning.

Board Member Hanson reported on the Emergency Management training for Tornado Disaster Preparedness

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:28 a.m.



# Saunders County Board Minutes



March 21, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Lutton to convene in Closed Session at 9:01 a.m., for litigation matters (84-1410), with the Public Works Director and Deputy County Attorney present. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to adjourn from Closed Session at 9:15 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to award the bid for the County Road L Paving Project (1-year plan #C78-732) from Expressway into Wahoo, to M.E. Collins Contracting Co., Inc., Wahoo for the amount of \$306,975.84, with a start/completion date of 3.27.17 – 5.19.17. All other bids are hereby rejected. Voting yes were Marc, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Public Works Directed asked that the agenda item “Let for bids for Project NO. C-78(697) Ceresco West Guardrail Repairs” be removed from the agenda at this time till further notice.

Motion by Hanson, seconded by Mach to authorize the Chair to sign the Saunders County National Functional Classification Map, as presented by the Nebraska Department of Roads. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to authorize the Chair to sign the Agreement between Mimran Event Management, Inc. and Saunders County pertaining to “Omaha Triathlon” and to adopt **Resolution 15-2017** Designating the Omaha Triathlon as a Special Event pursuant to Nebraska Revised Statute 39-1359. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to open the sealed Requests for Qualifications (RFQ's) Proposals for a Performance Contract from Energy Services Companies (ESCO's), at 9:24 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The following (2) companies submitted sealed Requests for Qualifications (RFQ's) Proposals for a Performance Contract from Energy Services Companies (ESCO's)

1. Ameresco Inc., Grand Island, NE
2. Trane, Ralston, NE

The information submitted by these (2) companies will be reviewed, with discussion/possible action to be taken at a later date.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 9:29 a.m. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

March 21, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:29 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Lutton to approve the minutes of the March 14<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton seconded by Karloff to approve the request for a Tax Refund by James Sanders, Ashland for property described as Lot 3 Blk 26 Miller & Clark addition to Ashland; for taxing years 2014, 2015 and 2016 as recommended by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to authorize the mailing of (2) Change of Value Notices, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve Tax Corrections #5508 thru #5512, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:34 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to approve the Vendor Claims against the County for the month of March; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

A brief discussion was held with regard to the following **Carried over agenda items:** Personnel Matters: 1) Formal implementation of Time Clock System; 2) Policy regarding use of Time Clock System; 3) Submittal of accrued vacation, sick leave and comp time; and 4) Payout of accrued vacation that exceeds accumulated maximum amount due to contract change.

These will be carried over to the March 28<sup>th</sup> Board meeting agenda.

Motion by Breunig, seconded by Rastovski to approve the minutes of the March 14<sup>th</sup> Board meeting and the addition of Pledged Securities at the Bank of Prague. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Board Member Karloff reported on the SENND meeting that she attended.

Board Member Rastovski touched on the steps that will be taken in reference to the Requests for Qualifications (RFQ's) Proposals for a Performance Contract from Energy Services Companies (ESCO's)

## Open discussion from the Public:

Gerald and Deb Kingsley, 1970 County Road C, Ceresco discussed culvert/road repair issues that they have been having for quite some time and their concerns that these repair issues had not been addressed by the County.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:19 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS March 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 8:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

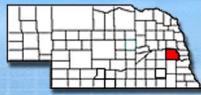
Motion by Breunig, seconded by Sukstorf to convene in Closed Session at 8:08 a.m., to receive advice from legal counsel on Fair Labor Standards Act issues and for the protection of the public interest (84-1410); with the following individuals present: Pam Bourne counsel to NIRMA members, County Surveyor, County Treasurer, County Assessor, Public Defender, County Attorney, Correctional Administrator, Public Works Director, County Sheriff, County Boards Budget Assistant, County Boards Administrative Assistant and County Clerk. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to adjourn from Closed Session at 9:07 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to open bids at 9:10 a.m., for the following paving projects: 1) Project NO. C-78(697) Ceresco West Overlay; 2) Project NO. C-78(698) County Road W (West) Overlay; 3) Project NO. C-78(698) County Road W (East) Overlay; and 4) Project NO. C-78(708) Malmo North Overlay. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The following bids were received:

Bidder	Project	Est. Start Date	Est. Completion Date	Project Bid	Total Bid
Cather & Sons Construction Lincoln, NE	Ceresco West	6.1.17	7.20.17	1,590,419.33	2,150,328.08
	Co Road West	8.1.17	9.15.17	84,206.06	
	Co Road East	9.1.17	10.1.17	284,123.93	
	Malmo North	10.1.17	11.1.17	191,578.76	
Constructors Inc. Lincoln, NE	Ceresco West	7.5.17	8.30.17	1,242,635.19	1,634,605.66
	Co Road West	9.1.17	9.21.17	52,622.14	
	Co Road East	9.1.17	9.21.17	199,786.65	
	Malmo North	10.10.17	10.30.17	139,561.68	
Oldcastle Materials Midwest Co. c/b/a Omni Engineering Omaha, NE	Ceresco West	7.5.17	11.1.17	1,594,937.25	2,110,163.69
	Co Road West	7.5.17	11.1.17	76,352.45	
	Co Road East	7.5.17	11.1.17	252,203.60	
	Malmo North	7.5.17	11.1.17	186,670.39	
Pavers					1,689,595.36



# Saunders County Board Minutes



Waverly, NE	Ceresco West	9.11.17	10.20.17	1,285,777.50
	Co Road West	8.14.17	9.1.17	54,450.30
	Co Road East	8.14.17	9.1.17	205,763.60
	Malmo North	9.1.17	9.15.17	143,603.96
Western Engineering Co., Inc.				2,413,899.55
Harlan, IA	Ceresco West	8.7.17	9.25.17	1,780,659.15
	Co Road West	10.10.17	10.31.17	77,042.45
	Co Road East	9.30.17	10.31.17	329,840.90
	Malmo North	9.25.17	10.13.17	226,357.05

Motion by Breunig, seconded by Hanson to adopt **Resolution #16-2017** authorizing the County Transportation to apply for Federal Funds for the purchase of a new transportation vehicle. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Public Works Director updated the Board on the County Road L Paving Project from Expressway into Wahoo.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:21 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS March 28, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:21 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Mach to authorize the County Assessor to mail the (3) Change of Value Notices, that were presented. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve Tax Corrections #5513 thru #5515, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the March 21<sup>st</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

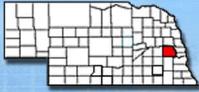
The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:23 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded by Breunig to approve the application for Special Designated Liquor License by Rise's Drive-in Liquor, Inc., Fremont – for a Reception on June 10, 2017 from 1:00 p.m. to 1:00 a.m., at the Poehling Community Building, Woodcliff, Fremont. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the March 31<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Legislative Matters – Board Member Breunig updated the Board on where the Legislature was at on their schedule for this legislative session; he also discussed process of amending numerous bills into a single measure is often referred to as “Christmas tree”.

The Board Administrative Assistant briefly touched on accrued vacation, sick leave and comp time; he also said that the updating of lighting on the 1<sup>st</sup> floor of the Courthouse was scheduled to be done the Arbor Day holiday/weekend, the 1<sup>st</sup> floor houses state offices and those office will be closed due the holiday.

The Public Works Director returned back to the meeting and asked that the consideration of awarding/rejecting of bids received for the (4) paving projects be tabled until the April 4<sup>th</sup> meeting so that was more time to review the bids. The Board agreed and directed the County Clerk to place this matter on the April 4<sup>th</sup> meeting agenda as a carried over agenda item.

Motion by Breunig, seconded by Sukstorf to approve the minutes of the March 21<sup>st</sup> Board meeting and to accept the Fee/Activity Reports from the various County Officials for the month of February. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## Committee Reports:

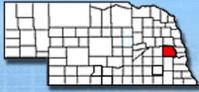
Board Member Hanson reported on the Northeast Juvenile Detention meeting that he attended.

Board Members Rastovski, Karloff and Mach reported on the Southeast District County Officials meeting that they attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

April 4, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Mach to award the following paving projects: 1) Project NO. C-78(697) Ceresco West Overlay; 2) Project NO. C-78(698) County Road W (West) Overlay; 3) Project NO. C-78(698) County Road W (East) Overlay; and 4) Project NO. C-78(708) Malmo North Overlay – to Constructors Inc., Lincoln, NE as the low bid of 1,634,605.66. All other bids are hereby rejected. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported that the County Road L paving project (City of Wahoo to Hwy 77 Expressway) has started; and also updated the Board on the progress of the Box Culvert Projects.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the February 2017.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign documents for the following: 1) Nebraska Crime Commission Saunders County Enhancement Grant #17-EB-0614 allocation of funding for School Based Behavioral Health Program doe 2017-2018; and 2) Nebraska Crime Commission 2017-2018 Saunders County Juvenile Justice County Aid Grant #17-CB-0530 revised budget. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the March 28<sup>th</sup> Board meeting and to the withdrawal of pledged securities – Commercial State Bank. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:21 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

April 4, 2017

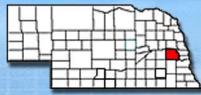
Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:21 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Hanson to approve Tax Correction #5516, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Hanson to approve the minutes of the March 28<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:23 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Mach to accept the County Treasurer report of Public Tax Sale that was conducted on March 6, 2017. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the following Application(s) for Special Designated Liquor License(s):

1. Meier's Wine, Inc. dba Meier's Cork 'n Bottle, Lincoln, for a reception to be held April 22, 2017 from 5:00 p.m. to 12:00 midnight, at Camp Ashland Event Building 220, County Road A, Ashland
2. Whis End Zone Lounge, Fremont – for a Reception on May 6, 2017 from 4:00 p.m. to 12:00 a.m., at the Poehling Community Building, Woodcliff, Fremont
3. Omaha Nitro Futbol Club, Omaha – for a live band/rodeo on April 23, 2017 from 1:00 p.m. to 8:00 p.m., at the property of Richardo & Veronica Chairez, 940 County Road 3, Ashland

Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig updated the Board on where the Legislature is at in their 90 day session: LB68 was debated yesterday (April 4) this is a priority bill of Senator Hilgers that is currently on General File it would prohibit certain regulations of firearms, ammunition and firearm accessors by counties, cities and villages. The Legislature will soon be addressing the State's budget for the next two years.

Motion Lutton, seconded by Rastovski to authorize the signing of an agreement with Mead Covenant Church for the Mead Covenant Church Spring Spin 2017 Bike Event, that said Event is solely sponsored by Mead Covenant Church and shall be solely responsible for the Event and any and all matters associated with the Event. This action is subject to the agreement being reviewed and approved to form by the County Attorney and well as the County's liability insurance carrier (NIRMA) being notified of said event. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to convene in Closed Session at 9:34 a.m., for Personnel/Union Contract matters (84-1410), with the following being present: County Attorney, County Surveyor, Public Works Director, County Sheriff, Register of Deeds, Correctional Administrator, County Assessor, County Treasurer, Clerk of District Court, Board's Administrative Assistant and County Clerk. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to adjourn from Closed Session at 10:18 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: None

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:23 a.m.



# Saunders County Board Minutes



Pursuant to adjournment, the Board met with Rastovski, Mach, Sukstorf, Hanson and Breunig present. Lutton and Karloff excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Temp Chairperson Breunig called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for March was 83; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 193 and at home visits 159; Corrections participated in 87 transports.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:13 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS April 11, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Breunig, Rastovski, Mach and Sukstorf were present. Lutton and Karloff excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:13 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to approve Tax Corrections # 5517 thru #5519, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the April 4<sup>th</sup> Board meeting. Voting yes were Mach, Sukstorf, Hanson, Breunig and Rastovski. Voting no were none. Motion carried.

The Board discussed legislative matters at this time that pertained to agricultural land valuations, property taxes, regulations of fire arms, etc.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:24 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Rastovski to approve the Application SUR 423 by Austin Vermeline, for a split in agricultural district 16-15-6 (Mariposa Township), per the recommendation of the Planning Commission. Voting yes were Sukstorf, Hanson, Breunig, Rastovski and Mach. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Mach to approve application #SD 101 by Olsson Associates, for Sandy Pointe Lake Development, replat of Lot 53, Sandy Pointe Lake Development, and 2<sup>nd</sup> replat of Lots 54, 55 & 56 of Sandy Pointe Lake Development, 19-13-10 (Clear Creek Township), per the recommendation of the Planning Commission. Voting yes were Hanson, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Hanson to set a Public Hearing for 9:15 a.m., May 2, 2017 for the consideration of Application #SD 102 by Olsson Associates, for Sandy Pointe Lake Development, 5<sup>th</sup> Addition, being a replat of all of Outlots G & J, Sandy Pointe Lake Development Addition, 19-13-10 (Clear Creek Township). Voting yes were Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The Planning & Zoning Administrator discussed the following Annual Reviews that were considered/action taken by the Planning Commission Board: 1) Deny MP#3422 – Jeff Ferrin - Compost Lawn & Garden Debris (12-13-9); 2) Approve MP#5522 - Blue River Regulators - Gun Club, Shooting Range (31-14-5); and 3) Approve MP#8117 – Reid's Farmacy/Brian Reid – Store/sell fertilizer (5-13-9).

Motion by Mach, seconded by Rastovski to approve the County's Payroll for the April 14<sup>th</sup> pay period; the County Treasurer to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant reported on the following – they are trying to address security issues with the various County IT closet; talked the use of the old County Jail building; and the Broadway building needs some general maintenance work done on it.

Motion by Sukstorf, seconded by Mach to approve the minutes of the April 4<sup>th</sup> Board meeting and to approve the addition of pledged securities to the Bank of Prague. Voting yes were Mach, Sukstorf, Hanson, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Jail Standards Conference that he attended.

Board Member Rastovski reported on IT meeting that was held this morning.

## Open discussion from the Public:

Kirk Hellwege, Project Manager for Ameresco visited with the Board about their recent submittal of Request for Qualifications for Guaranteed Energy Savings Contract.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Temp Chairperson Breunig declared the meeting adjourned at 10:03 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS April 18, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director updated the Board on the County Road L paving project (City of Wahoo to Hwy 77 Expressway); and reported that the Box Culvert Project on County Road T between 11 & 12 has started.



# Saunders County Board Minutes



Motion by Mach, seconded by Rastovski to authorize the signing of documents for Federal Funds for the purchase of a new County Transportation vehicle. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:06 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS April 18, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to authorize the mailing of a Change Value Notice as presented by the County Assessor. Voting yes were Marc, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve Tax Corrections #5520 and #5521, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the April 11<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Karloff abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:08 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Hanson, seconded by Breunig to approve **Resolution #17-2017** authorizing the signing of the Letter of Intent with Trane, Ralston, NE, as the County Board of Supervisors intends to enter into a Guaranteed Energy Savings Contract to implement energy and operational savings projects that will improve the environment of the Courthouse; should Trane meet the final buying criteria of the Board of Supervisors within the set of financial parameters. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Representative from Trane thanked the Board and explained the next steps/time line that will take place and will update them again in a month or so.

Legislative Matters – Board Member Breunig provided the Board with the schedule for the Legislature thru April 28<sup>th</sup>; as well information on LB461 – LB338 with amendments that showed loss of value amounts for Counties if this legislation would be passed.

The Board's Administrative Assistant told the Board that the time clock that was locked in the Old Jail building for the Youth Services Office has been moved to the 2<sup>nd</sup> floor of the Law Enforcement & Judicial Center; he also updated the on the progress of replacing the light fixtures on the 1<sup>st</sup> floor of the Courthouse.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Breunig to approve the minutes of the April 11<sup>th</sup> Board meeting and to approve the addition of Pledged Securities for Commercial State Bank and First State Bank of Yutan as presented by the County Treasurer. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Lutton abstained. Motion carried.

Committee Reports – Board Member Hanson reminded the Board of “Burger Night” a fund raising for the Saunders Medical Center is this Friday, April 21<sup>st</sup>.

Open Discussion from the Public – None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:50 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS April 25, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Hanson, Lutton and Karloff present. Mach and Sukstorf were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Breunig to adopt **Resolution #18-2017** - Agreement with the Nebraska Dept. of Roads for the construction of a Federal Aid County Project for installation of Advanced Railroad Pavement markings on rural county roads. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to authorize the letting for bids for (1) 2018 Dump Truck Chassis, said bids to opened at 9:00 a.m., May 16, 2017. Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director discussed purchasing (2) new pickups from the State Bid letting which included a local vendor and placing this item on the May 2<sup>nd</sup> agenda for action; updated the Board on various projects in different areas of the County.

Marc Munford, Vice President Ameritas Investment Corp. – Update report on outstanding bond issues for both the Law Enforcement and Judicial Facility, as well as the Saunders Medical Center.

Motion by Breunig, seconded by Rastovski to Authorize the Chair to sign the Renewal Contract with Five Nines Technology Group for IT services. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to re-appoint the following individuals to the Saunders County Visitors Promotion/Improvement Committee for a Four (4) Year Term expiring on April 1, 2021: Bryan Divis, Wahoo; Jennifer Woita, Malmo; Craig Breunig, Wahoo; and Sophia Custer, Ceresco. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to the Chair to sign the Special Designated Liquor License Local Recommendation Forms for the following:

- o Dog House Saloon, Waterloo – for a private party to be held at Dr. Sharp, Lot S-1002, Woodcliff, Fremont on June 10, 2017 from 3:00 p.m. to 10:00 p.m.
- o KC's LLC, Fremont – for a wedding reception to be held at Poehling Community Building, Woodcliff, Fremont on June 3, 2017 from 3:00 p.m. to 1:00 a.m.



# Saunders County Board Minutes



Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the April 28<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the Vendor Claims for the month of April; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig updated the Board on the activities of the Legislature; items that they would be addressing were Tax cuts, Ag land values; he also reported that the Legislature would be debating the State's budget today.

Motion by Rastovski, seconded by Hanson to approve the minutes of the April 18<sup>th</sup> Board meeting; to accept the Fee/Activity Reports for the month of March from the various County Officials; and approve the withdrawals and additions of Pledged Securities for FirstBank of Nebraska Wahoo. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended. The Board also discussed the Ashland Clinic.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:34 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

May 2, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 8:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Breunig to convene in Closed Session at 8:01 a.m., for Personnel Matters (84-1410), with the following Elected Officials, Appointed Officials and County Employee: Corrections Administrator, County Sheriff Office Manager, County Sheriff, Zoning Administrator, Emergency Management Director, Clerk of District Court, Public Defender, Public Works Director, Extension Educator, County Attorney, County Assessor, Veterans Service Manager, County Surveyor, Board Administrative Assistant, County Clerk, County Treasurer and Register of Deeds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Due to the Health Fair being conducted in the back of the room of the Board Room – the Board moved down to the 2<sup>nd</sup> floor to the Old Board Room for the Closed Session.

Upon returning to the Board Room on the 3<sup>rd</sup> Floor

Motion by Lutton, seconded by Mach to adjourn from Closed Session at 8:55 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported that County Road L paving project (City of Wahoo to Hwy 77 Expressway) is almost complete and will be open to the public within a week or so; he also update the Board on a few other projects that were going to start soon.

Carrie Rodriguez, Chief Probation Officer for District 5 Probation – introduced herself to the Board and discussed the 2017-2018 budgeting and that because the number of individuals being processed through the Probation office from Saunders County is down – Saunders County budget assessment will be lower.

Pat Hancock, Chairperson Saunders County Veterans Service Committee addressed the Board with regards to letter that the Committee has received from Herbert Barnes, Saunders County Veterans Service Officer stating that he will be retiring August 31, 2017. He provided that with information regarding the process to hiring an individual to fill the position upon Mr. Barnes retirement and discussed the wage for the new Service Officer.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the March 2017; he also updated the Board on the SMC's transitioning out of operating the Ashland Clinic.

Motion by Mach, seconded by Rastovski to open the Public Hearing at 9:38 a.m., for Application #SD102 by Olsson Associates, for Sandy Pointe Lake Development, 5<sup>th</sup> Addition, being a replat of all of Outlots G & J, Sandy Pointe Lake Development Addition, 19-13-10 (Clear Creek Township). Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to close the Public Hearing at 9:41 a.m., and adopt **Resolution #19-2017** approving application for final subdivision #SD102 to be known as Sandy Pointe Lake Development 5<sup>th</sup> Addition. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to convene as an Equalization Board at 9:49 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS



# Saunders County Board Minutes



May 2, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:49 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The County Assessor's and Lead Appraiser submitted a report on the areas around the County that office has done reappraisal work and will receive notices of 2017 valuation changes.

Motion by Lutton, seconded by Hanson to approve the Tax Refund request by Donald G. & LuAnne M. Koeppe, Wahoo – for property described as Lot 3 D R Ranches 21-14-17(10.04 acres)(NW). Per the recommendation the tax refund will be for the 2014, 2015 and 2016 taxing years. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff to approve the mailing of 444 Change of Value Notices as present by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to authorize the County Clerk to hire Referees for the 2017 Protest Hearings and to hire Temp Staff to help with the processing of Property Valuation Protests. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the April 18<sup>th</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:09 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

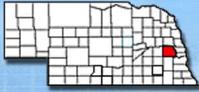
County Assessor reviewed the GIS Workshop proposals for creating Annotation Layers for the City of Yutan and Village of Ceresco – no action was taken at this time.

Motion by Lutton, seconded by Rastovski to approve the addition 1% increase for the 2017-2018 Fiscal Year Budget that is allowed by law. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig provided the Board with the Legislatives calendar for this week; he also talked about LB518 which will provide grant funding for construction of housing and LB271 which will provide funding for a study for transportation road projects and environmental impact.

The Board Administrative Assistant told the Board that the IT Service Manager has been looking into a replacement for the County's phone system due to many issues with the biggest issue being there are no replacement parts/phone due the age of the system.



# Saunders County Board Minutes



Motion by Breunig, seconded by Hanson to approve the minutes of the April 25<sup>th</sup> Board meeting and the addition of Pledged Securities at the FirstBank of Nebraska Wahoo. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:40 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS May 9, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Mach to accept Proposal with Option 2 from Trane, Ralston, NE for the Courthouse & Old Jail Heating, Ventilation & Air Conditioning (HVAC) Project, for a total Project Summary GMP of \$1,775.000.00 and authorize the drafting of the formal contract to be considered for authorization of signing at the May 16, 2017 Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to convene in Closed Session at 9:05 a.m., for the following: Contract Negotiations, Personnel Matters and Litigation – with the following individuals present: Public Works Director, County Surveyor, Veterans Service Manager, Payroll Administrative staff County Clerks' office, Office Manager Highway Dept., Correctional Administrator, Register of Deeds, Office Manager County Sheriffs' office, Clerk of District Court, County Assessor, Zoning Administrator, Extension Educator, Boards' Administrative Assistant, County Attorney and County Clerk. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to adjourn from Closed Session at 9:38 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the of payment for vacation exceeding the accumulated maximum amount to Steve Berggren; the County Clerk is hereby authorized to make such payment as per the accrued leave amounts summitted from the Public Works Director. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Vice Chair to sign the Interlocal Agreement between Saunders, Otoe and Nemaha Counties for County Bridge Match Program (CBMP) Funds awarded by the Nebraska Department of Roads. Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Public Works Director reported to the Board that the County Road L paving project (City of Wahoo to Hwy 77 Expressway) is now complete and open for use; he also reported on other projects in different areas of the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for April was 97; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 138 and at home visits 227;



# Saunders County Board Minutes



Corrections participated in 77 transports; Misc. Correction Dept. main elevator went down, because of the waiting period for parts to repair the elevator, parts were taken off of the secondary elevator, which caused some issues of getting inmates to court – this is example of problems that is expected to deal with when you have a jail on the upper floor of the building.

Motion by Sukstorf, seconded by Mach to approve the County's Payroll for the May 12<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest account for the full amount for all funds. Voting yes were Lutton, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to convene as an Equalization Board at 9:45 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS May 9, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf were present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:45 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Rastovski to approve (11) Change of Value Notice, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve Tax Corrections #5522 thru #5524, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the May 2<sup>nd</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:48 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Rastovski to approve Application #8374 by Chelsea Kuhn, for split in Ag district for home building site 9-13-8 (Green Township), as per the Planning Commission recommendation. Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve Application #8385 by Nicholas Steinbach to split off home residence 27-16-8 (Pohocco Township), as per the Planning Commission recommendation. Voting yes were Lutton, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve Application #8388 by Charles Rine for split in Ag district for home building site 20-13-8 (Green Township), as per the Planning Commission recommendation. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Hanson to approve Application #8391 by Randy Christo to construct a storage building 25-13-9 (Clear Creek Township), as per the Planning Commission recommendation. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve Application #8386 by Paul David to revise application #8086 (storage building with small repair shop) to add a bar & grill 13-13-9 (Clear Creek Township), as per the Planning Commission recommendation. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

The Zoning Administrator discussed the following Annual Reviews: MP #2102 Wahoo Sanitation – Transfer Station and MP #2371 Wahoo Sanitation – Compost Grass and stated that the Planning Commission tabled these Annual Reviews until representatives from Waste Connections could attend the next meeting to address concerns about junk and debris littering the property.

The Board discussed the tabled agenda item (from January 3, 2017) Application #8201 by Todd Rannals for dike repair on Platte River, Sec. 36-15-9 (Union Township), Sec. 1-14-9 (Marble Township). At the time of tabling the following action was taken “subject to the applicant removing (2) 100’ strips existing dike to TD2 middle line on survey; that a “No Rise Certificate” be submitted to the Saunders County Zoning office and the Nebraska Department of Natural Recourses”. This discussion came about because the applicant had not communicated with Saunders County or the Nebraska Department of Natural Recourses – to which Saunders County then received a letter dated April 21<sup>st</sup> from NeDNR, stating that “documentation for correcting the violation to the County’s floodplain management ordinance needed to be provided to NeDNR for review by May 31, 2017. This item will be placed back on the Board’s May 16<sup>th</sup> meeting agenda.

## Legislative Matters:

Board Member Breunig reported that the is only (11) days left in this Legislative Session and that the Governors Tax Bill did not get passed

Motion by Hanson, seconded by Rastovski to approve the minutes of the May 2<sup>nd</sup> Board meeting and to approve the addition of addition of Pledged Securities FirstBank of Nebraska. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

## Open Discussion from the Public:

Dennis Beers, Village of Leshara Board of Trustee and the Village Clerk visited with the Board regarding being informed that Saunders County no longer does certain inspections that use to be done by County. The Board was not aware of what inspection the County did/didn’t for Cities and Villages since each city/village is has their own jurisdiction that they are responsible for – the Board said they would visit with the Zoning Administrator and get back to the Village Clerk on what they find out.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Lutton declared the meeting adjourned at 10:27 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS May 16, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



# Saunders County Board Minutes



Motion by Breunig, seconded by Mach to open bids for (1) 2018 Dump Truck Chassis. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

(1) bid was received from RDO Truck Center, Lincoln, NE in the amount of \$110,295.00. The Public Works Director was going to have Robert Spicka the Shop Foreman take a look at it & make sure everything was to specification & get back to the Board later in the meeting.

Motion by Hanson, seconded by Sukstorf to authorize the purchase of (1) 2018 Mach Semi (Day Cab) Model #CHU613 (State bid contract # 13510 OC) & (2) 2017 Chevy Silverado Extended Cab Pickups (State bid contract #14618 OC). Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; Rock Creek Township Board, still haven't found a second person willing to be on it. Carry over to next week's agenda. Malmo North Box Culvert has been started, County Road 30 between M & N base poured deck to be poured, going to pour deck & walls today will hopefully be open in a couple weeks. County Road T Base Board on it & poured 1 wall last week going to pour another wall this week both of these weather permitting. Asphalt projects carried over from last year, Mead South bottom lift on, need to put top lift on, hopefully will be done soon. Other projects to be started in June, have been let already. Sign North of Ashland on Hwy 66 Lake Allure, will contact the State to get ok to add sign & also for Big Sandy. Intersection of Hwy 77 & Riverview Road, will contact State to get permission to get a Riverview Road sign & a street light at that intersection.

Grant Anderson, Director of EMS for City of Wahoo gave a presentation on "I am responding" Communication System. It is a 5 year plan cost is \$6,185.00 per year, payment 1<sup>st</sup> year will be \$4,187.42 & there will be a one-time fee of \$1,500.00.

Motion by Rastovski, seconded by Lutton to go with the "I am responding" Communication System & for the County to accept responsibility for it at this time & pay for it & then look for other ways to pay for it if necessary & authorize the Chair to sign the Agreement. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no was Sukstorf. Motion carried.

Terry Miller Emergency Management Director gave a report on his office. In the last quarter he has been to situation awareness & common operation classes. In the past not everyone has been on the same page when it comes to disasters. This class will help with that, turning data into information & then turning the information in to intelligence. Took some online classes for workplace terrorism. State is trying to develop Stage 3 & Stage 4 Incident Management Teams, he took training to become a liaison. He went to NEMA, they hosted a FEMA sponsored training, a new portal, an internet based program dealing with public assistance. FEMA & NEMA both making changes to the way things are handled. Terry thinks they are all for the better. He has been appointed Chairman to the Regional Governance Board. Spoke of NRIN an internet based network.

Dave Raymond, Account Rep for Trane appeared to see if the Board had any questions, before the Contract was to be signed, & gave some info about approximately when work would begin. Construction to begin in the beginning of September & to be completed about November 1<sup>st</sup>.

Motion by Sukstorf, seconded by Rastovski to authorize Chair to sign Contract with Trane for Proposal 2 Heating, Ventilation & Air Conditioning (HVAC) Project for work at the Courthouse & Old Jail in the amount of \$457,000.00. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Doug Dreessen appeared on behalf of Todd Rannals for dike repair on the Platte River, Sec. 36-15-9 (Union Township) and Sec. 1-14-9 (Marble Township). Explained to the Board how it would be done.

Motion by Breunig, seconded by Karloff to approve Application #8201 by Todd Rannals for Dike Repair on the Platte River, Sec. 36-15-9 (Union Township) and Sec. 1-14-9 (Marble Township). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to accept the bid from RDO Truck Center, Lincoln, NE for a 2018 Dump Truck Chassis in the amount of \$110,295.00 without the extended warranty. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Hanson to convene in closed session at 10:08 a.m. for the following: Tort Claim, Jayne Triplett and Jayne Triplett, Special Administrator of the Estate of Mason Martin Triplett. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adjourn from Closed Session at 10:15 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to table Amendment to the Saunders County Employee Handbook Benefits Section regarding vacation to next week. The Board would like to have something signed by the Union stating that they agree with it. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to convene as an Equalization Board at 10:18 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS May 16, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:18 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to approve tax corrections #5525 - #5527 as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the May 9<sup>th</sup> Board Meeting. Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Karloff abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 10:20 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Breunig spoke of Legislative Matters, this week will be the last full week of legislature. The Governor handed down several overrides to the budget. The cuts his especially hard to the University and to agencies such as Region V. Region V says it will be disastrous for them if Legislature doesn't override. Nothing major will be passed yet this year as they will be adjourning early. A lot of things will be going over to the next year which will be a short year. Internet sales tax was discussed as to why it didn't pass.

Motion by Sukstorf, seconded by Breunig, to approve the minutes of the May 9<sup>th</sup> Board Meeting and to approve the addition of Pledged Securities First State Bank of Yutan and the Addition of Pledges Securities FirstBank of Nebraska Wahoo. Voting yes were Lutton, Breunig, Rastovski, Mach, Sukstorf and Hanson. Karloff abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 10:30 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS May 23, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Breunig to authorize the Public Works Director to advertise for bids for bridge replacement, the construction of a three span 100'-8½" concrete deck slab bridge and other related incidental work; the project is located on County Road 12, between County Road G and F – referred to as "Ithaca Southeast #C78-740. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; South of Mead project, going to be done in a couple weeks. Barricading of roads between here & Ashland this last weekend due to rain. Checking to see how much money will be left in this year's budget/carry over to get some roads repaired, focusing on County Road K east of Wahoo. 60 or so bridges need repaired or replaced. 20 for sure need to have something done.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:10 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS May 23, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:10 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to approve tax correction #5528 as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the May 16 Board Meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to open the Public Hearing at 9:15 a.m. for Tax Exemption on Real and Personal Property by Qualifying Organization by the Saunders County Historical Society, 240 N Walnut, Wahoo, NE, for property described as W 55' Lot 5 Blk 15 S1/2 vacated alley Original Town Wahoo. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to close the Public Hearing at 9:16 a.m. and approve the Tax Exemption as recommended by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:16 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the May 26<sup>th</sup> Pay Period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the Vendor Claims for the month of May; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the Amendment to the Saunders County Employee Handbook Benefits Section regarding vacation. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant discussed Register of Deeds Records, were supposed to be online January 2017. Need to know where they are at on this. Money was put in place for this. Lutton to visit with Don Clark on this. Current Boiler Room, when the new HVAC is put in, boiler can be removed & this space possibly used for storage or office space.

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the May 16<sup>th</sup> Board Meeting, to accept the Fee/Activity Reports from the various County Officials for the month of April and to approve the withdrawal of Pledged Securities Oak Creek Valley Bank of Valparaiso. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Northeast Juvenile Detention and the Saunders Medical Center meetings that he attended.

Board Member Rastovski received information from schools on their phone systems, he will be passing that onto the Information Technology Manager to look at.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:34 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS June 6, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff present. Hanson was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Mach to authorize the Public Works Director to advertise for bids for Gravel Surfacing materials for the County Roads during the period of July 1, 2017 through June 30, 2018. Said bids to be opened and considered on June 20, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Public Works Director to advertise for bids for the Ceresco West Guardrail Repair C-78(697) project; said bids to be opened and considered on June 20, 2017 at 9:00 a.m. Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to authorize the Chair to sign the Interlocal Agreement between Saunders County for (C0078043059), Otoe County for (C006600345) and Cass County for (C001302725) - for County Bridge Match Program (CBMP) Funds awarded by the Nebraska Department of Roads. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to authorize the purchase of (1) 2017 Bobcat Skid-Steer Loader, Model #S570T4, from NMC CAT, NJPA Contract #032515-CAT, for the amount of \$104,856.00 (after member discount and trade-in), purchase through the National Purchase Agreement (Saunders County Highway Dept. Member #119081). With the understanding that the purchase being in compliance with the Nebraska Purchasing Act. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

A brief discussion was held regarding the Rock Creek Township vacancies – this item will be placed on the June 13<sup>th</sup> agenda.

Albert Kavan, visited with the Board with regards to the bridge on County Road 21 & T that has been closed since 2007. This is a 136'x15' bridge in Douglas Township. Discussion was also held pertaining to the maintenance of the road even through the bridge is closed and that there has been no maintenance to the road for (7) years. The Board and Public Works Director explained to Mr. Kavan how the County determines when/how a bridge is replace/fixed and that would look into the maintenance of the road.

The Board briefly discussed the County's Zoning Administrator doing inspections in Cities/Villages, Village of Leshara was the subject matter. This will be looked into and put back on the June 13<sup>th</sup> meeting agenda for further discussion.

Mach was excused at 10:00 a.m.

Motion by Rastovski, seconded by Lutton to approve the following Grant Funding requests from the Saunders County Visitor's Promotion and Improvement fund as follows: **Promotion Fund – 1)** \$500.00 for Ceresco Days promotion; **2)** \$1,200.00 for the Heritage Inn Motel for website updates; **3)** \$500.00 for Mead Days promotion; **4)** \$100.00 for Mead Ester Egg Hunt promotion; **5)** \$500.00 for Oak Creek Valley Days promotion; **6)** \$250.00 for the Walk for Paws promotion; **7)** \$1,000.00 for the Saunders County Ag Society for the Wine Tasting promotion; **8)** \$1,000.00 for the Wahoo Country Music Show promotion; and **9)** \$2,000.00 for the Wahoo Saddle Club for Rodeo promotion. All as recommended by the Saunders County Visitor's Committee. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Lutton to re-appoint Larry Johnson, of Malmö to another (5) year term of the Veterans Service Committee. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the June 9<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Special Designated Liquor License Local Recommendation Form approving the request by the Wahoo Chamber of Commerce, Wahoo – for a fund raiser to be held on June 30, 2017 from 5:00 p.m. to 11:59 p.m., at the Saunders County Fairgrounds, 635 E 1st, 4-H Building, Wahoo. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the May 23<sup>rd</sup> meeting and to approve the withdrawals of Pledged Securities from FirstBank of Nebraska Wahoo. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded Lutton to convene as an Equalization Board at 10:08 a.m. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS June 6, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 10:08 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to authorize the mailing of (56) Change of Value Notices, as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve Tax Corrections #5529 thru #5532, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to approve the minutes of the May 23<sup>rd</sup> Broad meeting. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 10:10 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to convene in Closed Session at 10:20 a.m., for litigation matters (84-1410), with the County Attorney present. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Lutton to adjourn from Closed Session at 10:25 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Rastovski reported on the NACO Conference meeting that he attended.

Board Member Karloff reported on the Region V Systems meeting that she attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:27 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS June 13, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director updated the Board on the various road/bridge projects different areas of the County;

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the April 2017.

Motion by Hanson, seconded by Breunig to Re-appointment Curt Bromm, of Wahoo, to the Saunders Medical Center Board of Trustees. Said Term is for 6 Years commencing July 1, 2017 and expiring June 30, 2023. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for May was 101; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 235 and at home visits 213; Corrections participated in 89 transports. Misc. information – Dodge County has been sent their notice of the annual 2% rate increase which goes into effect on July 1, 2017. The rate will change from \$62.00 per day to \$63.24 per inmate per day. Also, they are currently working with Sarpy County to amend our current housing contract with them.

Motion by Lutton, seconded by Mach to authorize the Chair to sign the Interlocal Agreement with the City of Lincoln, Lancaster County and Saunders County to be designated as a Local Workforce Area to perform the obligations under Workforce Innovation and Opportunity Act of 2014 P.L. 113-128 (WIOA). Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to convene as an Equalization Board at 9:21 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS June 13, 2017

Pursuant to Recessing on June 6, 2017, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:21 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Mach to authorize the mailing of (10) Change of Value Notices. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the application for Exemption from Motor Vehicle Taxes by Evangelical Covenant Church, Mead. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the June 6<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Hanson abstained. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 9:24 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Sukstorf, seconded by Breunig to contract with Credit Bureau Services Inc., Fremont, NE as an outside source to help collect unpaid distress warrants; subject to the County Attorney's approval of the contract. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the minutes of the June 6<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Hanson abstained. Voting no were none. Motion carried.

## Committee Reports:

Board Member Karloff reported on the Region V Services/System meetings that she attended.

Motion by Sukstorf, seconded by Breunig to authorize the Chair to sign the Interlocal Agreement to allow the Village of Leshara to use the Saunders County Planning & Zoning Department to assist the Village in the issuance of building permits and mandatory inspections. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf seconded by Hanson to approve application #8404 by Western Sand & Gravel for placement of fill associated with sand and gravel mining operation within the floodway Sec. 31&32-14-10 (Clear Creek Township); as per the recommendation of the Planning Commission. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to set a Public Hearing at 9:15 a.m., July 18, 2017 for the consideration of the following: **1)** Application #SD 103 by Olsson Associates on behalf of Sandy Pointe Lake Development LLC, 6<sup>th</sup> Addition Sec. 18-13-10 (Clear Creek Township); and **2)** Application #8407 by Roger Harders for a change of zone from Transitional Agricultural to Residential Estates Sec. 34-17-8 (Pohocco Township). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve application #SD 104 by Steven Franzen, Replat of S-1105 & S-1106 Sec. 2-16-8 (Pohocco Township); as per the recommendation of the Planning Commission. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The Zoning Administrator discussed the following Annual Reviews that were approved by the Planning Commission:



# Saunders County Board Minutes



## 1) MP#2102 Wahoo Sanitation – Transfer Station; and 2) ~ MP#2371 Wahoo Sanitation – Compost Grass

Application #8201 by Todd Rannals for dike repair on Platte River, Sec. 36-15-9 (Union Township) and Sec. 1-14-9 (Marble Township) was discussed by the Board; as to if Mr. Rannals has provided documentation to the Zoning Administrator. Mr. Borreson indicated that he has received no correspondence from Mr. Rannals. The Zoning Administrator was directed to send a certified letter to Mr. Rannals reminding him that he needs to come into compliance of the "No Rise" and in order to meet the no-rise the berm needs to be restored to the LiDAR data. Documentation for correcting the correcting the violation to NeDNR for review by June 23, 2017.

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:03 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS June 20, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to open the Bids for construction of a three span 100'-8½" concrete deck slab bridge project located between County Road 12, between County Road G & F (Ithaca Southeast, C-78(740) project), at 9:02 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Bidder	Amount	Start	Completion
Dixon Construction Co. Correctionville, IA	\$507,987.00	9.5.17	12.4.17
JJK Construction LLC Lincoln, NE	\$485,638.91	11/17-12/17	1/18-2/18
JMN Construction LLC Valley, NE	\$517,913.20	10.16.17	12.15.17
KEA Constructors Milford, NE	\$549,331.60	11.1.17	1.29.18
Midwest Underground Inc Lincoln, NE	\$388,155.00	8.13.17	10.31.17
Simon Contractors North Platte, NE	\$463,256.00	8.1.17	10.31.17
Theisen Construction Inc Norfolk, NE	\$455,491.90	10.31.17	1.31.18



# Saunders County Board Minutes



Motion by Mach, seconded by Hanson to open the Bids for the Ceresco West Guardrail Repair C-78(697) project, at 9:10 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The following bids were received:

<b>Bidder</b>	<b>Amount</b>	<b>Start</b>	<b>Completion</b>
Garcia-Chicone Enterprises Inc Milford, NE	\$222,346.50	10.1.17	11.30.17
JMN Construction LLC Valley, NE	\$213,972.90	10.16.17	11.30.17
ME Collins Contracting Co Inc Wahoo, NE	\$179,342.00	10.17.17	11.30.17

Motion by Lutton, seconded by Hanson to open the Bids for Gravel Surfacing for County Roads during the period of July 1, 2017 through June 30, 2018, at 9:13 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to accept all bids received for Gravel Surfacing for County Roads during the period of July 1, 2017 through June 30, 2018. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Rastovski, Breunig and Mach. Voting no were none. Motion carried

Motion by Breunig, seconded by Rastovski to send a Letter of confirmation to the Nebraska Department of Roads stating confirmation that Saunders County intends to accept Highway Allocation Fund Revenues for Fiscal Year 2017-2018 to help address local road and bridge maintenance and construction needs. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to award the Ceresco West Guardrail Repair C-78(697) project to ME Collins Contracting Co., Inc., Wahoo, NE, as low bidder for the amount of \$179,342.00 and reject all other bids. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to award the construction of a three span 100'-8½" concrete deck slab bridge project located between County Road 12, between County Road G & F (Ithaca Southeast, C-78(740) project) to Midwest Underground, Inc., Lincoln, NE, as low bidder for the amount of \$388,155.00 and reject all other bids. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Addendum to the Sarpy County Interlocal/Contract for housing of inmates at the Saunders County Correctional Facility, whereas the rate of \$45.00 per day per inmate paid by Sarpy County be increase to \$65.00 per day per inmate for each day that the inmate(s) are housed by Saunders County. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:39 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS June 20, 2017

Pursuant to recessing, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Sukstorf called the meeting to order at 9:39 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room.

Motion by Hanson, seconded by Karloff to approve the request for Tax Refund by Gerald & Judy Potter, Valparaiso for property described as S½ SE SW & NE SE SW 21-13-5 (30 ac), for taxing years 2014, 2015 and 2016 as per the recommendation of the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to authorize the mailing of (5) Change of Value Notices as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the June 13<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 9:42 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to open the Public Hearing at 9:43 a.m., for the consideration of amending Fiscal Year 2016-2017 to allow for transfer of funds to cover expenditure overages for the 2355 Diversion Program-Youth Services Fund. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to close the Public Hearing at 9:55 a.m. and to approve the amending of the Fiscal Year 2016-2017 budget to allow for the transfer of \$24,811.65 of funds to cover expenditure overage for the 2355 Diversion Program-Youth Services Fund. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to authorize the transfer of \$1,838.13 to the 603 County Treasurers Budget from the 970 Miscellaneous Budget to cover an expenditure overage. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the June 23<sup>rd</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims against the County for the month of June; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

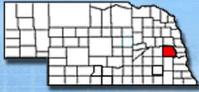
Motion by Hanson, seconded by Sukstorf to approve the minutes of the June 13<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENND and SMC meetings that he attended.

## Open Discussion from the Public

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 10:09 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS June 27, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Breunig to appoint Michelle Novak, Wahoo to fill one of the vacant positions on the Rock Creek Township Board, with term expiring January 9, 2019. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to open the bids at 9:01 a.m., for Gravel Surfacing for County Roads during the period of July 1, 2017 through June 30, 2018. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The following bids were received:

<b>Bidder</b>	<b>Project 1</b>	<b>Project 2</b>	<b>Project 3</b>	<b>Project 4</b>	<b>Project 5</b>
Bluff Gravel Co. & Dolezal Gravel	\$11.00 No price for delivery	\$11.00 No price for delivery	\$11.00 No price for delivery	\$11.00 No price for delivery	\$11.00 No price for delivery
Lyman Richey	\$15.00 Delivery price at different rate depending on site	\$15.00 #16.95 Delivered			
Western Sand & Gravel	\$12.75 Delivered \$18.55	\$12.75 Delivered \$21.50	\$12.75 Delivered \$18.35	\$12.75 Delivered \$15.85	\$12.85 Delivered \$18.10

Motion by Lutton, seconded by Mach to accept all bids received Gravel Surfacing for County Roads during the period of July 1, 2017 through June 30, 2018. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Public Works Director reported on the various road/bridge projects in different areas of the County.

Tom Bliss the new Executive Director for Southeast Nebraska Development District introduced himself and two staff members that are also new to SENDD, each visited with the Board and provided information on services and projects that SENDD provides and assists the various Cities, Counties and Villages within the Southeast Development District area.

Michaella Kumke, Communications Director for Food Bank of Lincoln, introduced herself to the Board and explained that the Food Bank of Lincoln provides services to more than just the Lincoln area; that they also provides services to sixteen (16) counties in Southeast Nebraska with Saunders County being one of those sixteen. She provided the Board with stats sheets that provided the services provided and numbers of those served.

Jessica Kolterman, Community Relations and Walt Shafer, Project Manager, introduced themselves to the Board and information about the Lincoln Premium Poultry/Costco Project City of Fremont (Dodge County).



# Saunders County Board Minutes



Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:50 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS June 27, 2017

Pursuant to recess, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:50 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to adopt **Resolution #20-2017** extending the filing deadline until July 20, 2017 for any application for homestead exemption filed on or before July 20, 2017, accompanied by a written request for extension, submitted by an applicant who did not receive an extension in 2016 may be acted upon by the assessment office and submitted to the Nebraska Department of Revenue without further action by this Board. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Karloff, seconded by Hanson to authorize the mailing of (3) Change of Value Notices, as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve Tax Correction #5533 thru #5541, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the application for Exemption from Motor Vehicle Taxes by Nebraska State Convention dba Moses Merrill Camp and Conference Center, Linwood – for (5) Vehicles and (3) Trailers. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the June 20<sup>th</sup> Board meeting. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting recessed at 9:54 a.m.

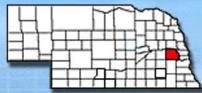
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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded by Sukstorf to authorize the Chairperson Local Recommendation for Special Designated Liquor License(s):

1. Saunders County Ag Society, Wahoo - for a Wine & Beer Tasting event to be held from 6:00 p.m. to 10:00 p.m., July 26, 2017 at the Saunders County Fair Grounds "Open Air Pavilion, 635 E 1<sup>st</sup> Street, Wahoo
2. Rise's Drive-in Liquor, Inc., Fremont – for a reception to be held from 1:00 p.m. to 1:00 a.m., August 17, 2017 at the Poehling Community Building, Woodcliff, Fremont
3. Whis's End Zone Lounge, Fremont – for a reception to be held from 4:00 p.m. to 12:00 a.m., August 5, 2017 at the Poehling Community Building, Woodcliff, Fremont

Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Breunig to authorize the signing of the 2017-2018 Agreement between Saunders County and Region V Systems for Emergency Protective Custody Services. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the County's payroll for the July 7<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the June 20<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Mach reported on the South Platte Valley Land Trust meeting that he attended.

Board Member Rastovski reported on the Wahoo Main Street meeting that he attended.

## Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:15 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS July 18, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to adopt **Resolution #20a-2017** authorizing the Chair to sign the Project Agreement with the Nebraska Department of Transportation for the NDOR Project #STP-NBIS(110) & NBIS(108), 2017 Fracture Critical Bridge Inspection. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to authorize the Chair to sign the Trane Change Order #1 for the Job name Saunders County Courthouse PACT, Job No. P1D00058133, Contract No. Q450782 – Revised contract amount from the original amount of \$1,750,000.00 to the revised amount of \$1,611,750.00 and to sign the Scheduled Warranty and Service Agreement. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to adopt **Resolution #21-2017** authorizing the Chair to sign the III Corps Drug Task Force Interlocal Agreement with Dodge County, Cuming County, Saunders County, City of Fremont, City of Blair, City of Wahoo and City of Yutan for the purpose to identify, apprehend and facilitate the prosecution of drug dealers and offenders within the area set forth in said Counties and Cities. The law enforcement agencies included within the described jurisdictions will be participating in such drug enforcement and shall comprise a group known as III CORPS. Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve Application #8430 by Ronald Marshall, operation of an event center, 23-16-8 (Pohocco Township), per the recommendation of the Planning Commission. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The Zoning Administrator reviewed the Annual Review of MP#7610 Elizabeth Neal to operate a Greenhouse and Garden Center and the Planning Commission approved the annual review of said permit.

Motion by Rastovski, seconded by Mach to the Chair to sign the Agreement with Lancaster County Youth Services Center for Juvenile Detention Services. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to open the Public Hearing at 9:16 a.m., for the consideration of Application #SD 103 by Olsson Associates on behalf of Sandy Pointe Lake Development LLC, 6<sup>th</sup> Addition Sec. 18-13-10 (Clear Creek Township), at 9:15 a.m. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to closed the Public Hearing at 9:18 a.m., and adopt **Resolution #22-2017** approving Application #SD 103 by Olsson Associates on behalf of Sandy Pointe Lake Development LLC, 6<sup>th</sup> Addition Sec. 18-13-10 (Clear Creek Township). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to open the Public Hearing at 9:19 a.m. for the consideration of Application #8407 by Roger Harders for a change of zone from Transitional Agricultural to Residential Estates Sec. 34-17-8 (Pohocco Township). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Breunig to close the Public Hearing at 9:25 a.m., adopt **Resolution #23-2017** approving Application #8407 by Roger Harders for a change of zone from Transitional Agricultural to Residential Estates Sec. 34-17-8 (Pohocco Township) and to hereby amend the Future Land Use Map and Official Zoning Map to rezone the tract of land as described by said application. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to authorize the Chair to sign the following Special Designated License Local Recommendation Forms:

- Rise's Drive-in Liquor Inc., Fremont – for a reception to be held on August 19, 2017 from 1:00 p.m. to 1:00 a.m., at the Poehling Community Building, Woodcliff
- Spirits by Beckman, Wahoo – for a wedding reception to be held on September 2, 2017 from 5:00 p.m. to 12:00 midnight, at the Saunders County Fairgrounds, Wahoo
- Knights of Columbus #8625, Raymond, for a wine/beer tasting event to be held on September 10, 2017 from 1:00 p.m. to 9:00 p.m., at Luke Benes, 2760 Main Road, Valparaiso

Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to adopt the following Resolutions: **Resolution #24-2017** authorizing the County Clerk and County Treasurer to create the 2910 Emergency Management Telephone Services (911) Fund and close out the 5907 Emergency Service (911) Fund and transfer funds remaining in this fund to the 2910 Fund; and **Resolution #25-2017** authorizing the County Clerk and County Treasurer to change the use of the 2500 Federal Grand Fund to be use exclusively for the Diversion Program-Youth Services Grant Fund and to authorize the transferring of carried over grant funds deposited in the 2355 Diversion Program-Youth Services Fund to the 2500 Fund. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the July 21<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims against the County for the month of July, with the correction to the amount paid to the City of Ashland for senior meal reimbursement due to a key entry error. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the June 27<sup>th</sup> Board meeting and the withdrawals and additions of Pledged Securities to the FirstBank of Nebraska, Wahoo; the Wahoo State Bank, Wahoo and the First Bank of Yutan, Yutan. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

County Assessor reported on the email she received from Mike Schonlau, Douglas County GIS Coordinator with regards to aerial photo acquisition projects (Pictometry Flights) and the change to every other year capture cycle; the plan at this time is to fly in 2018 and 2020.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 10:00 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS July 18, 2017

Pursuant to adjournment recess, the Board met with Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Sukstorf called the meeting to order at 10:00 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room.

Motion by Sukstorf, seconded by Breunig to approve the appeal of Omaha Steel Castings Company LLC, Wahoo and hereby direct the County Assessor to remove the penalty and interest imposed to Personal Property that was applied regarding the late filing of the companies 2017 Personal Property Return. Voting yes were Mach, Sukstorf, Hanson and Breunig. Voting no were Karloff and Rastovski. Motion carried.

Motion by Sukstorf, seconded by Breunig to deny the appeal of Mark Poeschl, Personal Representative for the Burneil Ecklund Estate, Mead, of Penalty and Interest imposed to Personal Property of Mr. Ecklund due to the 2017 Personal Property Return was filed late. The penalty was applied per Nebraska State Statute 77-1233.04. Voting yes were Sukstorf, Hanson, Karloff, Breunig and Rastovski. Mach abstained. Voting no were none. Motion carried.

Motion by Rastovski seconded by Mach to approve the request for a Tax Refund by Joyce J Pospisil & Janice Simodynes, Lincoln – for property described as Pt S½ E 26-15-7 (10.83 ac) aka Parcel #4, for Taxing Years 2014, 2015 and 2016, as per the recommendation of the County Assessor. Voting yes Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the request for a Tax Refund by (Mable) Louise Troyer, Ashland – for property described as Lots 9-10 Blk 41 Miller & Clark Addition to Ashland, for Taxing Years 2014, 2015 and 2016, as per the recommendation of the County Assessor. Voting yes Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to authorize the mailing of (9) Change of Value Notices, as presented by the County Assessor. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to approve Tax Corrections #5542 thru #5547, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Mach to approve the minutes of the June 27<sup>th</sup> Board meeting. Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig, Karloff and Rastovski. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to take the following action on a portion of the 2017 Property Valuation Protests, as presented by the County Clerk with the recommendations of the Referees and County Assessor (see attached). Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Karloff to approve the recommendation of the Referee and County Assessor of no change to the value with regards to Property Valuation Protest #1-2017 (see attached). Voting yes were Hanson, Karloff, Breunig and Rastovski. Voting no were Mach and Sukstorf. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

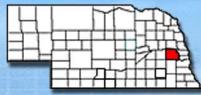
Chairperson Sukstorf declared the meeting recessed at 10:57 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:59 a.m.



# Saunders County Board Minutes



July 25, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to authorize the Public Director to advert for bids for materials for culvert projects as follows: **Group 1** is in the Prague/Morse Bluff areas and **Group 2** is in the Wahoo/Ceresco/Valparaiso areas. Said bids to be opened and considered on August 15, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director updated the Board on the various road/bridge and the locations different areas of the County.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the contract with the State of Nebraska, Nebraska Board of Parole (Contract No. 15-1707) for the Housing Inmates for the State of Nebraska-Parole at the Saunders County Correctional Facility. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig that Saunders County supports Heartland 2050 but do not wish to contribute any financial funding at this time. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

As per Nebr. State Status 23-906, the Preliminary Fiscal Year 2017-2018 Saunders County Budget was submitted to the Saunders County Board of Supervisors from the Board's Budget Assistant and County Clerk under the direction of the Saunders County Board of Supervisor Finance Committee. Said Budget is hereby placed on file in the County Clerk's office, for the Public inspection.

Motion by Mach, seconded by Hanson to authorize the Chair to sign to sign the Special Designated License Local Recommendation Form for Rise's Drive-in Liquor Inc., Fremont – for a reception to be held on September 16, 2017 from 1:00 p.m. to 1:00 a.m., at the Poehling Community Building, 980 County Road W, Lot S-1241, Woodcliff, Fremont. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The Board Administrative Assistant updated the Board on the progress of completing the updating to the lighting fixtures in the Court House.

Motion by Breunig, seconded by Rastovski to approve the minutes of the July 18<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Special Saunders Medical Center meeting that he attended, as well the Northeast Juvenile Detention meeting.

Rastovski updated the Board on the progress of looking for a solution of updating the County's phone system.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:33 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

**BOARD OF EQUALIZATION  
PROCEEDINGS  
July 25, 2017**

Pursuant to recess, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:33 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to accept the County Assessor's 2017 Plan Assessment as presented. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to accept the County Assessor's report on 2016 Cemetery List as presented. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Karloff to authorize the mailing of (7) Change of Value Notices, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve Tax Corrections #5548 thru #5553, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the July 18<sup>th</sup> Board meeting, with the correction to the value of Property Valuation Protest #15-2017, was 155,830 but should be 146,290. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Karloff to adjust the 2017 values for Property Valuation Protests #388-2017 and #398-2017 thru #403-2017 back to the 2016 values. Said adjustments were made due to the flooding issues related to (Fuse Plug) Conditional Use Permit #7130, November 2010 by Lower Platte South NRD. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to take the following action on the 2017 Property Valuations Protests (see attached). Voting yes were Lutton, Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 11:15 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:16 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS August 1, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Curtis Hohn visited with the Board concerning issues on County Road M with individuals parking cars along the side of the road and blocking their private drive, to access Lake Wanahoo and/or using of the Lake Wanahoo/Maple Street Walking Trails. The Public Works Director told the Board that they have recently installed additional "No Parking" signage, Mr. Hohn that within the short period of time that the additional signage has been installed the parking issues have improved. Mr. Hohn also visited with the Board with regards to the maintenance of the road and that with the construction of Hwy 77 By-pass they lost about 10' of road width and the different road/walking trails construction the condition of road has deteriorated. The Public Works Director stated that maintenance of this road is responsibility of Center Township.

The Public Works Director stated that he has been approached by individuals about possibly gating or closing a couple of roads, each area is a little bit different; one road is County Road 19 west of Cedar Bluffs and one the other one is between County Road 14 & 15 (the Old Grove Road), land owners in both of these areas have expressed concerns about different activities going on. The Board discussed the different options of gating/closing and directed the Public Works Director to do further research pertaining to this matter.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the May 2017; he stated that the financial report for the month of June are not available as of yet due to this month being the end of the fiscal year and their fiscal year audit is in process at this time. He did state that June was a good month and that over all the 2016-2017 fiscal year was a good one.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:20 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS August 1, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to authorize the mailing of (1) Change of Value Notice, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Karloff, seconded by Breunig to approve Tax Corrections #5554 and #5555 as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to deny Property Valuation Protest #455 by Robert E. Sherman, Ashland for property described as Lot 83 Thomas Lakes. Denial was due to this protest was filed after the June 30, 2017 filing deadline. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minute of the July 25<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:24 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Breunig, seconded by Rastovski to authorize the Chairperson to sign the following GIS Workshop Statement of Work for Saunders County: **1)** Exhibit A.2 for creating Annotation Layers for the Town of Yutan, Project No. 0167-029 for the amount of \$6,100.00; and **2)** Exhibit A.3 for creating Annotation Layers for the Town of Ceresco, Project No. 0167-030 for the amount of \$\$4,900.00. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to authorize the Chair to sign the Clerk of District Court Subaward between the Nebraska Department of Health and Human Services and Saunders County Amendment One, October 2017 (Child Support Enforcement Title IV-D). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to authorize the Chair to sign the County Attorney Subaward between the Nebraska Department of Health and Human Services and Saunders County Amendment One, October 2017 (Child Support Enforcement Title IV-D). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to convene in Closed Session at 9:31 a.m. Closed Session was called for Contract Negotiations and Personnel matters (84-1410), with the County Attorney, County Sheriff and the Board Administrator present. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to adjourn from Closed Session at 10:53 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Chair stated that during Closed Session Pat Hancock and Ron Lichtenberg were also called in to be present during discussion related to personnel matters.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the August 4<sup>th</sup> pay period; the County Treasurer is hereby directed to issue a check to the Saunders County Imprest account for the full amount for all Funds. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve the minutes of the July 25<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:58 a.m.

**BOARD OF SUPERVISORS  
PROCEEDINGS  
August 8, 2017**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Ron Morrissey, Yutan – visited with the Board with regards concerning the bridge removal on County Road J and only putting in single culvert. The Public Works Director and Mark Mainelli of Mainelli Wagner out of Lincoln, stated that the piping that is being installed is temporary until the study that is currently under way is complete, that the temporary piping is only to get the road open.

Paul Moyer NDA Inspector for the Nebraska Department of Agriculture, visited with the Board regarding the Noxious Weed Control Act, Duties and Responsibilities. He explained that due to budget cuts there was a cut in staffing and that the Department has not been able to come out Counties as they did in the past. Due to the lack of the Departments visits they have found there was issues arising with regards to Counties meeting the Noxious Weed Control Act. So they are developing a new schedule of meeting with County Commissioners/Supervisors. He then went over a letter that was sent to County Weed Control Authority Boards/Superintendents that reviewed the duties and responsibilities required by the Act and the Score that Saunders County received – out of a Possible 3400 score, Saunders County received a 3220.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for July was 116; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 254 and at home visits 196; Corrections participated in 86 transports. Misc. information – The Board of Parole pushed back the signing of the housing contract until their next meeting on 8.15.17 due to some internal issues they have to deal with to be ready on their end.

Motion by Breunig, seconded by Rastovski to appoint Mary Pace, of Cedar Bluffs to the position of Saunders County Veterans Service Officer, effective August 14, 2017 at a starting annual salary of \$40,360.00. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to authorize Steven Twohig, County Attorney and Amber Pelan, Diversion Services Director to update banking information at Wahoo State Bank, Wahoo for the Saunders County Youth Services Restitution Account and are authorized signers for said account. The County Clerk is hereby directed to provide written notice to Wahoo State Bank of said authority. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to convene in Closed Session at 9:55 a.m., for personnel and negotiation matters (84-1410), with the County Attorney and the Board's Administrative Assistant present. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to adjourn from Closed Session at 10:53 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried

The Chair stated that the County Sheriff was asked to also be present during Closed Session.

Mach was excused at 10:50 a.m.



# Saunders County Board Minutes



Motion by Lutton, seconded by Breunig to authorize the following wage increases for the county employees whose positions fall into the following: **1) Non-bargaining classifications** – *Fraternal Order of Police Lodge 48* – 4% increase; for employees that are topped out a 2.5% one-time lump sum if their evaluation is above satisfactory; **2) Non-bargaining classifications** – *Roads Department* – 3% increase; for employees that are topped out a 2% one-time lump sum; **3) Non-bargaining classifications** – *Office, Clerical and Janitorial* – 3% increase; for employees that are topped out a 2% one-time lump sum; **4) IT Service Manager** – 4% increase; **5) Public Works Director** – 3% increase; **6) Zoning Administrator** – 2% one-time lump sum; **7) Zoning Office Manager/Board's Budget Assistant** – annual gross wage to increase to \$38,000.00. Said wage increases will be retroactive back to July 1, 2017. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no was Sukstorf. Motion carried.

Board's Administrative Assistant report on the following:

- 1) County Official's inventories for the year end 2017 have started to be received by the County Clerk's office, which a copy is then given to Mitch Polacek to do a verification of inventories as established by the Board.
- 2) Provided a brief update of IT equipment that the IT Service Manager is working on and what offices the equipment is needed.
- 3) Briefed the Board on the issue of needing to find a location for the company doing the installing/updating of the Courthouse heating and air conditioning, to park their office space trailer and the trailer that stores the replacement equipment.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the August 1<sup>st</sup> Board meeting and the withdrawal and substitution of Pledged Securities for the FirstBank of Nebraska, Wahoo. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:08 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS August 15, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to open the Bids for materials for culvert projects for Group 1 in the Prague/Morse Bluff areas and Group 2 in the Wahoo/Ceresco/Valparaiso areas, at 9:02 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Group 1 Culvert Bids:

Contech Engineered Solutions, Wahoo, NE	\$ 80,649.75
Metal Culverts Inc., Jefferson City, MO	\$ 119,880.00
Midwest Service & Sales Co., Schuyler, NE	\$ 95,071.51



# Saunders County Board Minutes



## Group 2 Culvert Bids:

Contech Engineered Solutions, Wahoo, NE	\$ 87,121.00
Metal Culverts Inc., Jefferson City, MO	\$ 121,647.40
Midwest Service & Sales Co., Schuyler, NE	\$ 109,047.50

Motion by Hanson, seconded by Mach to authorize the letting for bids for Applied Traffic Paint Striping, as presented by the Public Works Director. Said bids will be opened and considered at 9:00 a.m., September 5, 2017. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Public Works Director updated the Board on the various road/bridge projects in different areas of the County;

Dave Merrill, Region V Services, CJ Johnson, Region V Systems and Kal Lausterer presented their Annual Report and funding request for the 2017-2018 Fiscal Year. Mr. Lausterer introduced Debra who receives services from Region V Services Wahoo – Debra told the Board a little bit about herself and thank the Board for their support. Debra also reminded all those in attendance at the Board meeting, that “all individuals matter”.

Motion by Lutton, seconded by Rastovski to award the bids for Group 1 in the Prague/Morse Bluff areas (\$80,649.75) and Group 2 in the Wahoo/Ceresco/Valparaiso areas (\$87,121.00), to Contech Construction Products, Inc., Wahoo for the total amount of \$ 167,770.75 and reject all other bids. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Saunders County Historical Society presented their Annual report for the 2016-2017 Fiscal Year and submitted their 2017-2018 Funding Request.

Motion by Hanson, seconded by Mach to set a Public Hearing date/time of September 5, 2017, at 9:30 a.m. for the consideration of Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve application #8463, by Lonnie Mahrt for installation of a river bank stabilization project at Woodcliff Lakes 1-16-8 (Pohocco Township); and Application #8465, by Mark Timm request for additional split in Ag District 33-14-8 (Wahoo Township). All as recommended by the Planning Commission. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The Zoning Administrator reviewed the following Annual Review with the Board, MP#8194 Deb Dauel – Continue operation of dog kennel and stated that the Planning Commission approved this annual review.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the August 18<sup>th</sup> Pay Period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the minutes of the August 8<sup>th</sup> Board meeting, with the correction to the motion regarding wage increase to include the wording “retroactive back to July 1, 2017”. Voting yes were Karloff, Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Sukstorf was absent during roll call and not voting. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.



# Saunders County Board Minutes



Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to approve the request by Ian Kimmer, Manager for Walk MS, to use County right-of-way on the NW corner of County Road A and County Road 25, as a rest area with portable facilities for the Nebraska Bike MS event held on September 9-10, 2017. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director updated the Board on the bridge/culver/road projects in various areas of the County, the Road Crews were busy last week due to weather related issues due to all the rain Tuesday night and into Wednesday; Board Member Mach discussed issues with Skull Creek in the Linwood area and the need to address the issues.

Motion by Lutton, seconded by Breunig to authorize the County Clerk's office to increase the price for the sale of FHP Map Books to \$31.00 per book. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Mach to convene as an Equalization Board at 9:17 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS August 22, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:17 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to authorize the mailing of the Change of Value notice as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Hanson to approve the minutes of the August 1<sup>st</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:18 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Hanson to authorize the purchase of (1) Colortrac SmartLF SC 42c Xpress Flex Bundle (scanner & software) from New Dimensions Computerized Solutions for Management for the amount of \$7,533.00 – said scanner to be placed in the County Surveyor office. To also authorize the purchase of (1) Bizhub C658 Digital Color Copier/Printer/Scanner System from Konica Minolta Business Solutions for the amount of \$8,939.20 – said copier to be placed in the County Clerk's office. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Karloff to adopt **Resolution #26-2017** setting the allocated levies for the Ag Society, Rural & Suburban Fire Districts and Townships for taxing year 2017 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for September 1<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to reduce the Vendor Claim of Josh Moyer to \$75.21 and give him authorization to personally use the \$10.00 Gift card received from Netgear; all other Vendor Claims are hereby approved – the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton Karloff and Breunig. Voting no were none. Motion carried.

Reviewed the Finance Committees recommendation of changes to the proposed 2017-2018 Fiscal Year Budget, the following County Officials will receive notice of the recommended changes: County Treasurer, Planning & Zoning Administrator, Board Administrative Assistant, County Sheriff, County Attorney, Correctional Administrator, Veterans Service Officer and Public Works Director.

The Board's Administrative Assistant reported on door repairs and concrete caulking repair that needs to be done around the building foundations at the Law Enforcement and Judicial Center.

Motion by Breunig, seconded by Rastovski to approve the minutes of the August 15<sup>th</sup> Board meeting, to approve the additions/withdrawals of Pledged Securities from the Bank of Prague and the First Northeast Bank; and to accept the Fee/Activity Reports for the months of June & July. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting he attended.

Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting he attended.

Board Member Rastovski reported on the NACO County Officials Salary Study Committee meeting that he attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:40 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS September 5, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open bids received for Applied Traffic Paint Striping, at 9:02 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Only (1) bid was received from Midwest Striping, Grand Island, NE as follows:

64 miles +/- Centerline Striping \$178.00 per mile for a total of \$11,392.00  
128 miles +/- Edge Line Striping \$267.00 per mile for a total of \$34,176.00

Motion by Mach, seconded by Hanson to award the Applied Traffic Paint Striping bid to Midwest Striping, for a total amount of \$45,568.00 – subject to Bid Bond and Liability Insurance being submitted to the Highway Department (as required by bid specs) prior to contract being signed. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize a Cash Advance for the amount of \$4,000.00 to TNT Home Remodeling, 1810 Euclid Street, Ashland – for materials to install metal siding & door to Ashland Salt Shed. The County Treasurer is hereby authorize to issue a check for said amount. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the letter to Southeast Nebraska Development District (SENDD), indicating Saunders County's interest in and support of a county-wide household hazardous waste (HHW) collection event to take place in the first or second quarter of 2018. Saunders County hereby expresses their support and offers in-kind services to collaborate with Southeast Nebraska Development District (SENDD), in their efforts to obtain NDEQ Grand Funding for a "Household Hazardous Waste (HHW) Collection Event". Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the July 2017; he also discussed the new physicians, the long term care facility and the need for more space.

Director of Corrections visited with the Board about establishing Employee Assistance Program (EAP) to assist employees that have experienced a work related health issue that is not covered by the County's Health Insurance Program or Workman's Comp.

Motion by Hanson, seconded by Breunig to accept the County Treasurer with regards to the Property Tax Distress Warrants Collection report received from the Saunders County Sheriff as follows: Full Payments of \$56,353.12; Partial Payments of \$107.00. As per the County Treasurer, Distress Warrants that the County Sheriff was unable to collect, were turned over to a Collection Agency. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton was absent during roll call. Motion carried.

Motion by Breunig, seconded by Hanson to open the Public Hearing at 9:45 a.m. for the consideration of Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Lutton was absent during roll call. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:46 a.m., and adopt **Resolution**



# Saunders County Board Minutes



**#27-2017** approving Application #8442, by Paul Sendgraff for a change of zone from Transitional Agricultural (TA-1) to Residential District (R-1), 3-16-8 (Pohocco Township). All as per the recommendation of the Planning Commission. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Lutton was absent during roll call. Motion carried.

The Veterans Service Officer requested a change to the adjustment to her budget request for Fiscal Year 2017-2018 as proposed by the County Board; the Board change the adjustment so that the budget total would be \$50,000.00.

The Board also discussed and determined the amount to be budgeted for the Historical Society for 2017-2018 would be \$25,000.00.

Motion by Breunig, seconded by Mach to convene in Closed Session at 10:05 a.m., with the County Attorney present for litigation matters (84-1410). Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:10 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Karloff was absent during roll call and not voting. Motion carried.

Motion by Breunig, seconded by Hanson to authorize the County Attorney to negotiate a settlement with A&R Construction. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Letter of Agreement regarding 2017 Compensation Terms between Saunders County and Teamsters Local 554 Union for collective bargaining units consisting of Office, Clerical and Janitorial Employees and Roads Department Employees. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to accept the Annual Inventories as filed from the various County Officials, with their sworn oath and signatures attached thereto, stating that the foregoing inventory listed or attached is a just and true statement of all County personal property in their possession for the year ending June 30, 2017. Said inventories are hereby to be filed with the County Clerk's office filing as a public record. All as per Nebr. Revised State Statute 23-347. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the August 22<sup>nd</sup> Board meeting and the addition of Pledged Securities at FirstBank of Nebraska, Wahoo. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Committee Reports:

Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting that he attended.

## Open Discussion from the Public. None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS September 12, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.



# Saunders County Board Minutes



Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director updated the Board on various projects in the different areas of the County; also discussed the cleaning of over growth trees in County right-of-way.

The Director of Corrections presented the monthly activity/fee reports for the Correctional Facility: the average daily population for August was 111; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 307 and at home visits 161; Corrections participated in 87 transports. Misc. information – both Grand Jury Investigations are scheduled for the week of August 25, 2017.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Amendment to the Nebraska State Parole Sanction Contract (No. 15-1707) for housing of inmates at the Saunders County Correctional Facility. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:20 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS September 12, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:20 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to authorize the mailing of a Change of Value Notice, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to approve Tax Corrections #5556 and #5557, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Mach to approve the Application for Exemption from Motor Vehicle Taxes by Calvin Crest Camp, Conference and Retreat Center, Fremont, for (7) vehicles and (1) trailer. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

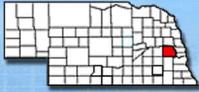
Motion by Hanson, seconded by Rastovski to approve the minutes of the August 22<sup>nd</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:23 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.



# Saunders County Board Minutes



Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the September 15<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the minutes of the September 5<sup>th</sup> Board meeting and the withdrawal and additions of Pledged Securities for the Commercial State Bank and the FirstBank of Nebraska Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board Administrative Assistant informed the Board that the work on the installation of the new Heating/Air Conditioning system has started.

Motion by Rastovski, seconded by Mach to open the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2017-2018 Budget, at 9:34 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board reviewed the Saunders County Budget at a Glance form for Fiscal Year 2017-2018 prepared by the Board's Budget Assistant and the County Clerk, as directed by the Board at previous meetings, in consideration of adopting said budget. They reviewed the tax rate for 2017-2018 compared to the tax rate of 2016-2017. This Fiscal Year budgets tax request is being held to the same tax request as the 2015-2016 and 2016-2017.

Motion by Rastovski, seconded by Breunig to close the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2017-2018 Budget at 9:41 a.m. Voting yes were Mach, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Sukstorf was absent during roll call. Motion carried.

Motion by Lutton, seconded by Rastovski to adopt **Resolution #28-2017** appropriating funds to the various Elected and Appointed Officials and other various functions for the operation of County business. The County's Fiscal Year 2017-2018 Budget is hereby adopted. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Committee Reports: None

Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS September 19, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Rastovski to authorize the Public Works Director to let for bids for the construction of an additional parking lot to be located on County property on the southwest side of the Law Enforcement & Judicial Facility. Said bids to be opened and considered October 10, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Public Works Director updated the Board on projects in the different areas of the County and he also reported that cutting of over growth trees was a topic discussed by the Highway Superintendents at the Southeast District meeting on September 14<sup>th</sup>.

The Board discussed the Interlocal Agreement with Rock Creek Township, after the discussion it was determined that no action would be taken.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:12 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS September 19, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:12 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Breunig to deny the request for Tax Refund by Jamie & Jennifer Kocian, Dwight, for property described as South Pt SW 7-13-5 (54.76 ac). Denial is made due to the FSA information on the ag use of this parcel was brought in after the deadline for protesting for 2017 and that no protest has been filed on this parcel in past years. Denial is made per the recommendation of the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Karloff, seconded by Hanson to approve Tax Correction #5558, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Karloff, seconded by Mach to approve the minutes of the September 12<sup>th</sup> meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:15 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Hanson, seconded by Lutton to authorize the County Assessor to advertise for Bid Proposals for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA). Said bids to be opened and considered on October 24, 2017, at 9:30 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve Application #8487 by Sandy Pointe Lake Development, replat of Sandy Pointe 5<sup>th</sup> Addition, 25-13-9 (Clear Creek Township). All as per the recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Application #8488 by Kyle Kern airboat tours for River Life Airboat Tours, 22-17-7 (North Cedar Township), with the condition that the applicant provides documentation of a One Million Dollar liability insurance policy and no tours are conducted after dark. All as per the recommended by the Planning



# Saunders County Board Minutes



Commission. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Zoning Administrator reviewed the action taken by the Planning Commission regarding the following Annual Reviews: 1) MP#6331 Doug Washburn – Commercial Dog Kennel and 2) MP#2350 Jeff Ferrin – Outdoor Motor Sports Complex. Mr. Ferrin's permit was not renewed.

Motion by Breunig, seconded by Mach to authorize the Chair to sign the Special Designated License Local Recommendation Forms for the following: **1**) Spirits by Beckman, Wahoo – for an Open House–Deer Show event to be held on October 21, 2017 from 1:00 p.m. to 5:00 p.m., at High Velocity Sports, 1660 County Road J, Wahoo; and **2**) Desauze Development Inc/Wooden Windmill, Fremont – for an wedding event to be held on October 14, 2017 from 10:00 a.m. to 1:00 a.m., at the Poehling Center (Community Building) 980 County Road W, Lot S-1241, Woodcliff, Fremont. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to authorize Three Rivers Health Dept. to conduct Flu Shot clinics for County Employees and Spouses on October 17, 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to authorize the Chair to sign the Agreement with Blue Valley Behavioral Health to provide services for the Saunders County Employee Assistance Program (EAP). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the September 29<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to rescind the action just taken regarding the Agreement with Blue Valley Behavioral Health to provide services for the Saunders County Employee Assistance Program (EAP). Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the Vendor Claims for the month of August 2017, with the claim for payment to SERVPRO, Lincoln, NE, being paid for from the Commissary Fund; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the minutes of the September 12<sup>th</sup> meeting; to approve the withdrawal and substitution of Pledged Securities at the Commercial State Bank and Bank of Prague (as presented by the County Treasurer); and to accept the Fee/Activity Reports from the various County Officials for the month of August. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## Committee Reports:

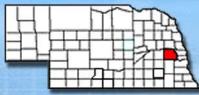
Board Member Hanson reported on the Saunders Medical Center meeting he attended.

Board Member Karloff reported on the Southeast District meeting she attended.

## Open Discussion from the Public – None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:00 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS October 3, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board reviewed the Petition for Vacation of Public Road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo. The Board's Administrative Assistant provided the Board with additional information as well as an aerial photo that showed the road being petition to be vacated. The County Clerk provided the Board with copies of the Nebr. State Statutes 39-1721 thru 39-1726 setting out the laws in which vacating/abandonment of a public road is to be done.

Motion by Lutton, seconded by Breunig to adopt **Resolution #30-2017** directing the Public Works Director to conduct a study regarding the vacation of the public road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo and to submit in writing to the Board of Supervisors within thirty (30) days, a report upon the study made and his recommendation as to the vacation or abandonment thereof. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to change dated for the opening and consideration of bids for the construction of an additional parking lot to be located on County property on the southwest side of the Law Enforcement & Judicial Facility, from October 10<sup>th</sup> to October 17<sup>th</sup>. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Public Works Director to advertised for bids for Saunders County Culvert Projects Group 3. Said bids to be opened and considered at 9:00 a.m., October 24, 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Public Works Director updated the Board on the various projects in different areas of the County.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the August 2017.

Motion by Breunig, seconded by Rastovski to accept the Letter of Resignation of Susan Thomas, Ashland, effective September 30, 2017 from the Saunders Medical Center Board of Trustees, with regret. The County Clerk is hereby directed to advertise/post notice that the Board of Supervisors are looking to fill the vacancy created by the resignation of Ms. Thomas. Written Statements of Interest from individuals will be considered on November 7, 2017. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to convene as an Equalization Board at 9:37 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS October 3, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



# Saunders County Board Minutes



their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:37 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Breunig to make no change to the value for property described as Lot 37 & 38 Valley View Estates as being request on the Property Valuation Protest #456-2017 by David Larson, Fremont; as per the Assessor's recommendation. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Karloff, seconded by Lutton to authorize the mailing of (1) Change of Value Notice, as presented by the County Assessor. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve Tax Corrections #5559 and #5560, as presented by the County Assessor. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Mach to approve the minutes of the September 19<sup>th</sup> Board meeting. Voting yes were presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:38 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded by Sukstorf to open the Public Hearing at 9:39 a.m., for setting the County's final tax levies Taxing Year 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Board discussed the levies as compared to prior years, the levy has decreased due to valuation increase. It was also noted that 2017 taxing year is the third (3<sup>rd</sup>) year that the Board has not increases the County's tax request. Through the discussion, it was discovered that there was a typo in the Public Hearing Notice – it stated "Proposed 2016 Taxing Rate", it should have read "Proposed 2017 Taxing Rate". All other information in the notice was correct.

Motion by Lutton, seconded by Rastovski to close the Public Hearing at 9:45 a.m. and adopt **Resolution #29-2017** setting the County's final tax levies Taxing Year 2017 as follows:

General	8,815,948.81	.232064
Bond-Law Enforcement Center and Jail	1,106,869.72	.026815
County Building	100,000.00	.002633
Flood Control	<u>76,744.16</u>	<u>.002021</u>
Total Property Tax Request	10,009,562.69	
Total Levy		.0263534

Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The Board Administrative Assistant updated the Board on the progress of the installation of the new heating and air conditioning system for the Courthouse. He also visited with about the need to re-caulk areas around the Courthouse.

Motion by Breunig, seconded by Rastovski to approve the minutes of the September 19<sup>th</sup> Board meeting and approve the withdrawal of Pledged Securities from the First Northeast Bank. Voting yes Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Committee Reports:



# Saunders County Board Minutes



Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting that he attended.

Board Member Hanson reported on the SENDD and Northeast Juvenile Detention Center meetings that he attended.

Open discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:53 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS October 10, 2017**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board's Administrative Assistant and Lead Maintenance Tech for overseeing the installation of the Courthouse new Heating and Air Conditioning system – updated the Board on the construction progress. Discussion was also held regarding county surplus property and going through different sites where surplus property is stored to do some house cleaning, per say.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for September was 115; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 304 and at home visits 135; Corrections participated in 86 transports. Misc. information – Both Grand Jury Investigations were conducted and both resulted in No True Bill.

Motion by Sukstorf, seconded by Mach to set a Public Hearing for November 7, 2017, at 9:30 for the consideration of the following: 1) Application #SD-106 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Timbers, Sec. 34-17-8 (Pohocco Township); and 2) Application #SE-107 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Homestead, Sec. 34-17-8 (Pohocco Township). Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

### Annual Reviews:

Jeff Ferrin/White Sands – MP#2350 Motor Sports Complex - This annual review was denied by the Planning Commission.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:23 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS October 10, 2017**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Sukstorf called the meeting to order at 9:23 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room.

Motion by Rastovski, seconded by Karloff to levy the necessary taxes for all functions of the County and all necessary taxes to fund the requests for the subdivisions within Saunders County levying authority, as certified under Section 77-1601.02 that are authorized as provided in Sections 77-3342 to 77-3444, in Saunders County for the Taxing Year 2017 (see attached). Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to the Applications for Exemption from Motor Vehicle Taxes by Camp Rivercrest, Fremont and Bishop Neumann Central High School, Wahoo, as recommended by the County Treasurer. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the October 3<sup>rd</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:24 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Hanson to authorize the Chair to sign the contract with Dr. Craig Pease, Wayne, NE, as a consultant and technical advisor to perform a salary and benefit comparability study for the county offices with up to ten (10) counties, at a rate of \$35.00 per hour. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the County's payroll for the October 13<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the minutes of the October 3<sup>rd</sup> Board meeting and the withdrawal of Pledged Securities from the First State Bank of Yutan. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to cancel the December 26, 2017 and schedule a Special meeting on Thursday, December 28, 2017 for items that would normally be considered for action; and to also cancel the January 2, 2018. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## Committee Reports:

Board Members Karloff and Rastovski reported on the NIRMA 10<sup>th</sup> Annual Risk Management meeting that they attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:35 a.m.



# Saunders County Board Minutes



Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Hanson and Lutton present. Sukstorf and Karloff were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to open the Bids received for the construction of an additional parking lot to be located on County property on the southwest side of the Law Enforcement & Judicial Facility, at 9:01 a.m. Voting yes were Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion carried.

The following bids were received:

Start date for this project in May 2018

Bidder	On Property	Off Street
M.E. Collins Contracting Co. Inc., Wahoo	59,680.50	9,281.00
Bullock Brothers Construction, Wahoo	35,390.00	8,800.00

Public Works Director updated the Board on the various projects around the County; also held a discussion with the Board regarding surplus property and the disposal of said property.

Sandy Morrissey, Director of the Regional Prevention Coalition, presented the Annual Report the Board and discussed the Prevention Federal Block Grant for 2017-2018 (Contracting Entity: Saunders County-Mead Community Group).

Motion by Mach, seconded by Rastovski to convene as an Equalization Board at 9:28 a.m. Voting yes were Rastovski, Mach, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS October 17, 2017

Pursuant to adjournment Sine Die, the Board met with Lutton, Breunig, Rastovski, Mach and Hanson were present. Karloff and Sukstorf were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Mach to approve the request for Tax Refund for taxing years 2014, 2015 and 2016 by Jason Schutes, Mead – for the property described as Lots 1 & 2 Blk 8 Anderson & Carlsons add to Mead; as recommended by the County Assessor. Voting yes were Mach, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve Tax Correction #5561, as presented by the County Assessor. Voting yes were Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to approve the minutes of the October 3<sup>rd</sup> Board meeting. Voting yes were Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 9:30 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Mach, seconded Rastovski to approve Application #8504 by Travis Kozal for construction of a multiple unit storage facility, Sec. 13-13-9 (Clear Creek Township), as per the Planning Commission's recommendation. Voting yes were Hanson, Lutton, Breunig, Rastovski and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to Authorization for the Vice Chair to sign the Renewal Applications for Long-Term Care Hospital and Critical Access Hospital for the Saunders Medical Center. Voting yes were Lutton, Breunig, Rastovski, Mach and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to adopt **Resolution #31-2017** extending Saunders County commitment to participate in NIRMA and NIRMA II for the period of July 1, 2018 through June 30, 2021. Voting yes were Breunig, Rastovski, Mach, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the October 3<sup>rd</sup> Board meeting. Voting yes were Rastovski, Mach, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Motion by Rastovski, seconded by Breunig to award the bid for the construction of an additional parking lot to be located on County property on the southwest side of the Law Enforcement & Judicial Facility, to Bullocks Brothers, Inc., Wahoo as low bidder for the \$35,390.00. All other bids are rejected. Voting yes were Mach, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

## Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 9:40 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS October 24, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open the bids at 9:01 a.m., for the Saunders County Culvert Projects Group 3 for the following project sites: (712) on Road 8 between Road T and U; (713) on Road P between Road 5 and Road 6; (722) on Road 7 between Cooper Road and Ashland Road; (732) on Road 5 between Road E and Road F; (724) on Road I between Road 3 and Road 4; (750) on Road 20 between Road N and Road O. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



The following bids were received:

Bidder	Total Bid
High Plains Enterprises, Martell, NE	521,023.00
Husker Engineering, Inc., Burwell, NE	594,311.00
M.E. Collins Contacting Co., Inc., Wahoo, NE	523,777.20
Midwest Underground, Inc., Lincoln, NE	361,623.10
Vogtscapes, Inc., Bennet, NE	577,912.50

All specs/bid amounts will be reviewed and a recommendation will be brought back later for consideration.

Public Works Director discussed disposal of miscellaneous county surplus; also discussed cleanup of trees and hazardous objects in County right-of-way; and updated the Board on the various projects in different areas of the County.

Motion by Sukstorf, seconded by Mach to adopt **Resolution #32-2017** executed "Bill of Sale" to Waste Connections of Nebraska Inc., f/k/a Saunders County Disposal Inc. for the building described as: "One 96'x96' building, except that portion thereof which encompasses the 66'x60' building – located on property described as Pt SW SE 2-14-7 (10.5 ac). The Chairperson is hereby authorized to sign said "Bill of Sale". Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:29 a.m. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS October 24, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:29 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to approve Tax Corrections #5562 thru #5565, as presented by the County Assessor. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the October 17<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Karloff abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:30 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Rastovski to award the bid for the Saunders County Culvert Projects Group 3 to Midwest Underground, Inc., Lincoln, NE for the amount of \$361,623.10. All other bids are hereby rejected. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf, and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Breunig, seconded by Mach to open the bids at 9:33 a.m., for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The following bids were received from the following - MIPS, Inc., Lincoln, NE; Vanguard Appraisals Inc., Cedar Rapids, IA and Thomas Reuters – T2, Lincoln, NE.

The Assessor will review the bids and meet with the IT Director and IT Committee to bring a recommendation back to the Board at a future Board meeting.

Motion by Sukstorf, seconded by Breunig to authorize the Chair to sign the Certification of Cost Allocation Plan for the Clerk of District Court and County Attorney for fiscal year ending 2016, as submitted by MAXIMUS Consulting Services, Inc., Richmond, VA. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the County's Payroll for the October 27<sup>th</sup> pay period; the County Treasurer is hereby authorized to issues a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the Vendor Claims against the County for the month of October; the County Treasurer is hereby authorized to issues a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

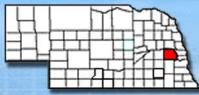
Motion by Sukstorf, seconded by Mach to approve the Minutes of the October 17<sup>th</sup> Board meeting and to accept the Fee/Activity Reports from the various County Officials for the month of September. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Northeast Juvenile Detention meeting that he attended.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS November 7, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to discontinue the process (with regards to the Petition filed on September 19, 2017) for consideration of the vacation or abandonment of the public road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adopt **Resolution #33-2017** directing the Public Works Director to conduct a study regarding the vacation of the public road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo (with regards to the Petition filed on November 2, 2017) and to submit in writing to the Board of Supervisors within thirty (30) days, a report upon the study made and his recommendation as to the vacation or abandonment thereof. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director updated the Board on the progress of the various projects in different areas of the County.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the September 2017.

Motion by Hanson, seconded by Rastovski to authorize for the Chair to sign the Renewal Applications for Long-Term Care Hospital and Critical Access Hospital for the Saunders Medical Center. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to appoint Catherine Binstock, Wahoo to the Saunders Medical Center Board of Trustees, to fill the vacancy on the Board that was due to the resignation of Susan Thomas, the term of the appointment expires on June 30, 2022. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

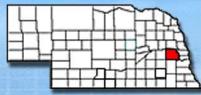
Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:28 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS November 7, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



# Saunders County Board Minutes



Motion by Karloff, seconded by Rastovski authorizing the mailing of the Change of Value notice as presented by the County Assessor. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the application of Exemption from Motor Vehicle Taxes by Mid-America Council, Boy Scouts of America, Cedar Bluffs. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to approve the minutes of the October 24<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:29 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

The County Assessor provided the Board with the bid amounts received on October 24, 2017 (all bid amounts were for an 11 year contract) for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA) – there are as follows:

MIPS, Inc., Lincoln, NE	375,426.32
Vanguard Appraisals Inc., Cedar Rapids, IA	220,224.00
Thomas Reuters – T2, Lincoln, NE	244,354.00

Motion by Sukstorf, seconded by Rastovski to the award the bid for the Conversion and Installation of Assessment Administration Software and Computer Assisted Mass Appraisal (CAMA), to Vanguard Appraisals Inc., Cedar Rapids, IA, for the amount of 220,224.00. All other bids are hereby rejected. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

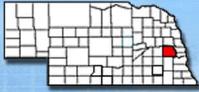
Motion by Breunig, seconded by Sukstorf to open the Public Hearing at 9:30 a.m. for the consideration of the following: 1) Application #SD-106 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Timbers, Sec. 34-17-8 (Pohocco Township); and 2) Application #SD-107 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Homestead, Sec. 34-17-8 (Pohocco Township). Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to close the Public Hearing at 9:33 a.m. and hereby approve Application #SD-106 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Timbers, Sec. 34-17-8 (Pohocco Township), as recommended by the Planning Commission. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Lutton abstained. Motion carried.

Motion by Lutton, seconded by Rastovski to close the Public Hearing at 9:343 a.m. and hereby approve Application #SD-107 by West Limited LLC, for a preliminary plat for a subdivision to be known as Hidden Homestead, Sec. 34-17-8 (Pohocco Township); as recommended by the Planning Commission. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton abstained. Motion carried.

Motion by Sukstorf, seconded by Breunig to set a Public Hearing for November 28, 2017, at 9:15 a.m. for the consideration of the following: 1) Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township); and 2) Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township). Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve Manager Application by Jack R. Wollen for the Yutan Country Club, License I-006994. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the November 9<sup>th</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board starting their discussion the following Matters pertaining to the 2018 Election(s):

- ~ Setting of Elected Officials Salaries for the 2019-2022 Term
- ~ Discussion regarding possibly changing the Public Defenders position from Part-Time to Full-time

The Board's Administrative Assistant updated the Board on the progress of the new heating/air conditioning system for the Courthouse.

Motion by Lutton, seconded by Breunig to approve the minutes of the October 24<sup>th</sup> Board meeting and approve the addition of pledged securities for the Farmers and Merchants Bank of Ashland. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## Committee Reports:

Board Member Mach reported on the NIRMA Annual Meeting and the Lake Wanahoo Lake Level Advisory Panel meetings that he attended.

Board Members Rastovski and Karloff also attended the NIRMA Annual meeting.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:13 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS November 14, 2017

Pursuant to adjournment, the Board met with Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to adopt **Resolution #34-2017** entering into the Lower Platte Weed Management Area Association Interlocal Agreement and adopting the LPWMA Bylaws that will govern the organization. The Chairperson is hereby authorized to sign said Interlocal Agreement and the Bylaws. Voting yes were Breunig, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adopt **Resolution #35-2017** entering into an Interlocal Agreement with the Educational Service Unit Coordinating Council (ESUCC) to jointly bid and contract for supplies, Materials, equipment and services through the ESUCC's Cooperative Purchasing Program and hereby authorize the Chairperson to sign said Interlocal Agreement. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the minutes of the November 7<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Mach. Voting no were none. Motion carried.

Motion by Mach, seconded by Lutton to set a Public Hearing for December 5, 2017 at 9:30 a.m. for the consideration of the following:



# Saunders County Board Minutes



- Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township)
- Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township)

Voting yes were Hanson, Lutton, Karloff, Breunig, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve application #8524, by James Isaacson, to split off approximately 8 acres in Ag District for a home building site, Sec. 36-14-5 (Newman Township); per the Planning Commission's recommendation. Voting yes were Lutton, Karloff, Breunig, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve application #8519, by Steven Brase, to split off two 10 acre parcels for home building sites, Sec. 8-15-9 (Union Township); as per the Planning Commission's recommendation. Voting yes were Karloff, Breunig, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Zoning Administrator reported on action taken by the Planning Commission regarding the following Annual Reviews: 1) MP #7109 – Brian Reid – Store/sell fertilizer and 2) MP #7130 – LPSNRD – Camp Ashland fuse plug embankment. Both annual reviews were approved by the Planning Commission.

Erin Nelson visited with the Board regarding an issue he was having when trying to get a permit to put up a Machine shed. The matter was discussed and both the Board and the Zoning Administrator explained to Mr. Nelson that he would have to ask the Board of Adjustments for a variants to the Regulations.

## Committee Reports:

Board Member Mach reported that the NRD will be holding an informational meeting at 7:00 p.m., December 7, 2017 at the Union Bank Community Room regarding the replacement of bridges and dams (Dam sites 26 & 27) on County Road 28 & 26.

Board Member Hanson reported on the Nebraska Jail Standards meeting that he attended.

Board Member Karloff reported on the NIRMA and Region V meetings that she attended.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:50 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS November 21, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

## County Government Day:

The Vice Chairperson welcomed approximately 59 Students and 20 Veterans to the 2017 County Government day, then each Board Member introduced themselves, briefly told the group on long they have served, committees they service on and a little bit about serving on the County Board of Supervisors.

The group then heard from the following County Elected, Appointed and other Key Officials – each official introduced themselves, told the group how long they have held their positions and then briefly shared what their responsibilities/work



# Saunders County Board Minutes



each office is charged with: Clerk of District Court, County Assessor, County Attorney, County Clerk/Election Commissioner, County Sheriff, County Surveyor, County Treasurer, Public Works Director, Planning & Zoning Administrator, Veterans Service Officer, Board Administrative Assistant, County Court Clerk Magistrate, County IT Service Administrator and Youths Services Director.

The Students were dismissed to the offices that they were assigned to. The students assigned to the Board of Supervisors and County Clerk remained in the room as the Board continued on with their agenda.

Motion by Sukstorf, seconded by Breunig to accept the written study by the Public Works Director regarding the vacation of the public road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo and to hereby adopt **Resolution #36-2017** setting a public hearing for December 19, 2017 at 9:30 a.m. for the consideration of the vacation of the public road described as North of that part of 17<sup>th</sup> Ave (also known as North Hackberry Street), Wahoo. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Board Administrative Assistant update the Board on the progress of the installation of the new heating/air conditioning system for the Courthouse and Old Jail building.

County Assessor discussed updating the Pictometry contract update, the bigger counties/cities were looking to do updates every two years verses updates every three. No action was taken at this time, the Board will re-address this matter next year sometime.

Motion by Breunig, seconded by Mach to Re-appointment John McEvoy, Waterloo and Norm Nelson, Fremont to the Saunders County Planning Commission, said term is for (3) years and will expire November 30, 2020. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for November 22<sup>nd</sup>; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Mach, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the Vendor Claims for the month of November; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to set the following Legal Holidays to be observed by Saunders County for 2018 and into 2019: January 15 (Martin Luther King Day); February 19 (Presidents Day); April 27 (Arbor Day) all County offices are open; May 28 (Memorial Day); July 4 (Independence Day); September 3 (Labor Day); October 8 (Columbus Day); November 12 (Veterans Day); November 22 (Thanksgiving Day); November 23 (Thanksgiving Holiday); December 24 (Christmas Eve Holiday); December 25 (Christmas Day); and January 1, 2019 (New Year's Day). Voting yes were Hanson, Lutton, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig, to approve the minutes of the November 14<sup>th</sup> Board meeting and the addition of Pledged Securities at the First Northeast Bank of Nebraska. Voting yes were Lutton, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

## Open discussion from the Public:

Since both the Board of Supervisors and the County Clerk only had (2) students assigned to them for County Government Day – the officials held their time with the students together so that each set of students could see/hear what each officials function was. The County Clerk visited with the students during open discussion from the Public about the function of the County Clerk's office, as well as the Election Commissioner.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 10:40 a.m.



# Saunders County Board Minutes



November 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Mach, seconded by Breunig to authorize the advertising for bids for the following projects: **1) Deck Slab Bridge C-78(690) on Road 25 between Road D & E and 2) Deck Slab Bridge C-78(733) on Road R between Road 13 & 14.** Said bids to be opened and considered on December 19, 2017 at 9:00 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to accept the Proposal by Trane to demo existing fan coils to include piping and electrical for 24,444.00 and demo existing ductwork in ceilings for 2,900.00 – for a total of 27,344.00. Voting yes were Rastovski, Mach, Hanson, Lutton, Karloff and Breunig. Voting no was Sukstorf. Motion carried.

Public Works Director updated the Board on the various projects and the locations; Board Members discussed areas of concerns in various locations in the County with the Public Works Director.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Certification of County Highway Superintendent for determining Incentive payment form the Nebraska Dept. of Transportation for the period of January 1, 2017 to December 31, 2017. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Nebraska Crime Commission 2018 Community-based Juvenile Services Aid Grants for the following: **1) ARRIVE (Absence Reduction Resources Increasing Valuable Educations) School-bas Behavioral Health Program and 2) School-based Behavioral Health Programs for School Resource Officer.** Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to open the Public Hearing at 9:28 a.m. for the following: **1) Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township) and 2) Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township).** Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:29 a.m. and adopt **Resolution #37-2017** approving Application SD 108, by West Limited LLC, final plat for a subdivision to be known as Hidden Timbers, 34-17-8 (Pohocco Township) and adopt **Resolution #38-2017** approving Application SD 109, by West Limited LLC, final plat for a subdivision to be known as Hidden Homestead, 34-17-8 (Pohocco Township). All as recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Lutton abstained. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Agreement with MAXIMUS Consulting Services, Inc., Richmond, VA – to provide Professional Consulting Services to complete Saunders County Indirect Cost Allocation plan to recover indirect cost reimbursement related to the Saunders County Clerk of District Court and the Saunders County Attorney for Title IV-D Child Support Enforcement work for Fiscal Years 2017 thru 2019. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to adopt **Resolution #39-2017** designating the County's "Official Publication Sites for Saunders County for 2018". Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Breunig to adopt **Resolution #40-2017** changing the Public Defenders position to Full-time. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to approve the minutes of the November 21<sup>st</sup> Board meeting, to accept the Fee and Activity Reports of the various County Officials for the month of October 2017 and to approve the withdrawal of Pledged Securities from FirstBank of Nebraska Wahoo. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: None.

Open discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:42 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS December 5, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff present. Hanson was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Mach to authorize the Chair to sign the Intergovernmental Agreement with Butler County for snow and ice removal from 12.15.17 to 12.15.18 approximately 1¼ miles of Butler County roadway. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported that the Road Crews are working on preparing for winter weather.

Tyler Toline, CEO for Saunders Medical Center presented the facilities monthly activities and financial report for the month of the October 2017; he also updated the Board on the remodeling process to facilitate space that is need for the clinic; and where they are at with the management of the Long Term Care facility.

A brief discussion was held with regards to the position of the Public Defender and the determination of no longer being elected position and becoming a contracted position. At the end of the discussion it was determined to set a Public Hearing for December 19, 2017 to give the public a chance to express their thoughts.

Motion by Breunig, seconded by Mach to convene as an Equalization Board at 9:10 a.m. Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS December 5, 2017

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Hanson was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

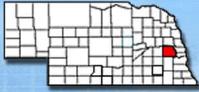
Chairperson Sukstorf called the meeting to order at 9:10 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to approve Tax Correction #5566 and #5567, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the November 7<sup>th</sup> Board meeting. Voting yes were Sukstorf, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:12 a.m.



# Saunders County Board Minutes



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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Trane Change Order No. 2 for demo of existing fan coils to include piping and electrical and demo of existing ductwork in ceilings. Voting yes were Lutton, Karloff, Breunig, Rastovski Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the December 8<sup>th</sup> pay period; the County Treasurer is here by authorized to issue a check to the Saunders County Imprest account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Mach, seconded by Rastovski to approve the minutes of the November 28<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Mach reported on the Lake Wanahoo Lake Level Advisory Panel meeting that he attended and provided information about a Public meeting that will be held with regards to proposed damn sites and the need for the dams.

The County Clerk provided the Board with a report as to the County Officials whose employees are using the County's Time Clock System, who has provided the County Clerk's staff that process and manages wage and benefit information with the employees accrued leaves to that proper tracking can be done of said accrued leaves. From this report the Board could see that there was a large number of employees that are not using the time clock system, as well as a large number of employee's accrued leaves had not been reported. The Board determined that a reminder memo needed to be sent to the County Officials regarding the use of time clocks, submittal of accrued leave and the April 1, 2018 deadline for all employees to be in compliance with the accumulated maximum vacation hours above their annual earnings at their anniversary hire date.

The Board took a short break from 9:25 a.m. to 9:33 a.m.

Motion by Mach, seconded by Rastovski to open the Public Hearing at 9:33 a.m., for the consideration of the following: 1) Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township); and 2) Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township). Voting yes were Rastovski, Mach, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Planning & Zoning Administrator information with regards to the (2) Applications that the Public Hearing was sent for and the Planning Commission's recommendations for each.

(5) Individuals spoke in opposition of Application # 8426 by Doug Simonson – no one spoke in favor of said application. The Board received a written statement by email from Steven and Julie Totten in opposition for said application.

(1) Individual spoke in favor of Application #8518 by Gery Benes – no one spoke in opposition

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:45 a.m. and to take the following action: 1) to deny Application #8426, by Doug Simonson, on behalf of Valley View Limited Partnerships, for a change of zone, from Transitional Agricultural (TA-1) to Residential District (R-1), Sec. 34-17-8 (Pohocco Township); per the Planning Commission's recommendation and 2) to adopt **Resolution #41-2017** approving Application #8518, by Gery Benes, for a change of zone from Transitional Agricultural (TA-1) to Agricultural (A-1), Sec. 19-13-5 (Oak Creek Township) and to amend the Future Land Use Map and Official Zoning Map to rezone the tract of land as described as N½ SW & SE SW 19-13-5 from Transitional Agricultural to Agricultural. All as recommended by the Planning Commission. Voting yes were Mach, Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Open discussion form the public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 9:51 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 12, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director discussed the possibility of the Board considering a policy regarding requests for bike touring events in the county; and updated the Board on the various projects/locations in the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility: the average daily population for October was 124; provided jail lobby stats of total contacts (visitors/walk-in traffic) were 288 and at home visits 152; Corrections participated in 88 transports. Misc. information – the Nebraska State Fire Marshall did come to inspect the facility and the only notable item found were the trash cans. This was the same issue they brought up last year where he and the County Sheriff had to go to Lincoln to the State Fire Marshall and ultimately passed inspection. Apparently they will have to revisit this issue again.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Agreement with Blue Valley Behavioral Health for EAP Services for the County. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:24 a.m. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS December 12, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf were present.

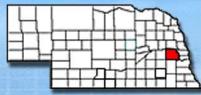
Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve Tax Corrections # #5568 thru #5571, as presented by the County Assessor. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the December 5<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:25 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Motion by Lutton, seconded by Mach to approve the minutes of the December 5<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Mach, seconded by Breunig to direct the County Clerk to draft a memo for review/approval by the Board to send to the County Officials with the reminder of the following: **1**) Reminder of the April 1, 2018 deadline for all employees to be in compliance of accumulated maximum vacation hours above their annual earnings at anniversary date of hire; **2**) Submittal of accrued vacation, sick and comp leaves to the County Clerk's office; and **3**) Time Clock use by employees. Voting yes Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to set a Public Hearing for January 9, 2018 at 9:30 a.m. for the consideration of Application SD #110 by Olsson & Associates on behalf of Sandy Pointe Lake Development LLC, for the Final Plat of Sandy Pointe Lake 7<sup>th</sup> addition, Sec.13-13-9 & Sec. 18-13-10 (Clear Creek Township). Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Board Administrative Assistant reviewed the spread sheet that he worked up with using NACO's information regarding County Elected positions salaries, in assisting the Board in determining the salaries to set for the 2019-2022 Term of office; he also updated the Board on the finish work that needs to be done to complete the county's new heating/air conditioning system.

Committee Reports: None

Open Discussion from the Public: None.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:45 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 19, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Mach to open the bids for the following projects at 9:03 a.m.: **1**) Deck Slab Bridge C-78(690) on Road 25 between Road D & E; **2**) Deck Slab Bridge C-78(733) on Road R between Road 13 & 14. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Bidder	C-78(690)	C-78(733)	Total All Bids
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# Saunders County Board Minutes



JMN Construction LLC Valley, NE	380,197.20	516,593.95	897,091.15
Midwest Underground, Inc. Lincoln, NE	289,265.00	399,362.80	688,627.80
Theisen Construction, Inc. Norfolk, NE	254,930.53	375,785.54	630,716.07
Simon Contractors North Platte, NE	376,658.25	513,036.25	889,694.50

Public Works Director updated the Board on the various projects currently being worked on and the locations of said projects.

Motion by Lutton, seconded by Breunig to open the Public Hearing at 9:17 a.m., regarding Consideration of changing the position of the Public Defender from an elected position to a contracted position. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to close the Public Hearing at 9:22 a.m., and to change the position of the Public Defender so that it is no longer an elected position, but will a contracted position affective January 3, 2019. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Engagement Letter with the Nebraska Auditor of Public Accounts for auditing services for the County Fiscal Year ending July 30, 2017. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Mach to award the bid to Theisen Construction Inc., Norfolk, NE for the amount of \$630,716.07 for the following projects: **1) Deck Slab Bridge C-78(690) on Road 25 between Road D & E; 2) Deck Slab Bridge C-78(733) on Road R between Road 13 & 14.** All other bids are hereby rejected. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

The County Assessor visited with the Board about Cleaning-up of Courthouse after the installation of the new Heating/Air Conditioning System.

Motion by Sukstorf, seconded by Lutton to open the Public Hearing at 9:33 a.m., for the consideration of Vacation or abandonment of a public road "Commencing north at that part of 17<sup>th</sup> Avenue (also known as North Hackberry Street, Wahoo)" described as: A tract of land located in the North Half of Section 33, Township 15 North, Range 7 East of the Sixth Principal Meridian, Saunders County, Nebraska. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to close the Public Hearing at 9:43 a.m., and adopt **Resolution #42-2017** directing the County Clerk to prepare an offer to the Center Township Board of relinquishment of a public road described as: "Commencing north at that part of 17<sup>th</sup> Avenue (also known as North Hackberry Street, Wahoo)" described as: A tract of land located in the North Half of Section 33, Township 15 North, Range 7 East of the Sixth Principal Meridian, Saunders County, Nebraska. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Terra Uhing, Executive Director Three Rivers Public Health Dept. presented the Annual Report for Fiscal Year 2016-2017.

Motion by Breunig, seconded by Sukstorf to convene in Closed Session at 9:50 a.m., regarding personnel matters (84-1410), with the County Clerk, County Attorney and the Board Administrative Assistant present. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to adjourn from Closed Session at 10:05 a.m., with no action taken and to reconvene in Regular meeting. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adopt **Resolution #43-2017** setting the Salaries for Elected Officials for the 2019-2023 Term as per Nebr. State Statute 23-1114. Voting yes were Mach, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Breunig, seconded by Hanson to approve the County's payroll for the December 21<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the Vendor against the County for the month of December; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve the minutes of the December 12<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:24 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS December 28, 2017

Pursuant to adjournment, the Board met with Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public, except when in closed executive session.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the weather related activities of the Road Crews worked on last week/weekend; he also updated them on the various projects and the areas of the County they are located in.

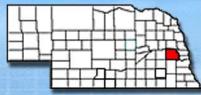
Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:06 a.m. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS December 28, 2017

Pursuant to adjournment Sine Die, the Board met with Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Sukstorf called the meeting to order at 9:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



# Saunders County Board Minutes



Motion by Karloff, seconded by Mach to approve Tax Corrections #5572 thru #5574, as presented by the County Assessor. Voting yes were Rastovski, Mach, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the application for Exemption from Motor Vehicle Taxes by Bishop Neumann Central High School, Wahoo. Voting yes were Mach, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the December 12<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Mach. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Sukstorf declared the meeting adjourned Sine Die at 9:08 a.m.

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Upon the adjournment of the Equalization Board, the Saunders County Board of Supervisors reconvened in their Regular schedule Board meeting.

Discussion was held again regarding the clean-up of Courthouse after the installation of the new Heating/Air Conditioning System – it was determined that comp time will be allowed by the county employees who are willing to come in after office hours to clean their respective offices. Carpet cleaning will be done next May after winter weather conditions are passed.

Motion by Sukstorf, seconded by Hanson to direct the County Clerk to notify NIRMA (the County's insurance carrier) to remove any county vehicle listed on the County's Auto Fleet Schedule from physical damage coverage that is a model of 2008 and older and to adjust the premium rate accordingly. Voting yes were Hanson, Karloff, Breunig, Rastovski, Mach and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Mach to approve the County's Payroll for the January 5, 2018 pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Mach, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Mach to approve the minutes of the December 19<sup>th</sup> Board meeting and to accept the Fee/Activity Report for the month of November from the various County Officials. Voting yes were Breunig, Rastovski, Mach, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD meeting that he attended.

## Open Discussion from the Public: None

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:25 a.m.