



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

January 8, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The first order of business for the Board of Supervisors was to Re-organize by selecting a Chairperson for 2013.

Chairperson Karloff appointed Patti Lindgren, County Clerk as Pro Tempore Chair to proceed over the process of the Chairperson selection for 2013.

Pro Tempore Chair Lindgren called for nomination for the Chairperson for the Year 2013.

Hanson nominated Doris Karloff and was seconded by Lutton

Motion by Breunig, seconded by Martin to cease nomination and to unanimously elect Doris Karloff as Chairperson of the Board of Supervisors for the year 2013. Voting yes were Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Karloff abstained. Motion carried.

Chairperson Karloff was seated.

The Chair called for nominations for Vice Chairperson for 2013.

Martin nominated Lutton and was seconded by Hanson to nominate Dave Lutton as Vice Chair 2013. The Chair called for additional nomination three times – hearing none the Chair called for a motion to unanimously elected Lutton as Vice Chair for 2013.

Motion by Rastovski, seconded by Breunig to unanimously elected Dave Lutton as Vice Chair for 2013. Voting yes were Rastovski, Martin, Hanson, Karloff and Breunig. Voting no were none. Lutton abstained. Motion carried.

Motion by Lutton, seconded by Hanson to elect Craig Breunig as selected as the Pro Tempore Chair for 2013 for the Board of Supervisors in the event that both the Chair and Vice Chair would not be available. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; he also updated the Board on the Highway 77 Bypass around the City of Wahoo.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Interlocal Agreement with Butler County and Saunders County, that Butler County agrees to contract with Saunders County for snow and ice removal from November 1, 2011 to November 1, 2012 on the following described Hard Surface Road: (1) The E $\frac{3}{4}$  mile between Section 35, Township 16 North, Range 4 East, and Section 2, Township 15 North, Range 4 East and (2) The mile between Section 36, Township 16 North, Range 4 East and Section 1, Township 15 North, Range 4 East. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The CEO for Saunders Medical Center presented November financial report for the facility; reported that Board of Trustees had reorganized and have elected a new Board Chair, Vice Chair and Secretary; he also reported that they have restructured the management department and in doing so have eliminated the Chief Financial Officer position and they are currently working on reassigning the duties of the CFO to different positions.



# Saunders County Board Minutes



Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:37 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS January 8, 2013**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 9:38 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The first order of business for the Board of Equalization was to Re-organize by selecting a Chairperson for 2013.

The Vice Chair called for nomination for the Chairperson for the Year 2013.

Motion by Lutton, seconded by Rastovski that the Scott Sukstorf be elected as the Board of Equalization Chairperson for 2013, that Leroy Hanson be elected as the Board of Equalization Vice Chairperson for 2013 and Darren Martin as the Pro Tempore Chair for the Board of Equalization for 2013 in the event that both the Chair and Vice Chair would not be available. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff that due to no mistake on the Assessment office and that there is no statutory authority to allow homestead exemptions that were not filed in a timely manner – the Board reluctantly denies the appeal of Rejection of Homestead Exemption by Merlin Johnson, Ceresco. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve Tax Corrections #4993 thru #5005 (see attached). Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Karloff, seconded by Martin to approve the application for Tax Exemption on Motor Vehicles by the Nebraska Baptist State Convention dba Moses Merrill Camp and Conference Center, Linwood for an 2005 and 2006 H&H Enclosed Cargo Trailers. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve the minutes of the December 18, 2012 Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 9:49 a.m.

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The Board re-visited the GIS Fees for Public Use and Subscription Price for sales information with the State Assessment Manager for the County – no action was taken at this time – the fees will be discussed again at a later time.

Motion by Breunig, seconded by Rastovski to convene in Closed Session at 9:55 a.m. for matters concerning possible litigation and union negotiations (84-1410) with the County Attorney present and the following individuals possibly being called in: County Treasurer, County Sheriff, individuals from the FOP Joe Smaus and Jerald Carlson. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.



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Motion by Breunig, seconded by Rastovski to adjourn from Closed Session at 11:20 a.m., with no action taken, and to re-convene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to direct the County Clerk to send notice to the individuals that have chosen to Opt Out of the County's Health Insurance Plan but have not provided the required forms or not complete the required forms properly. If the County Clerk receives another notice with any of these individuals still in no-compliance, the County Clerk is to provide the County Attorney with the list of names for follow up. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to adopt the following **Resolutions**:

- 1-2013** Designating official posting sites/locations for providing notice of meetings
- 2-2013** Designate Depository Banks for Monies coming into the hands of the Judge and Clerk of District Court
- 3-2013** Designate Banks for Funds of Saunders County
- 4-2013** Authorize the County Treasurer to invest Monies received from the levies of various Taxing Districts
- 5-2013** Designate the County Clerk to set agenda and notify the Board of Supervisors
- 6-2013** Appointment of the Public Works Director
- 7-2013** Appointment of the Planning & Zoning Adm.
- 8-2013** Appointment of the Veterans Service Officer
- 9-2013** Appointment of the Noxious Weed Control Supervisor

Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to Motion by Sukstorf, seconded by Hanson to make the following appointments of Board Representatives to the various Committees for 2012:

1. Region V (Wahoo) Advisory Board – Darrin Martin and Craig Breunig as alternate
2. Region V Human Services Governing Board – Doris Karloff and Ed Rastovski as alternate.
3. Northeast Juvenile Detention Services Board – Leroy Hanson and Doris Karloff as alternate.
4. Saunders Medical Center – Leroy Hanson as the Board's liaison and Darren Martin as alternate.
5. Highway 77 – Craig Breunig and Steve Mika.
6. Three Rivers Public Health Services Board – Scott Sukstorf and Doris Karloff as alternate.
7. Southeast Nebraska Development District Committee – Leroy Hanson and Dave Lutton as alternate.
8. 911 Communications/Emergency Management Committee – Darren Martin, Leroy Hanson and Doris Karloff.
9. Union Negotiating Committee – Dave Lutton, Darren Martin, Doris Karloff and Ed Rastovski.
10. Dave Lutton as Finance Chairperson and Craig Breunig as Vice Finance Chairperson. .
11. Safety Committee – Darren Martin, Leroy Hanson and Ed Rastovski.
12. Saunders County Economic Development Corporation – Craig Breunig and Darin Martin as alternate
13. Saunders Medical Center Affiliation Committee – Craig Breunig, Ed Rastovski and Leroy Hanson.

Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the County's Payroll for the January 11<sup>th</sup> Pay Period and here by authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the December 24<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the additions of Pledged Securities (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to rescind the action taken previous regarding Chairperson and Pro Tempo Chairperson for the Board of Equalization for 2013 and to hereby elected the following to said positions: Darrin Martin as Chairperson and Scott Sukstorf as Pro Tempo Chairperson. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Martin abstained. Motion carried.

Open discussion from the Public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:33 a.m.



# Saunders County Board Minutes



## **BOARD OF SUPERVISORS PROCEEDINGS January 15, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson and Karloff present. Sukstorf and Lutton were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Noxious Weed Authority annual report to the Nebraska Dept. of Agriculture. Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed weather related road issues that they are working on; discussed a couple of special events (1) is all on State Highways and (1) would utilize County Roads; discussed Federal Aid Soft match and the amount available for the County's use.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of December, the average daily population was 118, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 567; Corrections participated in 87 transports.

Motion by Breunig, seconded by Hanson to approve the application for Special Designated Liquor License by Grata Bar & Lounge, 6891 A Street, Suite 108, Lincoln, for a Fund Raiser to be held at Camp Ashland Training Site Building #50, Ashland, on February 16, 2013 from 12:00 p.m. to 1:00 a.m. Voting yes were Rastovski, Hanson, Karloff and Breunig. Voting no was Martin. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the County's Payroll for the January 25<sup>th</sup> Pay Period and here by authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Martin, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the minutes of the January 8<sup>th</sup> Board meeting. Voting yes were Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 9:30 a.m. Voting yes were Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS January 15, 2013**

Pursuant to adjournment Sine Die, the Board met with Hanson, Karloff, Breunig, Rastovski and Martin present. Sukstorf and Lutton were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:31 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).





# Saunders County Board Minutes



Motion by Karloff, seconded by Breunig to approve Tax Corrections #5006 thru #5022 (see attached). Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the January 8<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:32 a.m.

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Motion by Breunig, seconded by Rastovski to approve Phase 1 only of application for Conditional Permit #7522 by S.I.D. 8 Saunders County to raise road in 3 phases: 1) current designed road raise, Platte Shore Drive, Lots T-1039-S-1001; 2) alt 1; second phase, road raise Platte Shore Drive, Lots S-1002-S-1011; 3) alt 2; third phase, road raise, Platte Shore Drive Lots S-1014-S-1024 I, located at Woodcliff in Section 1-16-8. Zoning District is Lakeside Residential (L-R) (F-1). The application is approve with the stipulation that some sort of pedestrian access be provided in the road cross section with a minimum of 4 ft. width and provide the Zoning office with a copy permit from the Army Corp of Engineers; with no action taken on Phase 2 and 3. All as recommended by the Planning Commission. Voting yes were Martin, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The following Annual Reviews were discussed: 1) Dolezal Sand & Gravel – gravel pumping operation (13-17-5) and 2) Leon page – sell produce, buffalo, elk meats, etc (32-13-6).

Committee Reports: NONE

Open Discussion from the Public: NONE

Motion by Breunig, seconded by Rastovski to convene in Closed Session at 9:47 a.m. concerning Union Negotiations and personnel matters concerning Health Insurance Opt Outs (84-1410). Voting yes Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to adjourn from Closed Session at 10:45 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign letters to County Employees that do what to participate in the County's Health Insurance Plan but have not completed and/or provided the required enrollment form, enrollment form plus opt-out form or enrollment form plus opt-out form(s) for dependent(s); and copy(s) of insurance card and a letter of "Certificate of Coverage" from the other insurance company. Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:53 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS January 22, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson and Karloff present. Sukstorf and Lutton were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Rastovski to accept the recommendations for Pre-Trial Diversion Fee Schedule and the Fee Waiver Application, as presented (see attached). Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to acknowledge receipt of the County Treasurer's Six Month Certification of balances, collections and disbursements for the period of June 30, 2012 thru December 31, 2012. Voting yes were Rastovski, Martin, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the applications for Special Designated Liquor License by Bishop Neumann Central High School (Neumann Booster Club), Wahoo for a fund raising event to be held at the Saunders County Ag Society 4-H Exhibit Hall, 600 Bldg. 3, 1<sup>st</sup> Street, Wahoo on March 15, 2013 from 4:00 p.m. to 1:00 a.m. and March 16, 2013 from 10:00 a.m. to 1:00 a.m.. Voting yes were Hanson, Karloff, Breunig and Rastovski. Voting no was Martin. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 9:15 a.m. Voting yes were Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS January 22, 2013**

Pursuant to adjournment Sine Die, the Board met with Hanson, Karloff, Breunig, Rastovski and Martin were present. Sukstorf and Lutton were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:16 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve Tax Corrections #5023 thru #5031 (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the January 15<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:18 a.m.

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Motion by Rastovski, seconded by Breunig to approve the Vendor Claims against the County for the month of January and hereby authorize the County Treasurer to issue a check to the Saunders County Imprest account for the full amounts for all funds. Voting yes were Rastovski, Martin, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the minutes of the January 15<sup>th</sup> Board meeting. Voting yes were Martin, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

### Committee Reports:

Board Member Hanson reported on the SENDD and Northeast Juvenile Services meetings that he attended.

Open Discussion from the Public: NONE.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:50 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS January 29, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; reported on projects on the 1 & 6 Year Road Plan and which ones will be ready for letting; reported on the locations of bridges that are being worked on; his department was preparing to send out letters to all the Township Boards requesting that they review signs located on their roads and report back any that are down or gone; discussed having the NIRMA Safety Training meeting again.

Motion by Hanson, seconded by Sukstorf to convene as an Equalization Board at 9:20 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS January 29, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:21 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski with regards to Lyman-Richey Sand & Gravel Corporation, appeal of disapproved Special Valuation Application; that 234.80 acres of the (390.50 acres - of the Property Described as East 390.50 Acres 7-13-10) be granted the Special Value on Crop Acres, based on Nebraska Dept. of Revenue, Property Assessment Division, Chapter 13 Mineral Interests Regulations 002.08B(2), (3) and (4) – as per the State Assessment Manager's recommendation. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the January 22<sup>nd</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:24 a.m.



# Saunders County Board Minutes



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Motion by Hanson, seconded by Breunig to re-appoint John Berry, Valparaiso; Eric Nelson, Mead; and John Starns, Ashland to the Saunders County Planning Commission. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig updated the Board on what the Legislature was currently working on. A general discussion was then held a few other legislative issues, one being Township legislation.

Motion by Breunig, seconded by Rastovski to approve the minutes of the January 22<sup>nd</sup> Board meeting. Voting yes were Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Lutton and Sukstorf abstained. Motion carried.

Motion by Breunig, seconded by Hanson to accept the Fee and Activity Reports from the various County Officials for the month of December 2012. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunder Medical Center Board meeting that he attended.

Board Member Karloff reported on the NIRMA, Region V Services and Region V Systems meetings that she attended.

Open Discussion from the Public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.





# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

February 5, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; working on setting up a NRIMA safety meeting with the Township officers sometime March with the topics being county/township responsibilities; signage and Interlocal agreements between the county and townships regarding said subject matters; working meeting the new signage requirements that go into effect in 2015; will be meeting with the Butler County Highway Superintendent regarding a bridge on Roads Q & R; and updated the Board on Federal reimbursement changes for the County Transportation budget requiring the County to have 10% ticket sales as a revenue source.

The CEO for Saunders Medical Center reported on the following: the facility has received great reports from the State Fire Marshall and Federal Survey; currently going through a staff re-organization with regards to job duties; they are still in the process of reviewing By-Laws and hope to have in complete in about 60 to 70 days; they are starting the 2013-2014 budget process; the physical therapy department is now fully staffed; they are reviewing the billing process from start to finish; and reported on the Financial for the month of December, this month was a strong month and the year to date has improved.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:40 a.m. to obtain a legal opinion (84-1410) with Ken Archer, CEO Saunders Medical Center and the County Attorney present. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adjourn from Closed Session at 9:50 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to convene as an Equalization Board at 9:51 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

February 5, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:52 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Breunig to approve Tax Corrections #5032 and #5033 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Hanson, seconded by Rastovski to approve the minutes of the January 29<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:53 a.m.

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Motion by Sukstorf, seconded by Hanson to approve the County's Payroll for the February 8<sup>th</sup> pay period. The County Treasurer is authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the minutes of the January 29<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Safety Committee meeting.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:00 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS

February 12, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County;

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of January, the average daily population was 125, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 614; Corrections participated in 114 transports; the Correctional Facility was found to be in full compliance with Jail Standards on 1.18.13; and report that facility had an inmate pass away on 2.10.13.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:18 a.m. for personnel matters (84-1410), with the County Attorney present. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to adjourn from Closed Session at 10:00 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Dave Raymond & Larry Cihal of TRANE met with the Board and had a general discussed regarding energy efficiency of the Courthouse heating, cooling and lighting.



# Saunders County Board Minutes



Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 10:13 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS February 12, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:14 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to approve the minutes of the February 5<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Tax Corrections #5034 and #5035 (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:16 a.m.

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Motion by Breunig, seconded by Rastovski to set a Public Hearing for March 5, 2013 at 9:15 a.m. for the consideration of the application by Jake Winterburn for a request to amend the text of the Saunders County Zoning Regulations #PZ-2012-2, Article 6 Schedules of District Regulations in Section 6.04 Residential Estates District (RE), 6.04.03 Conditional Uses; - to **add** 8. private lakes, ponds and outdoor recreational facilities. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the Application for a Conditional Permit # 7530 by Karen Wischmann to split off 5.01 acres for a building site located in Section 9-13-9 (Clear Creek Precinct). Zoning District is Agricultural (A-1) as per the Planning Commission recommendations. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve Application SD#80 for a Replat by Arlan Trehearn of Lot 2 of Olsen's Subdivision located in Section 16-16-8 (Pohocco Precinct). Zoning District is Agricultural (A-1) as per the Planning Commission recommendations. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve Application for a Conditional Permit # 7531 by Albert B. Wycoff III of Bridge and Stream Engineering, Inc. for railroad bridge replacement at BNSF Railway mile post 25.8 on line segment 144 located in Section 1-16-8 (Leshara Precinct). Zoning District is Transitional Agricultural (TA-1) (F-1), with the condition that a copy of the permit from the Corp of Engineers is provided to the Planning and Zoning office. As per the Planning Commission recommendations. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve Application for a Conditional Permit # 7532 by Albert B. Wycoff III of Bridge and Stream Engineering, Inc. for railroad bridge replacement at BNSF Railway mile post 17.71 on line segment 144 located in Section 10-15-9 (Union Precinct). Zoning District is Transitional Agricultural (TA-1) (F-1), with the condition that a copy of the permit from the Corp of Engineers is provided to the Planning and Zoning office. As per the Planning Commission recommendations. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Breunig to amend the motion regarding Conditional Permit #7531, to allow for change of size of culverts to be used. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The following Annual Reviews were discussed: 1) NEBCO, Inc.-gravel pumping operation (12 & 13 7 & 18-13-9 & 10) and 2) William McClure - home based business, gun shop & marksmanship training range (36-14-9).

Motion by Rastovski, seconded by Hanson to authorize the Chair to sign the Representation Letter to the State Auditor's office for the County's Fiscal Year 2011-2012 Audit. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to ratify any action taken by any individual serving as a Saunders Medical Center Board of Trustee Board Member from inception, with no bond required. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The County Attorney advised the Board Supervisors that the current Members of the Saunders Medical Center Board of Trustees have not taken nor signed the Oath of Offices as required by State Statute 11-101. As such, the County Board must re-appoint Board members, and once appointed each must take their other of office within 10 days of the appointment.

Motion by Rastovski, seconded by Breunig to appoint Glenn Baumert of Wahoo to the Saunders Medical Center Board of Trustees, with his term of appointment expiring on June 30, 2015. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to appoint Marsha Rogers of Ceresco to the Saunders Medical Center Board of Trustees, with her term of appointment expiring on June 30, 2013. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to appoint Dean Curtis of Ashland to the Saunders Medical Center Board of Trustees, with his term of appointment expiring on June 30, 2018. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff to appoint Susan Thomas of Ashland to the Saunders Medical Center Board of Trustees, with her term of appointment expiring on June 30, 2016. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to appoint Kathy Chervosky of Mead to the Saunders Medical Center Board of Trustees, with her term of appointment expiring on Jun 30, 2015. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the County's Payroll for the February 22<sup>nd</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the minutes of the February 5<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:19 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS February 19, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of





# Saunders County Board Minutes



their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; they are preparing for the upcoming winter storm on Thursday of this week.

Motion by Breunig, seconded by Hanson to authorize the Public Works Director to advertise for bids for materials for Bridge Structure Project C007814450 located in Sec. 35; T14N; R8E. Bids to be advertised February 27<sup>th</sup> and March 7<sup>th</sup>, with the bid opening being on March 12<sup>th</sup>. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adopt **Resolution #10-2013** to express support for the concept of a county led non-profit coalition to pursue potential funding sources to limit stream channel degradation in the impacted region of eastern Nebraska. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to approve the request by Pete Duryea of Greenstreet Velo Club for the 2013 NE State Time Trial Championships bicycle event to be held at Yutan Road to Ashland and back, on June 8, 2013. Approval contingent upon the following: 1) a copy of their liability insurance being provided to the County and the County's Liability Insurance Company (NIRMA) reviewing so that there would be no liability to the County; and 2) that the County Sheriff signs off on the event. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 10:13 a.m. for union negotiations (84-1410), with the County Attorney present. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to adjourn from Closed Session at 10:33 a.m., with no action taken and re-convene in Regular meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Shane Stutzman, Dist. 5 Chief Probation Officer – updated the Board on their office space at the Veterans Club; the Supreme Court is reviewing whether or not to give Saunders County Drug Court; they will be bringing on (1) new person; and Judge Inbody will be moving out of the space that he utilizes at the Veterans Club this month and they would like to utilize that space.

Motion by Lutton, seconded by Breunig to approve the Vendor Claims against the County for the month of February, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson.

Motion by Hanson, seconded by Breunig to approve the minutes of the February 12<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the addition of Pledged Securities at Wahoo State Bank, Wahoo (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:54 a.m.



# Saunders County Board Minutes



Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Breunig to approve the request by Kaela Steffensmeier, Marketing Advisor – Great Nebraska Tractor Ride event to be held June 13, 14 & 15, 2013. Approval contingent upon the following: 1) a copy of their liability insurance being provided to the County and the County's Liability Insurance Company (NIRMA) reviewing so that there would be no liability to the County; and 2) that the County Sheriff signs off on the event. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; Looking into to putting a salt shed in Prague; and discussed several projects that they are working on or will be starting.

Motion by Hanson, seconded by Sukstorf to convene as an Equalization Board at 9:20 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS February 26, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:21 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to open the Public Hearing at 9:22 a.m., regarding the property described as the Balance of Lot 6 & all of Lot 7 Patzloff Addition to Ceresco for the consideration of determining whether the religious real property tax exemptions that it has been receiving should be continued, be modified or disallowed. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to close the Public Hearing at 9:23 a.m. and to disallow the property described as the Balance of Lot 6 & all of Lot 7 Patzloff Addition to Ceresco from the religious real property tax exemptions and to place back on the tax rolls. All as recommended by the State Assessment Manager for Saunders County. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Karloff, seconded by Lutton to open the Public Hearing at 9:24 a.m. for Applications for Tax Exemption on Real and Personal Property by Qualifying Organizations:

1. Ashland Area Foundation, Ashland for the following described properties:
  - a. Lots 4-6 Blk 29 Flora City Addition to Ashland
  - b. E 21' W 126' Blk 25 & E ½ Lot 9 Blk 8 Flora City & Stambaugh's Addition to Ashland
  - c. E 21' W 84' except N 14' & E 21' W 10.5' Blk 25 & W ½ Lot 9 except W 5' Blk 8 Flora City & Stambaugh's Addition to Ashland
  - d. W 30' E 126' Blk 25 & W 30' Lot 10 Blk 8 Flora City & Stambaugh's Addition to Ashland



# Saunders County Board Minutes



2. St. Wenceslaus Catholic Church, Wahoo for property described as: Lot 4 & E 28' Lot 5 Blk 181 Second County Addition to Wahoo
  3. American Legion Post #158, Cedar Bluffs for the following described properties:
    - a. Lots 1-48 Blk 1 & Lots 1-12 N½ of Lots 13-14 Blk 2 Fairview Addition
    - b. Lots 27-28 Blk 3 Original Town Cedar Bluffs
  4. Riverview Community Church, Ashland for property described as: Outlot A Sabre Heights 2<sup>nd</sup> Add 3-12-9
- Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to close the Public Hearing at 9:25 a.m. and to approve the following applications for Tax Exemption on Real and Personal Property by Qualifying Organizations:

1. Ashland Area Foundation, Ashland for the following described properties:
    - a. Lots 4-6 Blk 29 Flora City Addition to Ashland
    - b. E 21' W 126' Blk 25 & E½ Lot 9 Blk 8 Flora City & Stambaugh's Addition to Ashland
    - c. E 21' W 84' except N 14' & E 21' W 10.5' Blk 25 & W½ Lot 9 except W 5' Blk 8 Flora City & Stambaugh's Addition to Ashland
    - d. W 30' E 126' Blk 25 & W 30' Lot 10 Blk 8 Flora City & Stambaugh's Addition to Ashland
  2. St. Wenceslaus Catholic Church, Wahoo for property described as: Lot 4 & E 28' Lot 5 Blk 181 Second County Addition to Wahoo
  3. American Legion Post #158, Cedar Bluffs for the following described properties:
    - a. Lots 1-48 Blk 1 & Lots 1-12 N½ of Lots 13-14 Blk 2 Fairview Addition
    - b. Lots 27-28 Blk 3 Original Town Cedar Bluffs
  4. Riverview Community Church, Ashland for property described as: Outlot A Sabre Heights 2<sup>nd</sup> Add 3-12-9
- Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Application for Exemption from Motor Vehicle Taxes by Mid-America Council, Boy Scouts of America, Cedar Bluffs (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the February 12<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:26 a.m.

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Motion by Rastovski, seconded by Breunig to approve the Emergency Management Interlocal Agreement with the City of Wahoo, for a six month period. The County Attorney is directed to draft said Interlocal agreement and the Chair is authorized to sign. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Martin, seconded by Hanson as directed by the County Attorney, the Members of the Veterans Service Committee is to take the Oath of Office scribed in Nebr. State Statute 11-101 and to place said oath of office on file in the County Clerk's office, with no bond required. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff that Louis Austin of Wahoo, be approached to work with the Board on a contracted basis for the Part-time Consultant Position, six month project as Board Assistant. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no was Sukstorf. Motion carried.

Motion by Sukstorf, seconded by Breunig to accept the County's Fiscal Year 2012-2013 Audit Report, as submitted by the Nebraska State Auditor's office and to place said audit on file in the County Clerk's office for Public review. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Legislative Matters – Discussion was held regarding legislative bills LB541 Road Funding Bill and LB363 pertaining to fees that are charged to obtain copies of public records.



# Saunders County Board Minutes



Motion by Breunig, seconded by Rastovski to approve the minutes of the February 19<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the withdrawal, substitution and addition of Pledged Securities (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to accept the Fee and Activity Reports from the various County Officials for the month of January 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD and Saunders Medical Center meetings that he attended.

## Open Discussion from the Public:

The Board was asked for clarification regarding wage increases.

Motion by Sukstorf, seconded by Breunig to convene in Closed Session at 10:23 a.m. regarding union negotiations (84-1410), with the County Attorney present. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to adjourn from Closed Session at 10:50 a.m., with no action taken, and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to Ratify the Office Clerical and Janitorial Employees Union Contract , with clerical error corrections, retro pay to the 11<sup>th</sup> of February, and contingent upon the Union not pursuing the unfair labor practice claim. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:51 a.m.





# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

March 5, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; updated the Board on the NIRMA inspection of the overhead storage at the County Shop; and discussed a possible request for the County to do work at Lake Wanhoo.

The CEO for Saunders Medical Center reported on the following: they have started the budgeting process for 2014; they have started implementing electronic medical records; the air/temp control system is near completion; updated the Board on how the Ashland Clinic is doing; and present the Financials for the month of January 2013.

Motion by Breunig, seconded by Rastovski to convene in Closed Session at 9:28 a.m., for matters concerning personnel matters (84-1410), with the County Attorney and County Sheriff present. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to adjourn from Closed Session at 9:54 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Vice Chair to sign Right of Entry Agreement for Charter Communications for installation of cable line to Law Enforcement & Judicial Center for internet video visitation being provided by Securus Phone Company, subject to the County Attorney reviewing the contract with Securus Phone Company. Voting yes were Martin, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to open the Public Hearing at 9:55 a.m. regarding the application by Jake Winterburn for a request to amend the text of the Saunders County Zoning Regulations #PZ-2012-2, Article 6 Schedules of District Regulations in Section 6.04 Residential Estates District (RE), 6.04.03 Conditional Uses – to add 8. Private lakes, ponds and outdoor recreational facilities. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to closed the Public Hearing at 10:00 a.m. and to adopt **Resolution #11-2013** amending the Saunders County Zoning Regulations text in Article 6. Schedules of District Regulations: Section 6.04 Residential Estates District (RE), 6.04.03 Conditional Uses: by adding 8. Private Lakes or Ponds:

- a. any private lake or pond shall be on a minimum of 5 acres of land
- b. any private lake shall be enclosed by a security fence similar to those required by NDEQ for lagoon systems
- c. any private lake or pond shall be completely on an individual's lot and shall not be a shared use with adjacent property
- d. average depth of private lake or pond is not less than 10 feet
- e. well permit required from the local NRD prior to application (if well is needed to fill pond)
- f. minimum setbacks will remain the same as the required setbacks for structures in the district

Voting yes were Hanson, Lutton, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the County's Payroll for the March 8<sup>th</sup> pay period. The County Treasurer is authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Legislative Matters:



# Saunders County Board Minutes



Board Member Breunig reported on hearings that were held on Legislative Bills for Highway Funding and Inheritance Tax rate changes.

Motion by Breunig, seconded by Rastovski to approve the minutes of the February 26<sup>th</sup> Board meeting and to also approve the withdrawal of Pledge Securities from the Farmers & Merchants Bank of Ashland, Ashland and the Security Home Bank, Malmo (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 10:05 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS March 12, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to open the bids for materials for Bridge Structure Project C007814450 located in Sec. 35; T14N; R8E, at 9:02 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

There was only one bid received and that was from Oden Enterprises Inc., Wahoo, for \$239,091.09.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; reported on weather related issues from the Sunday snow storm and update the Board on the Ziegenbein Road Project.

Motion by Lutton, seconded by Rastovski to convene in Closed Session at 9:08 a.m. for negotiations (84-1410), with the County Attorney and County Surveyor present. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adjourn from Closed Session at 9:37 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of January, the average daily population was 118, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 424; Corrections participated in 98 transports; the phone handsets for the inmate calling system were recently upgraded by Securus (at no cost to the County, so they will soon have voice biometric capabilities, this will prevent PIN number theft within the inmate calling system.

Motion by Lutton, seconded by Breunig to continue to use the First National Bank of Wahoo, as the County's mane depository bank. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Hanson to accept the County Treasurer's report on March 4, 2013 Public Tax Sale. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to convene as an Equalization Board at 9:40 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS March 12, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:41 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the February 26<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Tax Corrections #5036 and #5037 (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:42 a.m.

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Motion by Sukstorf, seconded by Lutton to approve the application for Conditional Permit #7536 by Clarence Sukstorf to split off a minimum of 3 acres with a new house located in Sec. 22-16-7 (South Cedar Precinct). Zoning Dist. is Agricultural (A-1), as recommended by the Planning Commission. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the application for SD#81 for a Replat by Lloyd Boone of Lot 1 Estates Provence located in Sec. 35-15-9 (Union Precinct). Zoning Dist. is Residential Estates (RE), with the condition that no fill be brought in because of possible wetlands in that area, as recommended by the Planning Commission. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to approve the application SD#82 for Replat by mark Johnson of Lot 34 and 35 at Pawnee Meadows located in Sec. 3-16-8 (Pohocco Precinct). Zoning Dist. is Residential Estates (RE), as recommended by the Planning Commission. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The following Annual Reviews were discussed: **1)** Trade Well Pallet – sawmill (13-17-9) and **2)** Russ Oviatt – campground (25-15-9).

Motion by Lutton, seconded by Hanson to authorize the Chair to sign the Interlocal Agreement between the City of Ashland and Saunders County, for funding of the Senior Diner Meal Reimbursement Program. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Martin, seconded by Rastovski to approve the County's Payroll for the March 22<sup>nd</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all



# Saunders County Board Minutes



funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

## Legislative Matters:

Board Member Breunig updated the Board on matters regarding legislative bills, the Legislature discussions have been pretty much deadlocked the last couple of days on a LB regarding Historical Horse Racing on Video Machines; he also update the Board on LB 581 Juvenile Justice, this bill could be quite costly to Counties.

Motion by Hanson, seconded by Breunig to approve the minutes of the March 5<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the addition of pledged securities for Farmers & Merchants Bank, Ashland (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:13 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS March 19, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to award the Bid for materials for Bridge Structure Project C007814450 located in Sec. 35; T14N; R8E – to Oden Enterprises Inc., Wahoo, for amount of \$239,091.09. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed possible road work to be done on the truck route north of the City of Ashland (Furnace Street): they are looking to purchase a back-up generator for the County Shop; and informed the Board that there will be an employee retiring, discussed how he would fill the position.

Motion by Hanson, seconded by Breunig to authorize the Chair to sign the U.S. Marshals Service, Intergovernmental Agreement (IGA) Modification for Saunders County Dept. of Corrections, contingent upon review by the County Attorney. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Martin to convene in Closed Session at 9:20 a.m., for matters concerning personnel (84-1410), with the County Attorney present and the County Sheriff, Correctional Administrator and Union Representatives being called in at a later time. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.





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Motion by Sukstorf, seconded by Breunig to adjourn from Closed Session at 10:05 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 10:13 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS March 19, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:14 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Karloff to approve the application for Exemption from Motor Vehicle Taxes by the Boy Scout Troop 144, Valparaiso, for a 2007 Owens Cargo Trailer. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the March 5<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:15 a.m.

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Motion by Breunig, seconded by Lutton to approve the Vendor Claims against the County for the month of March, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Legislative Matters – Board Member Breunig reported that this was kind of a dead week, the Committees are rapping up before debate time and then update the Board on a few LB's that have been discussed in past weeks.

Motion by Hanson, seconded by Sukstorf to approve the minutes of the March 12<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Rastovski was absent during roll call and not voting. Motion carried.

### Committee Reports:

Board Member Hanson reported on the Southeast District meeting and the Saunders Medical Center meeting that he attended.

Board Member Sukstorf reported on the Three Rivers Public Health Dept. meeting that he attended.

Board Member Karloff reported on the 20/20 Vision meeting for NIRMA that she attended.

### Open Discussion from the Public:

Louis Austin visited with the Board regarding County office space needs and looking at ways to utilize the vacant spaces that the County currently has.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



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Chairperson Karloff declared the meeting adjourned at 10:45 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS March 26, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Lutton to adopt Resolution #12-2013 directing the Saunders County Public Transportation to apply for funds from the Federal Transit Act (FTA) and for the Nebraska Public Transportation Act to be used for the County Transportation for Fiscal Year 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve SID #6 request to occupy the County Right-of-way for water system improvements. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed the selling of the County's surplus 2002 Transportation Van; discussed replacing a dump truck; updated the Board on a couple projects that the City of Wahoo is doing which would effect property of the County; discussed an issue with regards to the Rail Road Crossing east of Wahoo by the entrance to the Omaha Steel plant.

Motion by Breunig, seconded by Lutton that a letter be sent to the Nebraska Dept. of Roads requesting that the Hwy 77 Bypass be started at the Lake Wanahoo Dam site. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

A lengthy discussion was held with the County Treasurer, regarding her request for authorization to micro film documents, the discussion also touched on the storage of documents.

Motion by Breunig, seconded by Sukstorf to convene as an Equalization Board at 9:57 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS March 26, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:58 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Hanson to approve Tax Correction #5038 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.



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Motion by Hanson, seconded by Breunig to approve the minutes of the March 19<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:59 a.m.

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Motion by Lutton, seconded by Sukstorf to appoint Kimberly Homes, Wahoo, as the Spirited Board Member from Saunders County to the Three Rivers Public Health Dept. Board. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve Liquor License Manager Application by Gerald Osmera, for the Saunders County Ag Society License #AK-59409. Voting yes were Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no was Martin. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the following applications for Special Designated Liquor Licenses: 1) Rise's Drive In Liquor Inc., Fremont for a reception on June 8, 2013 from 1:00 p.m. to 1:00 a.m. at the John G. Poehling Community Building (Woodcliff), Fremont; and 2) Michael Murman for Glacial Till Vineyard & Winery, Bennet for a fund raiser on April 26, 2013 from 5:00 p.m. to 10:00 p.m. at the Ashland National Guard Camp, Building #50, Ashland. Voting yes were Rastovski, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no was Martin. Motion carried.

Report from the Board of Supervisors Administrative Assistant: discussed the issue of space needs for the various county offices and state agencies; and also touched on record retention needs.

Brief updates were given on Legislative and Budge matters.

Motion by Rastovski, seconded by Hanson to approve the minutes of the March 26<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to accept the Fee and Activity reports from the various County Officials for the month of February 2013. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD, the Northeast Juvenile Detention and Saunders Medical Center meetings that he attended.

Board Member Rastovski reported on the Hospital Conference that he attended.

Open discussion from the Public: NONE.

Motion by Breunig, seconded by Martin to convene in Closed Session at 10:50 a.m., for personnel matters (84-1410), with the County Attorney and County Sheriff present. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to adjourn from Closed Session at 11:20 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at



# Saunders County Board Minutes







# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

April 2, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; reported on weather related work/maintenance that was being done; discussed the possibility of building at the County Yards to hold the County Sheriff's crime evidence and possible storage for other office; also discussed fencing the yards; discussed the Courthouse grounds and when they will start the re-seeding of the grounds.

Motion by Breunig, seconded by Hanson to authorize the Public Works Director to advertise for bids for a Dump Truck, said bids to be opened at 9:00 a.m., April 23, 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Martin, seconded by Lutton to approve the request of Prague Rural Fire and Rescue to conduct a Race and Fun Run/Walk event to be held on Saturday, July 1, 2012. The race begins at Czechland Lake, just north of the Village of Prague, the participants will run/walk along the scenic old Railroad that stretches along the South side of the lake and continues West to the old town of Rescue. Each group (8M, 5K and 1M) will loop at marked locations and end back at Czechland Lake. Approval contingent upon notification of the County's Liability Insurance Company (NIRMA), that there would be no liability to the County. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff to authorize the Public Works Director to advertise for bids for the Ashland Northwest C-78(673) Grading and Paving Project; said bids to be opened at 9:00 a.m., on April 16, 2013. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The CEO for Saunders Medical Center reported on the following: they have visited with Omaha Steel and the needs that they might have; working with Saunders County EMT's Volunteers on fitness issues regarding the type of volunteer work that they do; they have hired a new medical records manager; looking into grant funding; the new security system is in; they interviewed a new physician; Affiliation was tabled until more facts are received and reported on the financials for the month of February – it was a short month but a good month.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:37 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

April 2, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:38 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



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Motion by Sukstorf, seconded by Rastovski to approve Tax Corrections #5039 and #5040 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the March 26<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:39 a.m.

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Motion by Lutton, seconded by Hanson to remove John Berggren of Weston and Ronald Romans of Yutan as members of the Board of Trustees of the Saunders Medical Center and to appoint Curt Bromm of Wahoo to complete the term on the Board of Trustees that expires on June 30, 2017. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were Martin and Sukstorf. Motion carried.

Motion by Lutton, seconded by Hanson to appoint Greg Hohl of Wahoo to complete the term on the Saunders Medical Center Board of Trustees that expires on June 30, 2013. Voting yes were Breunig, Rastovski, Sukstorf, Hanson, Lutton and Karloff. Voting no was Martin. Motion carried.

Motion by Sukstorf, seconded by Martin to declare the month of April as "National County Government Month" and by doing so to join with county governments across the United States in celebrating National County Government Month, (sponsored by the National Association of Counties). The month will be designed to raise awareness of the roles and responsibilities of counties, with this year's theme is "Smart Justice": Creating Safer Communities. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, Rastovski to direct the County Clerk to advertise for the position of County Assessor, in preparation of the Reassumption of Assessor Function on July 1, 2013. Said want ad will run for (2) weeks in the Wahoo and Ashland Newspapers. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the April 5<sup>th</sup> pay period, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Brief updates were given on Legislative and Budget matters.

Motion by Breunig, seconded by Hanson to approve the minutes of the March 26<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Open discussion from the Public: NONE

Motion by Lutton, seconded by Breunig to convene in Closed Session at 10:25 a.m., for personnel matters pertaining to Guadalupe Mendoza, Grievance Hearing 5074, (84-1410), with the County Attorney, County Sheriff, and Union Representatives present. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to adjourn from Closed Session at 11:33 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to deny the Grievance Claim 5074 of Guadalupe Mendoza. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to convene in Closed Session at 11:35 a.m., for personnel matters pertaining to Tanner Hauck, Grievance Hearing 5100, (84-1410), with the County Attorney, County Sheriff, and Union



# Saunders County Board Minutes



Representatives present. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to adjourn from Closed Session at 12:38 p.m., with no action taken and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to deny the Grievance Claim #5100 of Tanner Hauck. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 12:40 p.m.

## **BOARD OF SUPERVISORS PROCEEDINGS April 9, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Lutton called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County.

Motion by Sukstorf, seconded by Hanson to authorize the replacement of the Terra Tower at the County's Annex Building on Broadway with a new Tower. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to acknowledged that Kurt Beisch, Event Director has presented to the Board the 2013 Omaha Duathlon event a Run Course, Bike Course and Run & Bike Course around the Memphis State Recreation Area and making the Board aware that this event will be held on April 28<sup>th</sup>. The Board also asks that the County also be listed on the event holder's liability policy. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.

The Board discussed possibly paving the Riverview Road which leads to All Metals, the Public Works Director told the Board that this paving project is listed in the County's One Year Road Plan.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of March, the average daily population was 106, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 528; Corrections participated in 101 transports; the dishwasher in kitchen is down again, since July of 2010 \$4,950 has been spent on repairs for the dishwasher.

Motion by Sukstorf, seconded by Hanson to approve the application for Conditional Permit #7547 by Erick Beranek to split off a minimum of 3 acres to construct a new house located in Sec. 24-13-8 (Green Precinct). Zoning Dist. is Agricultural (A-1), as recommended by the Planning Commission. Voting yes were Martin, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Tabled by the Planning Commission: Application for Conditional Permit #7548 by Western Sand & Gravel to operate a sand and gravel extraction operation site located in Sections 31 & 32-14-10 (Marble Precinct). Zoning Dist. is Agricultural (A-1)(F-1).



# Saunders County Board Minutes



The following Annual Reviews discussed and reviewed – the Planning Commission approved the annual reviews.

1. Jeff Ferrin – compost lawn & garden debris (12-13-9)
2. Larry Dolezal – sand & gravel operation at Wolf Lakes (18-17-6)
3. Blue River Regulators – gun club-shooting range (31-14-5)

Motion by Martin, seconded by Hanson to approve the request of the County Treasurer to have tax record books form 1979 to 2012 microfilmed for archival purposes and converted to a digital image and put on CD for the amount of \$19,500.00 by MIPS Inc., Microfilm Division, Red Cloud, NE. Voting yes were Sukstorf, Hanson, Breunig and Martin. Voting no were Lutton and Rastovski. Motion carried.

Motion by Hanson, seconded by Lutton to convene as an Equalization Board at 9:47 a.m. Voting yes were Hanson, Lutton, Breunig, Rastovski, Martin, and Sukstorf. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS** **April 9, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Breunig, Rastovski and Martin were present. Karloff was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:48 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Cathy Gusman, State Assessment Manager and Terry Kubik, Lead Appraiser for Saunders County reported to the Board on the Values for 2013 and discussed where changes were made.

Motion by Lutton, seconded by Hanson to approve Tax Corrections #5041 thru #5043 (see attached). Voting yes were Lutton, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the minutes of the April 2<sup>nd</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:06 a.m.

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Greg Abboud spoke to the Board on behalf of John Berggren and Ron Romans with regards to Mr. Berggren and Mr. Romans dismissal from the Saunders Medical Center Board of Trustees. He said prior to legislation that was passed in 2012, hospital board of trustees in counties of populations of 300,000 were required to take an oath of office, that changed with the passing of LB 995 – he felt that hospital board of trustees appointed prior to the passing of LB 995 would be considered grandfathered in. He also said that one of their reasons for meeting with the Board today was that the Board hadn't formally removed Mr. Berggren and Mr. Romans, but that the County Attorney had visited with him early and told him that the Board took said action at their April 2<sup>nd</sup> meeting. He also stated that Mr. Berggren and Mr. Romans were aware that upon accepting their appointment to the Board of Trustees, that they served at the will of the County Board.

A brief discussion was held regarding the Reassumption of Assessor Function.

Motion by Sukstorf, seconded by Rastovski to accept the Letter of resignation from Paul Johnson, Clerk of District Court effective June 28, 2013 and to authorize the County Clerk to advertising for applications for the vacancy that will be created due to Mr. Johnson resignation. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Motion carried.





# Saunders County Board Minutes



Motion by Hanson, seconded by Breunig to approve the County's Payroll for the April 19<sup>th</sup> pay period, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Martin, Sukstorf, Hanson, Lutton, Breunig and Rastovski. Voting no were none. Motion carried.

Brief updates were given on Legislative and Budget matters.

Brief updates were given by the Board of Supervisors Administrative Assistant.

Motion by Breunig, seconded by Rastovski to approve the minutes of the April 2<sup>nd</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## Committee Reports:

Board Member Lutton reported on the 2050 Steering Committee meeting that he attended.

Open discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 10:40 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS April 16, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; also updated the Board on the fencing of the County Yards and the building of a storage building.

Motion by Hanson, seconded by Rastovski to open the bids for Bids for grading and concrete paving project Ashland Northwest C-78(673), at 9:01 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

Luxa Construction Co. Inc.     \$823,168.63  
Blair, NE

Dobson Brothers Construction Co.     \$726,176.17  
Lincoln, NE

Constructors Inc.     \$894,349.48  
Lincoln, NE

Motion by Hanson, seconded by Rastovski to approve the following recommendations by the Saunders County Visitor Committee of funding of Grant Applications for promotion and improvement projects: **Promotion Fund** – Wahoo Chamber Tractor Ride \$500; Ashland Stir-up Days (2012 Coronation) \$250; Saunders County Museum (Promotion Sign) \$500; Ceresco Easter Egg Hunt \$50; Mead Easter Egg Hunt \$50; Wahoo Parks & Recreation Easter Egg Hunt \$50; Ahamo Archery Club Event-2013 \$500; Valparaiso Oak Creek Valley Days Celebration \$250; Mead Days Celebration \$250; Wahoo Chamber & Economic Development (support Fair & Carnival 2012) #3,000; and Wahoo Heritage Inn (promotion) \$1,500.



# Saunders County Board Minutes



**Improvement Fund** – Lower Platte North NRD – Lake Wanahoo (shower house/latrine) \$1,500 and Saunders County Amusement Association \$900. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve the following IT software and hardware for the County's computer network system: **1)** Barracuda Backup Server 490 with 3-year Energize Updates and Instant Replacement and labor for said installation \$11,209.00; **2)** Barracuda Backup Server 490 3-year Unlimited Cloud Storage \$6,325.00; and **3)** WatchGuard XTM 515 Network Security Appliance – 6 port; 3-years Gateway AV/IPS, Application Control, SpamBlocker, WebBlocker, Reputation Enabled Defense, LiveSecurity Plus Service Subscriptions – 7 ports – 10Mb LAN, 100Mb LAN, Gigabit LAN – 1U, WatchGuard Trade Up Program and labor for said installation \$2,738. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to award the bid for grading and concrete paving project Ashland Northwest C-78(673), to Dobson Brothers Construction Co., for the amount \$726,176.17, contingent upon the review and approval of the County's consultant for said project. All other bids are hereby rejected. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to adopt **Resolution #13-2013** imposing occupation tax upon retail liquor licenses, catering licenses and special designated liquor licenses as follows: Class A (Beer On Sale Only) \$200; Class B (Beer Off Sale Only) \$200; Class C (Spirits, Wine, Beer On and Off Sale) \$600; Class D (Spirits, Wine Beer Off Sale Only) \$400; Class I (Spirits, Wine, Beer On Sale Only) \$500; Special Designated Liquor License \$80; Class K (Catering) \$200 - Lic Fee Collected @ State; and Class YK (Farm Winery/Catering) \$700 -Lic Fee Collected @ State. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:35 a.m., personnel and union negotiation matters (84-1410), with the Public Defender and County Attorney present. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adjourn from Closed Session at 10:00 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to confirm the retaining of Charles Campbell of Angle, Murphy & Campbell representing the County and County Treasurer, with regards to SID No. 1 v. Adams County, et.al.(SID Case #2). Said retention of Mr. Campbell was done on the County's behalf by Nebraska Intergovernmental Risk Management Association (the County's liability insurance carrier). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Brief updates were given on Legislative and Budget matters.

Brief updates were given by the Board of Supervisors Administrative Assistant.

Motion by Hanson, seconded by Lutton to approve the minutes of the April 9<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton and Breunig. Voting no were none. Karloff abstained. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:30 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS April 23, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to open the bids for (1) new Dump Truck at 9:02 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The following bids were received:

|                                       |              |
|---------------------------------------|--------------|
| Cornhusker International Trucks, Inc. | \$135,448.00 |
| Nebraska Truck & Equipment Co.        | \$137,145.40 |
| Peterbilt of Norfolk                  | \$155,686.00 |
| Volvo Trucks of Omaha                 | \$136,265.00 |
| Wise-Mack Inc.                        | \$144,226.00 |

Motion by Lutton, seconded by Martin to adopt **Resolution #14-2013** entering into a Program Agreement for 2013 Fracture Critical Bridge Inspection with the Nebraska Department of Roads (Project No. STP-NBIS 99). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to adopt **Resolution #16-2013** entering into a Federal Fund Purchase Program Supplemental Agreement No. 1, with the Nebraska Department of Roads (NDOR). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to adopt **Resolution #15-2013** that Saunders County accepts all duties set out in Neb. Rev. Stat. §39-1359 subsection (2) and acknowledges that if a claim is made against the State, it shall indemnify, defend, and hold harmless the State from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, that may arise as a result of the 2013 Yellow Ribbon Run. Said ride route is from Werner Cycle Works, 14410 Frontier Road, South on Nebraska Highway 50 to Nebraska Highway 370, West on NE 370 to Nebraska Highway 31, South on NE 31 to US Highway 6, West on US 6 to Nebraska Highway 66, then South on NE 66 to the Air and Space Museum. The Chairperson is also authorized to sign a letter to the Nebraska Department of Roads pertaining to the Temporary use of US Hwy 6 and State Hwy 66 for said event. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the May 3<sup>rd</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the April 16<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to accept the Fee and Activity Reports from the various County Officials for March 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the Chair to contract with Louis Austin to the Part-time position of the County Board Administrative Assistant and to hereby authorize the Chairperson to sign said contract. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board discussed and then gave the nod to the moving of the Planning & Zoning office to the 3<sup>rd</sup> floor of the Courthouse in the old County Court area and giving notice to 5<sup>th</sup> District Probation, that the office space that the County is required to provided to them will be in office space available on the 1<sup>st</sup> floor of the Courthouse. The goal date for these moves, it June 1, 2013.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 10:03 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



# Saunders County Board Minutes



## BOARD OF EQUALIZATION PROCEEDINGS April 23, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:04 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Hanson to approve the Application for Exemption from Motor Vehicle Taxes by Camp Rivercrest, Fremont (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Karloff was excused at 10:05 a.m.

Motion by Rastovski, seconded by Hanson to approve Tax Corrections #5044 thru #5050 (see attached). Voting yes were Hanson, Lutton, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to approve the minutes of the April 9<sup>th</sup> Board meeting. Voting yes were Lutton, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:07 a.m.

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Motion by Sukstorf, seconded by Hanson to award the bid for new Dump Truck to Volvo Trucks of Omaha for the bid amount of \$136,265.00. All other bids are rejected. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Rastovski was excused at 10:35 a.m.

Ken Archer, CEO Saunders Medical Center introduced Brian Haapala of Stroudwater Associates who then visited with the Board on the concept of changing the health care environment of the Saunders Medical Center through an affiliation with another Medical facility.

### Committee Reports:

Board Member Hanson reported on the Spring Jail Conference that he attended in Kearney.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Lutton declared the meeting adjourned at 11:20 a.m.

## BOARD OF SUPEVISORS PROCEEDINGS April 30, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.





# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:02 a.m. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS April 30, 2013**

Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:03 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Hanson to approve Tax Corrections #5051 thru #5055 (see attached). Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the April 23<sup>rd</sup> Board meeting. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:06 a.m.

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The Board discussed more details of the relocating of the Planning and Zoning office from the 1<sup>st</sup> floor of the Courthouse to the 3<sup>rd</sup> floor. They also addressed questions that District 5 Probation had. The target take for the relocation to be complete for these two offices is June 1, 2013.

Motion by Lutton, seconded by Rastovski to convene in Closed Session at 9:26 a.m., for personnel matters (84-1410) with the County Attorney and Public Works Director present. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Karloff to adjourn from Closed Session at 9:42 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to approve the Vendor Claims against the County for the month of April and hereby authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Legislative matters were discussed with regards to Townships. Currently Saunders County has (2) townships that don't have Township officers in place and the County is then responsible for maintaining the roads in those townships at the County's expense. Current legislation does not allow the counties to levy taxes for townships under these circumstances. The Board discussed possible legislation that can be introduced to help with this issue.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Lutton to accept the Register of Deeds "Inventory of County Personal Property" for the budget year ending June 30, 2013 and the Board will hereby sign off on said inventory schedule. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the April 23<sup>rd</sup> Board meeting. Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:58 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

May 7, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the Easement contracts pertaining to the grading and concrete paving project Ashland Northwest C-78(673) with the following: Jack D and Anita M. Cooper; LaVaughn R. Hanson; Thomas M. and Sonia L. Sherman; and Wells Fargo Bank, N.A., as Trustee of the Harriet A Sutton Revocable Trust Agreement dated September 17, 1998. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Martin to adopt **Resolution #17-2013** Supplemental Project Program Agreement No. 1-MN1246 for NDOR Project #BRO-7078(30) Wahoo Northwest. Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to authorize the Public Works Director to purchase (2) new 2013 pickups through a State Bid #134040C award to Sid Dillon or the option of going with state bid for 2014 models. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The CEO for Saunders Medical Center reported on the following: they have started working on the 2013-14 Fiscal Year Budget; the Medical Center Auxiliary raise over 13,000 at their annual fund raiser event; the Board of Trustees have approve and adopted new Bylaws; they are working on the remodeling of the 2<sup>nd</sup> operating room; discussed other general information; and they present the Financials for the month of March.

Authorize the State Assessment Manager for Saunders County to sign the Agreement with GIS Workshop to charge and collect Data Fees for Saunders County of a flat fee of \$1,000 and then 25¢ per parcel, which amounts were approve in action taken by the Board in December 2012.

The Board discussed the County's Planning and Zoning Comprehensive Plan and the need to review said plan.

Motion by Hanson, seconded by Breunig to approve a Cash Advance in the amount of \$2,348.00, to the Nebraska Workforce Development, PO Box 94600, Lincoln, NE 68509-4600, for the County's unemployment payment for the period of January 1, 2013 thru March 31, 2013. The County Treasurer is hereby authorized to issue a check to the Nebraska Workforce Development for said amount. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the applications for Special Designated Liquor License by Whis's End Zone Lounge, 845 S. Broad Street, Fremont for a wedding reception on June 22, 2013 from 4:00 p.m. to 12:00 midnight at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no was Martin. Motion carried.

Motion by Rastovski, seconded by Hanson to approve the County's Payroll for the May 17<sup>th</sup> pay period and herby authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting to no were none. Motion carried.

Brief updates were given on Legislative and Budget matters

The Board of Supervisors Administrative Assistant updated the Board the progress of relocating the Planning & Zoning office to the 3<sup>rd</sup> floor of the Courthouse; discussed the Veteran Service officer's software and computer equipment



# Saunders County Board Minutes



updates; discussed general information regarding the Reassumption of the Assessor's office; and other miscellaneous items.

Motion by Lutton, seconded by Rastovski to approve the minutes of the April 30<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the withdrawal and addition of pledged securities (see attached). Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the following: Northeast Juvenile Detention Center; Saunders Medical Center meeting; tour of the new Lancaster County Jail and the quarterly tour/inspection of the County's Jail.

## Open Discussion from the Public

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:35 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS May 14, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Easement contract pertaining to the grading and concrete paving project Ashland Northwest C-78(673), with Raikes Farm Enterprises Inc. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Martin to appoint the following individuals to the Chester Township Board: Glenn Chvatal, Prague; Daniel Ourada, Prague and Eric Jelinek, Linwood. Said term of office to begin June 10, 2013 and will expire on January 7, 2015 at midnight. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; updated the Board on the Prague East Road Project and the Ashland Northwest Road Project.

Motion by Hanson, seconded by Lutton to convene in Closed Session at 9:18 a.m., for personnel matters (84-1410), with the County Attorney present and the Public Works Director and County Sheriff being called in. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to adjourn from Closed Session at 10:05 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Lutton was absent during roll call. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of April, the average daily population was 106, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 543; Corrections participated in 117 transports; the new housing rates for Dodge County Inmates has been sent to the Dodge County Attorney – has not received a response back as of yet; A retroactive reimbursement figure dating back to July 1, 2012





# Saunders County Board Minutes



was also sent to Dodge County for the 2012 increase; they are working with the Maintenance Dept to address a few issues of leaking; the new visitation monitors are scheduled to be installed the week of May 20<sup>th</sup>; and they are still addressing IT issues.

Motion by Sukstorf, seconded by Rastovski to approve the request of the Relay for Life Committee to decorate Courthouse and Law Enforcement and Judicial Center for the Relay for Life event to be held on May 31, 2013. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Application for Conditional Permit #7548 by Western Sand & Gravel to operate a sand and gravel extraction operation site located in Sections 31&32-14-10 (Marble Precinct). Zoning Dist. is Agricultural (A-1)(F-1), with the following conditions: 1) the Corp of Engineers requirements are met; 2) Saunders County Highway Superintendent approves the tubes that will cross the road; 3) all Saunders County construction standards are followed; 4) to be placed on Annual Review. All as recommended by the Planning Commission. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve Application for Conditional Permit #7584 by Harlan Riecken to split off 3 acres to build a house located in Sec. 25-14-9 (Marble Precinct). Zoning Dist. is Agricultural (A-1). All as recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve Application for Replat #SD83 by Donald Hraban and Gordon Lowe of Lots 52 & 53 of Wolf Lakes Estates 1<sup>st</sup> Addition in Sections 16-21-17-6 (Morse Bluff Precinct). Zoning Dist. is Residential Estates (RE)(F-1). All as recommended by the Planning Commission. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following Annual Reviews discussed:

1. Wahoo Sanitation – operation of a transfer station (2-14-7)
2. Wahoo Sanitation – compost lawn debris at transfer station (2-14-7)
3. Pat Poehling – operation of an ATV riding area – original permit #7390 (1-16-8)
4. Pat Poehling – operation of an ATV riding area – original permit #7416 (1-16-8)

Motion by Sukstorf, seconded by Lutton to appoint John (Patrick) McEvoy, of Union Township (mailing address of Waterloo), to the vacancy on the Saunders County Planning Commission Board, that was created by the resignation of E. J. Wageman, who's term was due to expire on November 2014. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Martin, seconded by Rastovski to appoint Catherine K. Gusman, Wahoo to the position of the Saunders County Assessor with an effective date of July 1, 2013 and expiring on January 7, 2015 at midnight. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 10:32 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS May 14, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:33 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to authorize the mailing of (141) Change of Value Notices (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.



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Motion by Rastovski, seconded by Karloff to authorize the County Clerk to contact/contract with License Appraisers to sit as Referees for Protest Hearings and to make recommendations to the Board of Equalizations on property values, for 2013. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve Tax Corrections #5056 voided and #5057 thru #5063 (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the May 7<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:39 a.m.

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Motion by Breunig, seconded by Lutton to convene in Closed Session at 10:48 a.m., for litigation matters (84-1410), with the County Attorney present. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to adjourn from Closed Session at 11:05 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to set the interview date for the position of the Clerk of District Court, for May 21, 2013 at 8:30 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Brief updates were given on Legislative and Budget matters

Motion by Breunig, seconded by Rastovski to approve the to approve the additional 1% increase to the County Fiscal Year 2013-2014 Budget that is allowed by law. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The Board of Supervisors Administrative Assistant updated the Board on the progress for repairs being made to the bottom floor of the Courthouse in preparation of District 5 Probation office moving in.

Motion by Breunig, seconded by Hanson to approve the minutes of the May 7<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Sukstorf abstained. Motion carried.

## Committee Reports:

Board Member Karloff reported on the Region V Services and Region V Systems meetings that she attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:29 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS May 21, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 8:30 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board conducted in interviews for the vacancy to the Clerk of District Court position as of June 29, 2013, there were two applicants that filed for the position: Patty J. McEvoy of Wahoo and Douglas C. Washburn of Ashland. The Chairperson stated that they would interview the applicants by alphabetical order, so they would start with Ms. McEvoy. Mr. Washburn was asked to step out of the room and wait to be called for his interview. The Board took turns asking each applicant the same set of questions. Ms. McEvoy's interview started at 8:31 a.m. and Mr. Washburn's interview started at 8:52 a.m.

Sukstorf is now present at 9:00 a.m.

Motion by Hanson, seconded by Martin to convene in Closed Session at 9:13 a.m., for legal matters (84-1410), and asked that the County Attorney and the County Clerk present during closed session. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to adjourn from Closed Session at 9:20 a.m., with no action taken and to reconvene in Regular Meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to appoint Patty J. McEvoy, Wahoo to the position of the Saunders County Clerk of District Court, fill the vacancy that will occur on June 28, 2013 at midnight, due to the resignation of Paul Johnson. Said Appointment will be effective date of July 1, 2013 and expiring on January 7, 2015 at midnight. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to acknowledge that a representative from the Wahoo's Shoes for the Sole Run/Walk event has presented to the Board the details of the event to be held on July 13, 2013. The course for the walk/run will begin on Pine Street near the west entrance of the Saunders County Fairgrounds, the will proceed east on County Road K past Sunrise Cemetery; the turn-around will be located at County Road 15; the finish line will be the same location as the start. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Public Works Director updated the Board on the Prague West and Ashland Northwest road projects; also discussed patching projects near the Woodcliff entrance and near All Metals; reported that the County did not receive grant funding for tire recycling, no one was awarded grant funding that had received funding in 2010, 2011 and 2012; a general discuss was then held regarding other road issues in different areas of the County.

Dave Merrill, Region V Services and CJ Johnson, Region V Systems, presented their Annual Reports and funding requests.

Terra Uhing, Executive Director Three Rivers Public Health Department met with the Board to introduce herself and the reported on actives for the Public Health Department.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 10:06 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS May 21, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



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their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:07 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Karloff to authorize the mailing of (7) Change of Value Notices (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the application for Exemption from Motor Vehicle Taxes by Mead Covenant Church, Mead for a 2005 Ford Mercury (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the minutes of the May 14<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:07 a.m.

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Motion by Rastovski, seconded by Lutton to authorize the Chairperson to sign the Contract Change Order for Assessor GIS Amended Payment Schedule and the Contract Change Order – Addition of Subscription Option on WebGIS. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The State Assessment Manager discussed the GIS Workshop data dump that would cleanup soil conversion; the cost of the data dump would be \$8,000. At the end of the discussion the Board directed the Ms. Gusman to proceed.

Motion by Sukstorf, seconded by Martin to adopt **Resolution #18-2013** declaring May 31, 2013 and June 1, 2013 as "Relay for Life Days" in Saunders County. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the May 31<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The Board discussed the issues relating to the Reassumption of Assessor Function that will be effective July 1, 2013.

Motion by Sukstorf, seconded by Breunig to approve the Vendor Claims against the County for the month of May 2013; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Brief updates were given on Legislative and Budget matters.

The Board of Supervisors Administrative Assistant updated the Board on the progress for repairs being made to the bottom floor of the Courthouse in preparation of District 5 Probation office moving in.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the May 14<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Martin to approve the withdrawals, substitutions and additions of the pledged securities from various banks (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Northeast Juvenile Detention Center meeting that he attended.





# Saunders County Board Minutes



Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:00 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS May 28, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson and Karloff present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director was not present at the Board meeting but presented a written reported updating the Board on the Prague West and Ashland Northwest road projects.

Motion by Rastovski, seconded by Breunig to approve the purchase of the following (2) vehicles from Sid Dillon in Wahoo to be used the Assessor's office upon the re-assumption of Assessor function from the State on July 1, 2013: 2013 Chevrolet Impala, State Contract Bid #13425 OC for \$17,623.00 and 2013 Chevrolet Equinox, State Contract Bid #13453 OC for \$21,793.00. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

The Board Administrative Assistant updated the Board on phones for the Assessment office.

Motion by Sukstorf, seconded by Breunig to approve the request of the Extension office to purchase new computers with funds from their budget, with no additional of funds for said budget being allocated to cover the cost of said computers. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to convene as an Equalization Board at 9:23 a.m. Voting yes were Martin, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS May 28, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Karloff, Breunig, Rastovski and Martin were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Karloff to authorize the mailing of (3) Change of Value Notices (see attached). Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Hanson to approve the minutes of the May 21<sup>st</sup> Board meeting. Voting yes were Hanson, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:27 a.m.

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## Legislative Matters:

Board Member Breunig reported that there is (7) days left in this years Legislative Session and the Legislature will now be taking up the Governor's veto's; he also discussed LB 561 that address juveniles and cost that could greatly affect counties in the state.

The Board Administrative Assistant updated the Board on the move of District 5 Probation office, from off site location to the bottom floor of the Courthouse.

Motion by Breunig, seconded by Rastovski to approve the minutes of the May 21<sup>st</sup> meeting, with a typo correction. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Martin to accept the Fee and Activity Reports for the various County Officials for the month of April 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Karloff reported on the NIRMA Board of Directors meeting that she attended.

Open Discussion from the Public: NONE.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:55 a.m.



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## BOARD OF SUPERVISORS PROCEEDINGS

June 4, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed a leaking issue that they are working on in the tunnel that connects the Courthouse and Old Jail building, this leaking issue is affecting conduit containing electrical wiring; updated the Board on the Prague West and Ashland Northwest road projects; and reminded the Board of the bike time trials that will be held this weekend at Yutan.

Motion Lutton, seconded by Hanson to set a bid letting date/time of June 25, 2013 at 9:00 a.m., for Gravel Bids for county road surfacing for the period of July 1, 2013 to June 30, 2014. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Saunders Medical Center CEO reported on the following: Discussing possible change with the Health Fund Foundation that would included sharing/establishing a part-time position, they are just in the talking stage; reported on OR updates with regards to their remodeling project; reported on the disaster drill that was held; Board of Trustees have established three committees, the Finance Committee, the Executive Evaluation Committee and the Peer Review Committee; reported on the electronic medical data base transition and the financials for the month of April

Susan Gottschalk, CASA Program Coordinator – presented an annual report on CASA and made a funding request of \$10,000.00 Fiscal Year 2013-2014.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:35 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

June 4, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:36 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to approve the minutes of the May 28<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton authorize the mailing of (8) Change of Value Notices (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Martin declared the meeting recessed at 9:44 a.m.

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The Board's Administrative Assistant updated the Board on the status of installation of phones project for the Assessor's office.

Motion by Sukstorf, seconded by Breunig to set the re-sale price for FHP Plat Books (that are in the County Clerk's office) at \$22.00 before sales tax. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The Board Administrative Assistant reported on the following: the vault in the Northwest HHS office has had the records out the Clerk of District Court moved out, when the items were removed it was discovered that there were some issues of mold and a few other repairs that needed to be made; Veterans Service Officer utilizing the VETRASPEC System of the State of Nebraska Department of Veterans Affairs; discussed the update of an Employee Hand Book for non-union employees; and discussed miscellaneous repairs and other issues with the Courthouse and Law Enforcement and Judicial Center.

Motion by Breunig, seconded by Rastovski to approve the minutes of the May 28<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Lutton abstained. Motion carried.

Motion by Breunig, seconded by Martin to approve the County's Payroll for the June 14<sup>th</sup> pay period, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD and Saunders Medical Center meetings that he attended.

## Open Discussion from the Public:

Question of clarification was regarding the submittal of claims to the County's Senior Meals reimbursement program, thank the Board for said program and encouraged the Board to continue to fund the program.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:35 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS June 11, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present. Martin and Hanson were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Breunig to approve the Saunders County Public Transportation Section 504 – Rehabilitation Act of 1937 and the Americans with Disabilities Policy. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to appoint Charles Tvrdy of Ceresco and Chad Palensky of Ceresco to the Rock Creek Township Board with an effective date of June 11, 2013, to fill the (2) vacancies to which the terms expire January 7, 2015 at 12:00 midnight. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS**





# Saunders County Board Minutes



June 11, 2013

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski, and Sukstorf were present. Hanson and Martin were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Temp Chairperson Sukstorf called the meeting to order at 9:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to authorize the mailing of (8) Change of Value Notices (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded Karloff to convene in Closed Session at 9:07 a.m., for litigation matters (84-1410), with the County Attorney, the State Assessment Manager and Lead Appraiser for Saunders County present. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to adjourn from Closed Session at 9:27 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Karloff to approve the 2011 Value for E3 BioFuels/AltEn as set by the Bankrupts' Court. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to approve the minutes of the June 4<sup>th</sup> Board meeting. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Temp Chairperson Sukstorf declared the meeting recessed at 9:29 a.m.

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Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of May, the average daily population was 115, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 410; Corrections participated in 91 transports; the new visitation system has been installed, still working on a few bugs but over all a far superior product than the previous equipment; they are working on resolving the issue with the dishwasher.

Motion by Lutton, seconded by Sukstorf to convene in Closed Session at 9:39 for contract negotiations and personnel matters (84-1410), with the County Attorney and County Sheriff present. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to adjourn from Closed Session at 10:18 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the application for a Replat #SD84 by James & Catherine Lundberg and Jon & Addie Devish of lots 34 & 35 of Estates Provence located in Section 35-15-9 (Union Precinct). Zoning District is Residential Estates (RE), per the Planning Commission's recommendation. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the application for a Conditional Permit # 7598 by Eric Hazuka to retain approximately 7.2 acres for a building site located in Section 28-15-6 (Mariposa Precinct). Zoning District



# Saunders County Board Minutes



is Agricultural (A-1), per the Planning Commission's recommendation. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

The following Annual Reviews were discussed: **1)** Larry Dolezal - gravel dredging operation (18-17-6) and **2)** Larry Dael - operation of a dog kennel (10-15-6).

Motion by Sukstorf, seconded by Rastovski to authorize Windstream to do 16 hours of work at a rate of \$125.00 an hour, for the installation of phones for the Assessment office. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adopt **Resolution #19-2013** approving the Memorandum of Understanding made and entered into by and between the State of Nebraska Department of Veterans Affairs (NDVA) and Saunders County, for the Saunders County Veterans Service Officer to utilize the VETRASPEC System of the States, a system that tracks and assist veterans and eligible dependents in accessing all benefits on a secure web-base. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Board Administrative Assistant reported on computer/wireless issues that have been happening at the offices in the County's annex building on Broadway and they have scheduled a meeting with Windstream and the contracted IT service with Kidwell today at 2:00 p.m.

Motion by Lutton, seconded by Breunig to give authorization to Louis Austin, Board Administrative Assistant to expend county funds not to exceed \$500.00 for any one purchase. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the County's Payroll for the pay period of June 28, 2013. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the June 4<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Craig Caples, Director of Technology for NASB (Nebraska Association of School Boards) met with the Board and demonstrated a program that the Board could use to have Paperless meetings.

## Committee Reports:

Board Member Karloff reported on the Region V Systems meeting that she attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:45 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS June 25, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



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Motion by Breunig, seconded by Lutton to open the bids at 9:02 a.m., for Gravel Bids for county road surfacing for the period of July 1, 2013 to June 30, 2014. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The following bids were received:

| Bidder  | Project #1<br>Picked up | Project #2<br>Picked up | Project #3<br>Picked up | Project #4<br>Picked up | Project #5<br>Delivered |
|---|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Dolezal Sand and Gravel<br>& Bluff Gravel Co. | 9.00                    | 9.00                    | 9.00                    | 9.00                    | 13.50                   |
| Lyman-Richey Sand &<br>Gravel                 | 10.50                   | 10.50                   | 10.50                   | 10.50                   | 16.50                   |
| Western Sand & Gravel                         | 9.90                    | 9.90                    | 9.90                    | 9.90                    | 14.35                   |

Motion by Lutton, seconded by Rastovski to accept all bids that were received for gravel surfacing of County roads for the period of July 1, 2013 to June 30, 2014. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; updated the Board on the Prague West and Ashland Northwest road project.

Motion by Martin, seconded by Hanson to convene in Closed Session at 9:12 a.m., for Union negotiation/personnel matter (84-1410) with the County Attorney and the Public Works Director present. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to adjourn from Closed Session at 9:29 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Martin, seconded by Rastovski approve the request made Erik Alm and others and hereby authorize the placement of an "All Branch Veterans Memorial", on the Northeast corner of the Courthouse grounds near the Torpedo-Memorial to the USS Wahoo (a World War II Submarine lost to enemy action during WWII). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The above action taken by the Board was the first step in Mr. Alm's (and those that are working with him) project of an "All Branch Veterans Memorial", the next steps will be determining the type of memorial and then raising the funds to pay for it.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:44 a.m. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS June 25, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:45 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).



# Saunders County Board Minutes



Motion by Karloff, seconded by Breunig to set the 2011 valuation of the AltEn, LLC's real property that was obtained from E3 BioFuels, LLC through the United States Bankruptcy Court at \$6,616,302.00, set change to the 2011 valuation is based on the following reasons:

1. AltEn, LLC purchased the real property that was the subject of the bankruptcy through the Bankruptcy Court in 2010.
2. E3 BioFuels filed bankruptcy on the real property in question. The bankruptcy court ordered that the amount of taxes due be reduced. The 2010 valuation was not amended. The 2010 real estate taxes were subsequently paid by AltEn, LLC.
3. Saunders County did not mail a change of value notification for the subject property in 2011 to AltEn, LLC.
4. Saunders County mailed AltEn, LLC's 2011 tax statement to:  
AltEn, LLC  
903 E 104<sup>th</sup> Street, Suite 630  
Kansas City, MO 64131
5. The above address is not the proper address for AltEn, LLC.
6. As a result, AltEn, LLC was not aware that the 2011 real estate valuation was not reduced and did not have an opportunity to appeal the valuation.
7. AltEn, LLC did not have an opportunity to protest the 2011 valuation pursuant to Nebraska Revised Statute Section 77-1502 and/or Section 77-1507.01.
8. The setting of this valuation is allowed pursuant to Nebraska Revised Statute Section 77-1507, and all additional Nebraska statutes and case law pertaining to amending real property valuations and the lack of notice to a tax payer.

Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to authorize the mailing of (9) Change of Value Notices (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Karloff. Voting no were none. Lutton abstained. Motion carried.

Motion by Sukstorf, seconded by Karloff to approve Tax Corrections #5064 and #5065 (see attached). Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the June 11<sup>th</sup> Board meeting. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Martin and Hanson abstained. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the recessed at 9:51 a.m.

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Motion by Lutton, seconded by Hanson to open the Public Hearing at 9:52 a.m., to allow for transfer of funds to cover expenditure overages or to allow for speeding of monies received that were not budgeted for the following funds:

1. 100 General Fund
2. 970 Public Works Fund
  - a. 608 Planning and Zoning Budget
  - b. 641 Building and Grounds Budget
  - c. 733 Noxious Weed Control Budget
3. 2355 Diversion Program-Youth Services Fund
4. 2942 Correctional Center Commissary Fund

Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to close the Public Hearing at 10:10 a.m. and to make the following amends and transfer of funds to the following budgets and funds for Fiscal Year 2012-2013:

**Amend the following funds to allow for spending of revenues received that were not budgeted for:**

1. Budget 608 Planning & Zoning in the Public Works Fund 970 – increase revenue by \$1,324.25
2. Correctional Center Commissary Fund 2942 – increase revenue by \$74,116.09

**Transfer funds from the General Fund 100 Misc. Misc. Budget Line to the following budgets:**

1. General Fund 100:
  - a. Budget 601 County Board – transfer 12,300.00





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- b. Budget 602 County Clerk – transfer 9,700.00
- c. Budget 604 Register of Deeds – transfer 2,300.00
- d. Budget 607 Election Commissioner – transfer 11,000.00
- e. Budget 621 Clerk of District Court – transfer \$5,800.00
- f. Budget 652 County Attorney – transfer \$5,700
- g. Budget 662 IV-D Child Support Svc. County Attorney – transfer 10,300.00
- h. Public Works Fund 970 – Budget 608 Planning & Zoning – transfer \$600.00
- i. Public Works Fund 970 – Budget 641 Building & Grounds – transfer \$17,500.00
- j. Diversion Program-Youth Services Fund 2355 – transfer \$1,200.00

Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve a 3% increase wage increase to all Non-Bargaining Unit eligible employees effective July 1, 2013. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to set the future Deputy of Clerk of District Court at 75% of the Clerk of District Court Salary. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to authorize the Chair to sign the Subgrant between the Nebraska Department of Health and Human Services Division of Children and Family Services Child Support Enforcement and Saunders County Clerk of District Court. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to convene in Closed Session at 11:20 a.m., for contract negotiations and personnel matters (84-1410) with the County Attorney, Correctional Administrator and the Board's Administrative Assistant present. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to adjourn from Closed Session at 11:30 a.m., with no action taken and reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Martin to authorize the Chair to sign the Agreement for Emergency Protective Custody (EPC) Services between Region V Systems and Saunders County for the period of July 1, 2013 to June 30, 2014. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to re-appoint Greg Hohl, Wahoo and Marsha Rogers, Ceresco to the Saunders Medical Center Board of Trustees. Said term of re-appointment to commence July 1, 2013 and expire June 30, 2019. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the minutes of the June 11<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Martin and Hanson abstained. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the application for Special Designated Liquor License by DeSauce Developments dba Wooden Windmill (Inspro), Fremont for a Reception on July 13, 2013 from 8:00 a.m. to 1:00 a.m., at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Karloff, Breunig, Rastovski, Sukstorf, Hanson and Lutton. Voting no was Martin. Motion carried.

## Committee Report(s):

Board Member Hanson reported on the SENDD, Northeast Juvenile Detention and Saunders Medical Center meetings that he attended.

Motion by Lutton, seconded by Rastovski to authorize the Chair to sign the First National Bank "Agreement for Remote Deposit Capture", subject to the \$75.00 fee being removed. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



The Administrative Assistant to County Board reported on the progress of the repairs that are being done to the Northeast corner vault on the first (1<sup>st</sup>) floor of the Courthouse. Said vault is allocated space to the Nebraska Department of Health and Human Services.

Motion by Sukstorf, seconded by Lutton to authorize the pay out of 25% of Patty McEvoy's accrued sick leave as of June 30, 2013, upon her appointment to the Clerk of District Court position effective July 1, 2013 and that remaining accrued sick leave is wiped out. Voting yes were Sukstorf, Hanson, Lutton and Breunig. Voting no were Rastovski, Martin and Karloff. Motion carried.

Motion by Sukstorf, seconded by Breunig to clarify the action taken early with regards to the 3% increase wage increase to all Non-Bargaining Unit eligible employees effective July 1, 2013, that also includes all deputies of Elected Officials and that the (3) deputies that had previously received a percent of the flat \$1,000 their Elected Official also received – their wage increase excludes any portion of that \$1,000.00. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to set a Special meeting date of June 28, 2013 at 11:15 for the consideration of action on the Vendor Claims against the County for the month of June 2013. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to convene in Closed Session at 1:14 p.m. for personnel matters (84-1410), with the County Clerk, Deputy County Clerk, Payroll Administrator and County Attorney present. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adjourn from Closed Session at 1:20 p.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

A general discussion was held regarding the 2013-2014 Fiscal Year Budget.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 2:27 p.m.

## **BOARD OF SUPEVISORS PROCEEDINGS June 28, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 11:15 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Rastovski to deny the following Vendor Claims because the are claims for pre-paying of materials and labor: Landauer Signs, Newman Grove, NE for \$650.00 and Wahoo Auto Glass, Wahoo, for \$240.65 and adjust the claim to Sid Dillon, Wahoo from \$637.06 to #28.68 because it also for pre-paying of materials and labor. All other Vendor Claims are hereby approved the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.



# Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 11:49 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

July 2, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed the evidence storage building for the County Sheriff and possibility of the City of Wahoo also using a portion of said building; updated the Board on the Prague West and Ashland Northwest road project; and held a general discuss regarding bridge repairs/replacements.

Motion by Lutton, seconded by Breunig to convene as an Equalization Board at 9:27 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

July 2, 2013

Pursuant to recess, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:28 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to authorize the mailing of (5) Change of Value Notices (see attached). Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Karloff to approve Tax Corrections #5066 thru #5070 (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to adopt **Resolution #20-2013** that any application for homestead exemption filed after June 30, 2013 and on or before July 20, 2013, accompanied by a written request for extension, submitted by a qualified applicant who did not receive an extension in 2012 my be acted upon by the Assessment Manager for Saunders County. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the application for Tax Correction by American Baptist State Convention /Camp Moses Merrill, Linwood, for (7) vehicles (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the June 25<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.





# Saunders County Board Minutes



Chairperson Martin declared the meeting recessed at 9:31 a.m.

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The Public Defender discussed the possibility of upping his budget line for a contracted law clerk for Fiscal Year 2013-2014 and also discussed the making some kind of a change to the current way Part-time employee health insurance premium rate is figured.

Motion by Rastovski, seconded by Lutton to verify and accept the Pay Grids for Non-Bargaining Unit Employees (all contracts), to ratify the action of placing the following Non-Bargaining Unit Employees on the pay grid and retroactive pay back to February 11, 2013: Herb Barnes, George Borreson, Sarah Talbert, Nicholas Wiese, Kathleen Barnes and Pam Lausterer and to clarify the action taken on June 25, 2013 regarding 3% increase wage increase to all Non-Bargaining Unit eligible employees effective July 1, 2013 – that this increase does not include any non-bargaining unit eligible employee that is at the maximum wage on the pay grid and/or will receive a wage increase less than 3% if said % will take that employee over their maximum wage on the pay grid. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Contract for the Implementation and Continuation of a Computer Assisted Mass Appraisal System with the Department of Revenue, Property Assessment Division (Department) and "Orion" owned by Tyler Technologies Inc. (Tyler), of Tyler, Texas. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Martin to approve the County's payroll for the July 12, 2013 Pay Period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to approve the minutes of the June 25<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to accept the Fee and Activity Reports from the various County Officials for the month of May 2013. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The Administrative Assistant to County Board reported that the Courthouse had a surprise inspection from the State regarding possible mold issues; inspector indicated that the County was on course by addressing the possible issue by the repairs that were being done on the first (1<sup>st</sup>) floor of the Courthouse; and also updated the Board on issues with the phone system.

Committee Report(s): NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:07 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS July 9, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Mayor of the City of Wahoo complemented the Board on the new landscaping of the Courthouse grounds and allowing the proposed memorial of the all military branches being placed on the grounds of the Courthouse.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; discussed the Sheriff's evidence building and updated the Board on the Prague West and Ashland Northwest road projects.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of June, the average daily population was 119, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 322; Corrections participated in 103 transports; the average cost per inmate per day for the 2012-2013 Fiscal Year Budget was \$50.17; the new dishwasher is scheduled to be installed on July 10<sup>th</sup>.

Motion by Sukstorf, seconded by Martin to acknowledge receipt of the County Treasurer's Six Month Report for the period of January 1, 2013 thru June 30, 2103. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Martin, seconded by Sukstorf to re-appoint Kenneth Hanke, Wahoo to the five year term of office of the Veterans Service Committee commencing July 1, 2013. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to Application for Conditional Permit #7610 by Elizabeth Neal to operate a greenhouse plant nursery and garden center located in Sec. 4-13-7 (Richland Precinct). Zoning Dist. is Transitional Agricultural (TA-1), with the following conditions: 1) remove signs from the right-of-way; 2) subject to annual review; 3) positive litter control; and 4) move possible future greenhouse a minimum of 400 feet away from neighbor's well. All as recommended by the Planning Commission. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The following Annual Reviews were discussed: 1) Barry Marts – operate a commercial feedlot (14-14-5); and 2) Patrick Poehling – operation of an ATV riding area – original permit #7390 (1-16-8) & operation of an ATV area – original permit #7416 (1-16-8).

Motion by Lutton, seconded by Hanson to convene as an Equalization Board at 9:23 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS**

**July 9, 2013**

Pursuant to recess, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Karloff to authorize the mailing of (1) Change of Value Notice (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve Tax Correction #5072 (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Karloff, seconded by Rastovski to approve the minutes of the July 2<sup>nd</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting recessed at 9:25 a.m.

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Motion by Breunig, seconded by Hanson to approve the minutes of the July 2<sup>nd</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board's Administrative Assistant reported that the carpet in the Northeast corner vault on the 1<sup>st</sup> floor has been installed and inquired about replacing the carpet in the room that the vault is off of; also updated the Board on phone issues and what is being done to resolve these issues.

Motion by Lutton, seconded by Hanson to convene in Closed Session at 9:37 a.m., for personnel matters and contact negotiations (84.1410), with the County Sheriff, Jail Administrator, Board Administrative Assistant and the County Attorney present. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adjourn from Closed Session at 10:05 a.m., with no action taken. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Report(s): NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:18 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS July 16, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Lutton, seconded by Breunig to amend action taken on Wolf Lakes Subdivision Agreement to allow for a change to Lot size requirement for building. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; Started paving the Ashland Northwest road project; they have finished asphalt paving the Prague West road project and with start striping; Discussed several bridges around the county as far as in need of repair or replaced; Visited with the City of Wahoo regarding set-backs regarding the proposed Sheriff evidence storage building; and discussed size and types of buildings for the evidence storage building.



# Saunders County Board Minutes



Rastovski was excused at 9:10 a.m.

Motion by Sukstorf, seconded by Hanson to adopt **Resolution #21-2013** Establishing a policy and procedure for disposition of surplus property. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene in Closed Session at 9:32 a.m. for personnel matters (84-1410), with the County Attorney. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adjourn from Closed Session at 10:18 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to deny Grievance 5403 by Shawn Sullivan. Voting yes were Lutton, Karloff, Breunig, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The County Attorney clarified that the Closed Session started out with just himself present, Mr. Sullivan requested that his grievance hearing to continue to be held in Closed Session during which time the County Sheriff, Jail Administrator and Union representatives were also called in.

Motion by Sukstorf, seconded by Hanson to acknowledge notification by the Saunders County Teammates that they would be holding a Run Hog Wild Run event on August 3, 2013 that will start at the Saunders County Fairgrounds and then follow a route that will go into the city limits of the City of Wahoo. The County's liability insurance company will be notified. Voting yes were Karloff, Breunig, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the County's Payroll for the July 26<sup>th</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board's Administrative Assistant provided an update on the phone issues and discussed change of method for determining Regular Part-Time Employees Health Insurance Premium cost share.

Motion by Sukstorf, seconded by Martin to approve the minutes of the July 9<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Breunig was absent during roll call and not voting. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the withdrawal of pledged securities (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff and Martin. Voting no were none. Breunig was absent during roll call and not voting. Motion carried.

Motion by Sukstorf, seconded by Breunig to authorize the Chair to sign the Saunders County Sheriff's Department Letter of Agreement Regarding Funeral Leave and Medical Insurance Eligibility and the Saunders County Roads & Courthouse letter of Agreement Regarding Sick Leave and Part Time Benefits. Voting yes were Hanson, Lutton, Karloff, Breunig, Martin and Sukstorf. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS July 16, 2013**

Pursuant to recess the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig and Martin were present. Rastovski was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:55 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).





# Saunders County Board Minutes



As per Nebraska State Statute 77-1311.02 the County Assessor presented the 2013 Plan of Assessment for Saunders County.

Motion by Sukstorf, seconded by Hanson to authorize the mailing of (2) Change of Value Notices (see attached). Voting yes were Karloff, Breunig, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Karloff, seconded by Breunig to approve Tax Corrections #5072 thru #5089 (see attached). Voting yes were Breunig, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the July 9<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to approve the following action on the following Property Valuation Protests that have been filed for 2013: Protest 2, 5, 10 thru 14, 92, 15, 16, 18, 19, 21, 24, 26, 29, 31, 33, 34, 37, 45, 46, 53, 57, 76, 78, 85 thru 90, 93, 97 thru 102, 106, 108, 110, 111, 115, 116, 117, 131, 132, 135, 143, 166, 169, 225, 232, 257, 279, 281 285, 299, 306, 307, 308, 310, 313, 315, 316 and 318 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting recessed at 11:16 a.m.

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The Board reviewed the report regarding 2013-2014 Fiscal Year Budget was provided to them by the County Clerk.

Committee Report(s): NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:33 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS July 23, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County; the Prague West Road project is 99% completed, they will be doing shoulder work and then will stripe the roads, this fall they will do the seeding; the Ashland Northwest project is still having a few problems, the latest is equipment problems and the parts that are needed take awhile to get, so the project is at a stand still; discussed Federal Aid Projects of the Dept. of Roads.

Motion by Lutton, seconded by Hanson to adopt **Resolution #22-2013** Agreement between the Nebraska State Dept. of Roads and Saunders County for Project No. NBIS (101), Control No. 00895 Underwater Bridge Inspections. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Hanson to convene in Closed Session at 9:21 a.m., for Real Estate negotiations (84-1410), with the Public Works Director, Board Administrative Assistant and County Attorney. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to adjourn from Closed Session at 9:32 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to authorize the Chairperson to sign the following grant applications: **1)** 2013 Community-Based Juvenile Services Aid (LB 561 Funds); and **2)** 2013 State Community-Based Enhancement Juvenile Services Aid (LB 561 Funds). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded Martin to approve the Vendor Claims against the County for the month of July. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The Board Administrative Assistant reported on the following: Updated the Board of the Correctional Facility's new dishwasher/sterilizer; Visited with Saunders Medical Center regarding disposal of surplus inventory; Discussed internet access usage; and discussed a procedure for the Board to review/verify the inventory of the various county officials.

Motion by Lutton, seconded by Hanson to approve the minutes of the July 16<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Martin, Sukstorf and Hanson. Voting no were none. Rastovski abstained. Motion carried.

As per Nebr. State Status 23-906, the Preliminary Fiscal Year 2013-2014 Saunders County Budget was submitted to the Saunders County Board of Supervisors from the County Clerk under the direction of the Saunders County Board of Supervisor Finance Committee. Said Budget is hereby placed on file in the County Clerk's office, for the Public inspection.

Motion by Lutton, seconded by Hanson to convene as an Equalization Board at 10:12 a.m. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS July 23, 2013**

Pursuant to recess, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:13 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Sukstorf to approve the continuation of Tax Exemption from Real and Personal Property on cemetery organizations, abandon cemeteries or publicly owned and/or operated cemeteries (see attached), as recommended by the County Assessor. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Karloff, seconded by Rastovski to authorize the mailing of (2) Change of Value Notices (see attached). Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve Tax Corrections #5090 thru #5902 (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Hanson to approve the minutes of the July 16<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Martin. Voting no were none. Rastovski abstained. Motion carried.

Motion by Lutton, seconded by Sukstorf to approve the following action on the following Property Valuation Protests that have been filed for 2013: 3, 4, 6 thru 9, 17, 20, 22, 23, 25, 27, 28, 30, 32, 35, 36, 38 thru 44, 47 thru 52, 54 thru 56, 58 thru 77, 79 thru 84, 91, 94 thru 96, 103 thru 105, 107, 109, 118 thru 130, 134, 136 thru 138, 140 thru 141, 144 thru 163, 165, 167, 168, 170 thru 224, 226 thru 231, 231A, 233 thru 236, 236A, 237 thru 243, 245 thru 256, 258 thru 278, 280, 282 thru 284, 286 thru 298, 301 thru 305, 309, 311, 312, 314, 319 thru 324. Protest 152 value is adjusted per the recommendation of the Referee (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Karloff to approve the following action on the following Property Valuation Protests that have been filed for 2013: 112 thru 114, 139 and 164 (see attached). Voting yes were Hanson, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Lutton abstained. Motion carried.

Motion by Lutton, seconded by Karloff to make the following value changes to the property values being protested on Property Valuation Protest #178 by Little Patch of Heaven LLC: Land 42, 000 – Buildings 65,000 – with a total value of 107,000. As per the recommendation of the County Assessor during the review of said protest. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 11:07 a.m.

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#### Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.  
Board Member Sukstorf reported on the Three Rivers Public Department meeting that he attended.  
Board Member Karloff reported on the National Association of County Officials that she attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:15 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

August 6, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board held a discussion with the County Attorney with regards to matters regarding the City of Wahoo zoning regulations and the evidence storage building for the County Sheriff that is being considered to build down at the County Yards Property.

Motion by Breunig, seconded by Hanson to approve the minutes of the July 23<sup>rd</sup> Board meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to accept the Fee and Activity Report for the month of June 2013 for the various County Officials. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Roma Black, Treasurer for the presented the Saunders County Historical Society funding request for Fiscal Year 2013-2014 to the Board of Supervisors. A general discussion was held regarding the activities and questions were asked and answered regarding financial matters. Also present were Marlene McDonald, President and Erin Hauser Curator.

The Saunders Medical Center CEO presented the Monthly activity report and financials for the month of May; reported that the automated med dispenser has been approve by the Board; Election of officers was held in June and conflict of interest statements were signed and filed; work continues on the remodeling of the 2<sup>nd</sup> Surgical Unit; the Budget was approved for 2014; looking into health insurance options for employees. Board Member Breunig asked for clarification of what he had read in the paper regarding the possible merger/affiliation with another medical facility and that this will be a Board of Supervisor decision of which the Supervisors will need to be provided with full information (as well as the public) on the possible merger/affiliation.

Motion by Sukstorf, seconded by Rastovski to approve a Cash Advance in the amount of \$3,500.00 to Pruss-Nabity Funeral Homes, Inc., 911 N. Linden Street, PO Box 127, Wahoo, NE 68066 pay invoices for services for the following County Burials: 1) Wilbur E. Maness, Jr., \$1,100.00; 2) Sydney Petersen-Duckworth \$800.00; and Lawrence Theis \$1,600.00. The County Treasurer is hereby authorized to issue a check for said amount. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to convene as an Equalization Board at 10:23 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Rastovski and Martin. Voting no were none. Breunig was absent during roll call. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

August 6, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.





# Saunders County Board Minutes



Chairperson Martin called the meeting to order at 10:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Lutton to approve the minutes of the July 23<sup>rd</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Rastovski, Martin and Sukstorf. Voting no were none. Breunig was absent during roll call. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize the mailing of (2) Change of Value Notices (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Tax Corrections # 5093 and #5094 (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:28 a.m.

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Motion by Lutton, seconded by Breunig to strike outstanding check #37668 dated June 3, 2010 to Ghenni Bolding in the amount of \$35.00, from the Saunders County Imprest Account. Said amount will then be submitted to the Nebraska State Treasurer's unclaimed property division. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to rescind action taken on April 30, 2013 regarding the Register of Deeds 2013 inventory statement. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the application for Special Designated Liquor License by Fergy's Total Pkg., Fremont, for a Reception on August 24, 2013 from 5:00 p.m. to 12:00 a.m., at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no was Martin. Motion carried.

Motion by Breunig, seconded Rastovski to approve the County's Payroll for the August 9<sup>th</sup> pay period. The Saunders County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The Board Administrative Assistant held a general discussion regarding the inventories of the various County Officials. The Board determined as system to use in review of each Officials inventory and then each Board member selected an office to go to verify said inventory with said Official.

Motion by Rastovski, seconded by Lutton to adopt **Resolution #23-2013** changing the method for determining health insurance benefits for Regular Part-Time Employees. Said resolution is subject to corrections that were given to the County Attorney by Board Member Lutton and with the addition of wording Board approval of hours for part-time employees. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:45 a.m.

**BOARD OF SUPEVISORS PROCEEDINGS**



# Saunders County Board Minutes



**August 13, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading); discussed issues with the Ashland Northwest project and that it is setting ideal. The County will be sending a letter to the bonding agent because they are over on their dead lines; discussed the All Metals road and surfacing ideas; and discussed Federal Aid projects of Wahoo Northwest and Prague South.

Motion by Sukstorf, seconded by Martin to approve a Cash Advance in the amount of \$4,290.00 to StarCity Motor Sports, 6600 North 27<sup>th</sup> Street, Lincoln, NE 68521 to purchase a 2009 Kawasaki 4 Wheel Utility Vehicle. The County Treasurer is hereby authorized to issue a check for said amount. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to advertise for bids to be opened and considered on September 10, 2013 for an Evidence/Storage building for the Saunders County Sheriff's Dept. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to table the agenda item "Public Defender – Request for upgrade to Internet/Computer Connection" and to place it back on August 20<sup>th</sup> meeting agenda. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Dave Taladay, Executive Director for Southeast Nebraska Development District (SEND) – presented the Annual Report and Dues request for 2013-2014. He also the upcoming meeting on August 15<sup>th</sup> discussing local participation in a possible "Joint Land Use Study for Camp Ashland Training Center". The camp has property in both Saunders and Sarpy counties and sits outside the City of Ashland.

A representative from GIS Workshop updated the Board on the County's GIS Mapping, when it will be available for county/public use and what the site will look like and what information will be available to the public.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 10:05 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS August 13, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:06 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to authorize the mailing of (7) Change of Value Notices (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Sukstorf, seconded by Rastovski to approve Tax Corrections #5095 thru #5098 (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the August 6<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:09 a.m.

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Motion by Lutton, seconded by Rastovski to approve the revision of the application for the annual review of original permit # 7416 by Patrick Poehling for operation of an ATV riding area in Section 1-16-8. The revision is to remove the area of land from the permit that was granted as an easement to SID 8, located between Platte Shore Drive and the Platte River bank near the Woodcliff development. This area has been removed from the permit to protect the existing flood control levies and the investment of over \$200,000.00 for improvements to the vegetation, levies and jetty repairs. All as recommended by the Planning Commission. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Board Administrative Assistant updated the Board on the inventory verification of the various County Officials and how many offices had been completed; discussed pro-rated health insurance benefits of Regular Part-time employees; and reported on the committee meeting that was held with Kidwell and the county's IT needs. Kidwell has presented a new contract that the Board will consider at their August 20<sup>th</sup> meeting. The Board also discussed the possibility of creating a position for IT needs.

Motion by Breunig, seconded by Lutton to approve the County's payroll for pay period August 23<sup>rd</sup> and authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Martin to approve the minutes of the August 6<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve the withdrawal and substitution of Pledged Securities by the Oak Creek Valley Bank, Valparaiso (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The Board spent the remainder of their meeting going through the various county officials budget request in preparation of submitting their proposed bottom line for each budget that will then be given to each official. The official's will then be given the opportunity to appeal the Board's proposed bottom line at the September 3<sup>rd</sup> meeting.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 12:10 p.m.

## **BOARD OF SUPERVISORS PROCEEDINGS August 20, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



# Saunders County Board Minutes



their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of July, the average daily population was 118, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 420; Corrections participated in 104 transports; there were 4 Corrections staff assaults; there were zero issues discovered when the Health Inspector conducted an inspection of the kitchen; Jail Standards inspected the Dodge County Jail on 8.15.13.

Motion by Lutton, seconded by Rastovski to approve the proposal for computer hardware and software (as presented by Kidwell) in the amount of \$6,003.00 for a QNAP Turbo NAS TS-459 Pro II Network Storage Server (Refurbished) and WatchGuard XTM 26-W Firewall Appliance for the Public Defender's office. The County will be responsible for 2/3rds of the cost (\$4,002.00), Haessler Sullivan and Klein Law Firm will be responsible for 1/3<sup>rd</sup> of the cost (\$2,001.00). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the Kidwell Advanced Managed Services Agreement (Proposal Number: KIDQ1708-01) on a monthly basis for \$5,900.00. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 10:03 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS August 20, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:04 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to approve Tax Correction #5099 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the minutes of the August 13<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:04 a.m.

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Motion by Sukstorf, seconded by Breunig to approve the applications for Special Designated Liquor License by Whis's End Zone Lounge, 220 W Cloverly Road, Fremont for a fund raiser Delta Waterfowl Banquet on September 26,





# Saunders County Board Minutes



2013 from 4:00 p.m. to 12:00 midnight at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf and Hanson. Voting no was Martin. Motion carried.

Motion by Lutton, seconded by Sukstorf for Saunders County to participate in the JLUS Project (Joint Land Use Study for Camp Ashland Training Center) with Southeast Nebraska Development District (SEND). That the Planning and Zoning Administrator is to also attend the meetings along with a Member from the Saunders County Board. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the Vendor Claims against the County for the month of August. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting no were none. Motion carried.

The Board's Administrative Assistant reported on the following: in response to a question regarding the County's health insurance and whether the county was paying a portion of the employee's deductible – no the county does not, they did under the plan with United Health Care but that changed when the county went with Michigan Conference of Teamsters Welfare Fund Blue Cross Blue Shield plan; provided the Board with the research information that he obtained regarding the salary range of an Information Technology Technician; and provided the Board with information regarding abandon cemeteries.

Motion by Breunig, seconded by Rastovski to approve minutes of the August 13<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Martin to approve the withdrawal and substitution of Pledged Securities for the County (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD and Northeast Juvenile meetings that he attended.

Open Discussion from the Public: NONE

The Board spent the remainder of their meeting going through the various county officials budget request that they did not get through at their August 13<sup>th</sup> meeting, in preparation of submitting their proposed bottom line for each budget that will then be given to each official. The official's will then be given the opportunity to appeal the Board's proposed bottom line at the September 3<sup>rd</sup> meeting.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 12:01 p.m.

## **BOARD OF SUPERVISORS PROCEEDINGS August 27, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading); informed the Board that he will be taking (4) vehicles to an auction in Fremont; discussed the replacement of a bridge South of Memphis; will be meeting with the Nebraska Game and Parks with regards to a matter around Ashland; and discussed the proposed new building for the County Sheriff.



# Saunders County Board Minutes



Emergency Management Director discussed briefly Personnel ID Cards with the Board, and then gave them a short report on activities and meetings that he has attended.

Motion by Rastovski, seconded by Sukstorf to convene as an Equalization Board at 9:28 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS August 27, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:29 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Breunig to approve the application for Exemption from Motor Vehicle Taxes by Calvin Crest Camp, Conference and Retreat Center, Fremont for a 2006 Ford F250 Pickup. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to approve the minutes of the August 20<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:30 a.m.

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Motion by Breunig, seconded by Lutton to authorize the Chair to sign the agreement with the Nebraska Department of Health and Human Services Division of Children and Family Services Child Support Enforcement and Saunders County Attorney. Said agreement is effective October 1, 2013 through September 30, 2014. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to adopt **Resolution #24-2013** setting the allocated levies for the Ag Society, Rural & Suburban Fire Districts and Townships for taxing year 2013 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the applications for Special Designated Liquor License by Rise's Drive In Liquor, Inc., 1900 E. Military Ave., Suite 284, Reception on October 19, 2013 from 1:00 p.m. to 1:00 a.m. at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf and Hanson. Voting no was Martin. Motion carried.

Motion by Rastovski, seconded by Sukstorf to authorize the Chair to sign the County Board's Inventory for the Year ending June 30, 2013. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to approve the County's Payroll for the September 6<sup>th</sup> pay period. The Saunders County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Lutton to extend the Board Administrative Assistant Contract on a monthly basis and to allow for additional hours as needed for special project that are pre-approved by the Board. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant visited with the Board about the District Judges request to remove some of the pictures of past Judges from the old District Court Room, so that the photos can be scanned and the be placed in a history book that has been started but needs to be brought up to date. The decided to check into a different way to obtain copies of the photos of the Judges because there was a concern of damaging the photos and wood work that they are incased in; briefly discussed inventories; and then had a brief discussing concerning County General Assistants and county burials.

Motion by Breunig, seconded by Hanson to approve the minutes of the August 20<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Martin to accept the Fee/Activity Reports from the various County Officials for the month of July. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:16 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

September 3, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

The Board Administrative Assistant updated the on County Burial info and general information regarding County General Assistants; also discussed briefly IT services for the county offices.

Ken Archer, CEO for Saunders Medical Center presented the Financials for June and July; the new record system is complete and they have made the switch to using the system; updated the Board on the 2<sup>nd</sup> Operating Room remodeling and the types of surgeries that will be done in the surgery rooms; the Board asked Mr. Archer questions about the SMC IT services and if it was in house, Mr. Archer said they have both.

Motion by Hanson, seconded by Rastovski that the Saunders County Board of Supervisors hereby join with Saunders Medical Center's effort to improve the health and fitness of all Saunders County residents, and therefore declare Saturday, September 28, 2013 as "Saunders County Health and Wellness Day" in Saunders County, Nebraska. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Sandy Morrissey, Director of the Regional Prevention Coalition met with the Board and provided information regarding funding and the development of the prevention system within Region V, the State Epidemiological Workgroup, Southeast NE & Drug Advisory Boards and acknowledged the local coalition and Youth Action Board (YAB) Members and presented the Board with the Nebraska Risk and Protective Factor Student Survey Results of 2012 (Profile Report: Saunders County).

Motion by Hanson, seconded by Sukstorf to convene as an Equalization Board at 9:39 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

September 3, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:40 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Lutton to approve Tax Corrections #5100 and #5101 (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the August 27<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to reduce the value of the following property: Lot 15 Wolf Lakes Estates 21-17-6; Parcel #001517000 owned Jerry Helget, to 65,000. Said reduction is action taken on Property Valuation Protest





# Saunders County Board Minutes



#325-2013 filed by Mr. Helget, as recommended by the Saunders County Assessor. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:53 a.m.

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Motion by Rastovski, seconded by Martin to acknowledge receipt of the County Officer's Inventory of County Personal Property for the year ending June 30, 2013 by the various County Officials and that upon review by the various County Board Members find the inventories (to the best of their knowledge) to be correct and hereby deliver said Inventories to the Saunders County Clerk to be placed on file for public review. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the minutes of the August 27<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the addition of Pledged Securities (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board heard from the following Officials with regards to adjustments to their budget requests for Fiscal Year 2013-2014 as proposed by the County Board: Pat Hunter County Treasurer, Scott Tingelhoff County Attorney, Kevin Stukenholtz County Sheriff and Karna Dam Extension Education. At the end of the discussion the County Board directed the County Clerk to make the following adjustments to 2013-2014 in preparation for the Public Hearing: (1) Extension Budget – add back in the 1,500 for Comp/Overtime Pay; reduce the insurance premium to 11,722.88 and increase the Printing & Publishing line to the requested amount of 2,500; (2) County Sheriff – increase the County Retirement and Social Security amounts to the requested amounts 76,035.98 and 86,174.11; and add 5,000 to the K-9 Costs line; (3) County Attorney – increase the Legal Assistant amount to the requested amount of 98,503.60, as well as the Retirement and Social Security amounts 22,235.69 and 25,200.45.

The Board also discussed doing a further review of the Extension request to increase a part-time position to full-time and a further review of CASA and the potential that the County will provide funds towards this program.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:45 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS September 10, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Martin to open the bids for a 50' x 80' steel building and an alternate bid for one 50' x 80' wood frame metal building at 9:01 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.



# Saunders County Board Minutes



The following bids were received:

| <b>Bidder</b>                | <b>Wood Frame</b> | <b>Metal Frame</b> |
|------------------------------|-------------------|--------------------|
| Lacey Construction<br>Wahoo  | 108,500.00        | 110,000.00         |
| Rogers Construction<br>Colon | No Bid            | 85,597.00          |

The Public Works Director was directed to review the bids for meeting bid specs and to come back to the Board later to make recommendation.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; the contractor for the Ashland Northwest project is back working on said project; and the Wahoo By-Pass project was awarded – Constructors was awarded the bid.

Motion by Hanson, seconded by Breunig to authorize the Public Works Director to advertise for pavement striping. Said bids to open and considered at 9:00 a.m., October 1, 2013. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of August, the average daily population was 122, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 472; Corrections participated in 117 transports; the female population has gone up lately and they have had to house some female inmates off-site; Dodge County Jail Standards inspection occurred on 8.15.13.

Jake Hansen, Community/Economic Dev. Manager for the Metropolitan Area Planning Agency – Update report on the Heartland 2050 Regional Vision. Heartland 2050 is a two-state, eight-county area which includes: Douglas, Sarpy, Cass, Saunders and Washington Counties in Nebraska and Harrison, Mills and Pottawattamie Counties in Iowa. He provided the Board with information on What is Heartland 2050; Why it is important; How will it work; and Who should get involved. Mr. Hansen also provided the Board with a Planning Workshop Calendar.

Susan Gottschalk, CASA Program Coordinator, visited with the Board again regarding the CASA Program and made a request again funding for 2013-2014. The Board acknowledged that CASA is an important program but expressed concerns that this program was established through a Federal Grant, that as the grant steps down over the next several years, it will become an unfunded program.

Motion by Sukstorf, seconded by Hanson to open the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2013-2014 Budget, at 9:57 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:58 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS September 10, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:59 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Breunig to authorize the mailing of (2) Change of Value Notices (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Rastovski, seconded by Breunig to approve the application for Exemption from Motor Vehicles Taxes by Bishop Neumann Central High School, Wahoo (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the September 3<sup>rd</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:00 a.m.

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The Board reviewed the Saunders County Budget at a Glance form for Fiscal Year 2013-2014 prepared by the County Clerk in consideration of adopting said budget. They held discussion concerning the request for funding of CASA; the tax rate for 2013-2014 compared to the tax rate of 2012-2013; providing additional funding to the Road's Department for the repair county roads and bridges; and other budget matters.

Motion by Hanson, seconded by Rastovski to direct the County Clerk to add a budget line to the 2013-2014 Fiscal Year Budget to allow for funding of \$10,000.00 for CASA Program. Voting yes were Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were Breunig and Sukstorf. Motion carried.

Motion by Sukstorf, seconded by Breunig to close the Public Hearing for the Adoption and Appropriation of Funds for the Fiscal Year 2013-2014 Budget, at 10:31 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Lutton to direct the County Clerk to remove budgeted amounts from all budgets/funds of the Elected and Appointed County Official's (excluding amounts that have already been expended in July, August and the first half of September) for health and life insurance premiums, county's matching share of retirement and social security and postage. Said amounts removed are to be placed in the Board's Misc. Budget in the General Fund and that all expenses that are expended for said budgeted amounts hereafter, are to be paid from the Board's Misc. Budget. **Resolution #25-2013** is hereby adopted and funds for Fiscal Year 2013-2014 Budget are appropriated. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the application for Special Designated Liquor License by DeSauce Developments dba Wooden Windmill (Inspro), Fremont for a Reception on September 28, 2013 from 8:00 a.m. to 1:00 a.m., at the John C. Poehling Community Center – Woodcliff, 980 County Road W, Fremont. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no was Martin. Motion carried.

Motion by Breunig, seconded by Martin to approve the County's Payroll for the September 20<sup>th</sup> pay period. The Saunders County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Sukstorf was excused at 10:37 a.m.

The Board Administrative Assistant reported on the following: the Courthouse 1<sup>st</sup> Floor walls has recently been touched up and painted; visited with the Board regarding a new date for their IT Committee meeting; and update the Board on the County's General Assistant Program concerning County Burials.

Motion by Breunig, seconded by Hanson to approve the September 3<sup>rd</sup> Board minutes. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Lutton was absent during roll call for voting. Motion carried.

## Committee Reports:

Board Member Karloff reported on the Region V meetings that she attended.

Open Discussion from the Public: NONE.



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:53 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS September 17, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Lutton and Karloff present. Martin, Sukstorf and Hanson were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and other projects in different areas of the County;

Sukstorf now present at 9:23 a.m.

Motion by Lutton, seconded by Breunig to approve Application for a Conditional Permit #7645 by Karen McDowell to have up to (2) horses on her property located on Lot 3 Buffalo Knolls in Section 8-16-8 (Pohocco Precinct). Zoning District is Residential Estates (RE), with the condition that the applicant needs to provide the dimensions within the fence boundary to show 1.5 acres. All as recommended by the Planning Commission. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

The Zoning Administrator reported on the following Annual Reviews:

1. Mike Heldt for operation of an outdoor concert (7-14-10)
2. Douglas Washburn for operation of a commercial dog kennel (28-13-9)
3. White Sands Raceway for operation of an outdoor motor sports complex (12-13-9)

Motion by Breunig, seconded by Rastovski to award the bid for a 50' x 80' steel building (for the County Sheriff's storage/evidence building) to Rogers Construction, Colon for the amount of 85,597.00 contingent upon signing an agreement to follow the bid specs, concrete requirements and the City of Wahoo codes. All other bids are hereby rejected. Voting yes were Rastovski, Sukstorf, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant reminded the Board of upcoming committee meetings.

Motion by Rastovski, seconded by Sukstorf to adopt **Resolution #26-2013** instituting a program to manage web access. Voting yes were Sukstorf, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to open the Public Hearing at 9:38 a.m. for the consideration of the application for Liquor License by MLB Team LLC dba The Quik Spot, Hwy 109 Junction, Cedar Bluffs, for a Class D License - Beer, Wine & Distilled Spirits, Off Sale only. Voting yes were Lutton, Karloff, Breunig, Rastovski and Sukstorf. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to closed the Public Hearing at 9:39 a.m. and to approve the application for Liquor License by MLB Team LLC dba The Quik Spot, Hwy 109 Junction, Cedar Bluffs, for a Class D License - Beer, Wine & Distilled Spirits, Off Sale only. Voting yes were Karloff, Breunig, Rastovski, Sukstorf and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Rastovski to approve the minutes of the September 10<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Sukstorf, Lutton and Karloff. Voting no were none. Motion carried.

Committee Reports: NONE





# Saunders County Board Minutes



Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:41 a.m.

## BOARD OF SUPERVISORS PROCEEDINGS September 24, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson, Lutton and Karloff present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Larry Kaiser, Saunders County Legion Commander, visited with the Board to get feed back from them on a proposed change County Government Day. The Legion suggested having all the students start off the day by coming to a Board meeting and then to go to their respective County Official's office. The Board liked the idea and a couple of Board Members will work with Mr. Kaiser on finalizing the agenda for County Government Day (November 12, 2013).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; the Contractor for the Ashland Northwest project, has started paving; discussed the Interlocal Agreement between the County and Rock Creek Township; discussed other bridge repair and when the process for said repairs would begin.

Motion by Hanson, seconded by Lutton to authorize the Public Works Director to advertise for (1) new Utility Truck, bids to be opened and considered at 9:00 a.m., October 15, 2013. Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to table agenda item concerning Striking of uncollectable Distress Warrants and to place on the October 1<sup>st</sup> meeting agenda. Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to adopt **Resolution #27-2013** hereby ordering the County Treasurer to issue Tax Sales Certificates to the county covering delinquent taxes upon real property which were not sold for want of bidders at the last annual tax sale and then hereby direct the County Attorney to commence foreclosure of such Tax Sales Certificates for taxes which are delinquent for three or more years. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene in Closed Session at 9:35 a.m. for personnel matters (84-1410), with the County Sheriff, County Attorney and the Board's Administrative Assist present. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Martin to adjourn from Closed Session at 9:57 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to convene as an Equalization Board at 10:08 a.m. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS September 24, 2013



# Saunders County Board Minutes



Pursuant to adjournment Sine Die, the Board met with Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present. Sukstorf was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:09 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to authorize the mailing of (1) Change of Value Notice (see attached). Voting yes were Breunig, Rastovski, Martin, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the minutes of the September 10<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:10 a.m.

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Motion by Lutton, seconded by Breunig to authorize the County Attorney to purchase a refurbished scanner for an amount not to exceed \$350.00. Voting yes were Martin, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to table the agenda item concerning Resolution setting copy cost for Public Records request and to place on the October 1<sup>st</sup> meeting agenda. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the application for Special Designated Liquor License Shawsy's LLC, North Bend – for a Reception on October 19, 2013 from 12:00 noon to 1:00 a.m., Saunders County Fair Grounds, Wahoo. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no was Martin. Motion carried.

Motion by Lutton, seconded by Hanson to direct the County Clerk to change to budget number to which the claim to GIS will be paid from to a budget number from the General Misc Capital Improvement; to hold out the claim to Northeast Juvenile Services for further review; and to approve all other Vendor Claims against the County for the month of September and here by authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Karloff, Breunig, Rastovski, Martin, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the September 17<sup>th</sup> Board meeting. Voting yes were Breunig, Rastovski, Lutton and Karloff. Voting no were none. Martin and Hanson abstained. Motion carried.

Motion by Hanson, seconded by Martin to accept the Fee and Activity Reports from the various County Officials for the month of August 2013. Voting yes were Rastovski, Martin, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant discussed repairs to the ceiling in the Board of Supervisors Room (Old District Courtroom) due to water damage and that they will checking the roof in that to make sure that it is okay and make any repairs that might be needed; discussed replacing the water fountain on the second floor of the courthouse; and updated the Board on the County's General Assistance Program (county burials).

Committee Reports: NONE

Open Discussion from the Public: NONE



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:46 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

October 1, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to open the bids for the Pavement Striping at 9:03 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried

The following bids were received:

Midwest Striping Inc, Grand Island, NE – 58,674.00  
DP Sawyer Inc., Lincoln, NE – 54,885.00

Motion by Breunig, seconded by Hanson to award the Pavement Striping bid to DP Sawyer Inc., Lincoln, NE for the amount of 54,885.00 and to reject all other bids. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to authorize the Chair to sign the Interlocal Agreement between Rock Creek Township and Saunders County for necessary maintenance (snow removal) on their Township Roads. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Steve Mika, Public Works Director - reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; and reported that they have received a check from the insurance company of a private individual for the damages that were caused by that individual when they ran into the bridge on County Road C between 10 & 11, which happened in March. In stead of replacing this bridge with a new bridge they are having the Engineers configure a box culvert.

Ken Archer, CEO for Saunders Medical Center - presented the Financials for August; and also reported that they had renewed their health insurance coverage with Blue Cross Blue Shield

Motion by Sukstorf, seconded by Rastovski to authorize the Chair to sign the Interlocal Cooperation Agreement East Central Region 911 Emergency Communication Equipment Sharing Agreement (Boone County, Butler County, City of Columbus, Merrick County, Nance County, Polk County and Saunders County) for a total Projected Cost for all counties \$1,043,636.88 with a Maximum Cost for all counties 1,084,101.13. Saunders County's projected share cost of 167,598.98 - with a maximum share cost of 174,304.99. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to authorize Three Rivers Public Health Dept. to conduct Flu Shot Clinics at the County Shop and Courthouse to enable all Elected and Appointed Officials and County Employees to obtain annual Flu Shots. Three Rivers Public Health Dept. is to bill each individual's health insurance company for reimbursement of said Flu Shots. The County Clerk is directed to make arrangements with Three Rivers Public Health Dept. to give the shots and to notify all Elected and Appointed Officials and County Employees of the day and time. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The Board discussed the County Burial portion of the County's General Assistants Program and reviewed information that was provided to them by their Administrative Assistant. This matter will be placed on their October 8<sup>th</sup> meeting agenda to take action to amend the current rates that are allowed.





# Saunders County Board Minutes



Motion by Breunig, seconded by Martin to approve the County's Payroll for the October 4<sup>th</sup> Pay Period and hereby authorize the County Treasurer to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Martin to adopt **Resolution #29-2013** setting the cost of the production of public records (see attached). Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Louie Austin, Board Administrative Assistant reported on the following: Updated the Board on repairs/replacement of the water fountain on the second floor of the Courthouse; reported on the findings of the review of County owned dams that NIRMA (the County's liability insurance carrier) was asking for clarification of. The County has a couple road structures that (by the insurance interpretation) are considered dams, so the County's report to NIRMA will have to updated to include dams; and informed the Board that he is researching for clarification of the proper ownership of roads located in the Mead Ordinance Plant – this has been a question that has been brought up off/on for several years, so he as sent a request for documents that he as been made aware of.

Briefly discussed the County getting a Plaque made for the Nebraska Centennial Mall – the Board is still looking in to the cost of said plaque.

Motion by Rastovski, seconded by Breunig to approve the minutes of the September 24<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting, the Southeast Nebraska Development District and the Northeast Juvenile Detention Center meetings that he attended.

Open Discussion from the Public: NONE

Motion by Lutton, seconded by Breunig to open the Public Hearing at 10:00 a.m. consideration of setting Final Tax Request for Taxing Year 2013. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to close the Public Hearing at 10:02 a.m. and to adopt **Resolution #28-2013** setting the County's Final Tax Request for Taxing Year 2013 as follows:

|                                      |              |           |
|--------------------------------------|--------------|-----------|
| General                              | 8,416,474.06 | .28500000 |
| Bond-Law Enforcement Center and Jail | 525,000.00   | .01782000 |
| County Building                      | 71,826.37    | .00244000 |
| Flood Control                        | 76,744.16    | .00260000 |
| Total Property Tax Request           | 9,090,044.59 |           |
| Total Levy                           |              | .30786000 |

Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:03 a.m.

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## BOARD OF SUPEVISORS PROCEEDINGS October 8, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; Ashland Northwest Project is progressing nicely and there is an end in site for this project; he will be attending a pre-construction meeting on October 21<sup>st</sup> for the Wahoo By-Pass; discussed the adopting a resolution regarding engineering study done for stop and yield signs prior to installation of said sign.

Motion by Hanson, seconded by Martin to authorize the Chair to sign the Annual Certification to the Board of Public Roads Classifications and Standards. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the Change Order by Roger Construction to change the dimensions of County Evidence Building from 50'x80'x14' to 50'x75'x17' and the addition cost of \$18,221.06 bringing the to cost of the building to \$103,818.06. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of August, the average daily population was 132, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 554; Corrections participated in 133 transports. Miscellaneous items reported on: they have had several sprinkler heads that continues to be broke by the segregation inmates; a correctional officer cut of the end of their finger by getting it caught in a door; Jail Standards will be inspecting the facility on October 24<sup>th</sup>; an Officer was assaulted by being spit on; and the large transport hit a deer on 10.7.13, damage is still being assessed but no staff were injured.

Motion by Hanson, seconded by Sukstorf to convene as an Equalization Board at 9:25 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS October 8, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:26 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Hanson to approve Tax Correction #5102 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the September 24<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:27 a.m.

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Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Certification of Cost Allocation Plan for Fiscal Year Ending June 30, 2012 regarding indirect cost for child support collections and enforcement – Clerk of District Court and County Attorney. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.



# Saunders County Board Minutes



Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:30 a.m., for litigation matters and legal opinion (84-1410), with the County Attorney present. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to adjourn from Closed Session at 9:52 a.m., with no action taken, and to convene in Regular meeting. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Chair stated in regards to the insurance appeal and payment requested there will be more information to be discussed and this matter will be taken under advisement.

Motion by Rastovski, seconded by Sukstorf to approve the County's Payroll for the October 18<sup>th</sup> pay period. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant reported on the following: a public hearing will need to be held to amend the County's General Assistance program regarding County Burial payments, it was determined to set said public hearing for November 5, 2013; updated the Board on the replacement of the water fountain on the 2<sup>nd</sup> floor of the courthouse; a preliminary review/inspection of the courthouse roof for possible repairs, showed that the South is okay but that there were a few other areas that needed repair; and he also reminded the Board of the Heartland 2050 meeting to be held on Thursday.

Motion by Hanson, seconded by Martin to approve the minutes of the October 1<sup>st</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## Committee Reports:

Board Member Rastovski reported on the annual NIRMA meeting that he and a couple other Board Members attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:12 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS October 15, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Sukstorf to open the Bids for (1) New Utility Truck at 9:03 a.m. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

There was only one bid received and it was from Gene Steffy Chrysler, Fremont, NE for a 2014 Dodge 5500 Ram 4x4 for \$46,822.00, less trade-in of 2005 Chevy Kodiak 4500 of \$6,500 for a total of \$40,322.00.

Brian Styskal, Correctional Administrator visited with the Board about a request he has received from Sarpy County Sheriff's Dept. to purchase (3) used surplus cameras from Saunders County, these cameras are still in place but are not hooked up. The Board directed Mr. Styskal to give Mr. Williamson (from Sarpy County Sheriff's Dept.) the eBay lookup



# Saunders County Board Minutes



amount that he found and that Mr. Williamson is to provide a basis for the amount he is willing to pay for the cameras from Saunders County. Removal of said cameras will be at the expense of Sarpy County.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:08 a.m., for litigation matters (84-1410), with the Correctional Administrator. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Karloff to adjourn from Closed Session at 9:16 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Board reviewed the Tort Claim that was filed by Tiara Saunsoci, no action was taken.

Motion by Sukstorf, seconded by Rastovski to award the bid for (1) new utility truck to Gene Steffy Chrysler, Fremont, NE for the amount of \$46,822.00 for a 2014 Dodge 5500 Ram 4x4 (no trade-in to be submitted). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The Board discussed an outstanding Kidwell claim with Brian Berend (Kidwell IT Service Tech) for a server installed in the County Attorney's office. On November 27, 2012 the County Attorney made a requested to the Board to have his office taken off the County's network server and put on a stand along server, he presented a proposal that he obtained from Kidwell at a cost of \$11,895.00. Said request was approved. The claim in question is one that was accepted by Mr. Tingelhoff on January 17, 2013 for \$17,095.00. Nothing was brought back to the Board regarding the change. Mr. Berend was asked if there was change and who made the change; his response was that the change was made by Mr. Tingelhoff. The Board discussed with Mr. Berend their concern that once the Board approves a proposal and if changes need to be made that information needs to be brought back to the Board for approval prior to anything being done. Mr. Berend stated that Kidwell now has measures in place so that this doesn't happen again. The Board stated that the claim needs to be paid and that they will address the issue with Mr. Tingelhoff and where the claim will be paid from.

Motion by Sukstorf, seconded by Rastovski that claim for \$6,030.00 from Kidwell be paid. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to authorize the Chair to sign the Saunders Medical Center Long Term Care Hospital and Critical Access Hospital Licensure Renewal Applications. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to approve the application for a Conditional Permit # 7662 by Martin Barry to split off a minimum of 3 acres located in Section 31-14-7 (Stocking Precinct). Zoning District is Agricultural (A-1). All as recommended by the Planning Commission. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the application for a Replat SD#85 by Curtis Beeson of lot T-26 located at Woodcliff in Section 1&2-16-8 (Leshara Precinct). Zoning District is Lakeside Residential (L-R)(F-1), with the recommendation that a statement be on the deed to include, "Easements be provided to the Homeowners Association and/or SID 8 for any current or future utilities that may be located on this piece of ground". All as recommended by the Planning Commission. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve application for a Replat SD#86 by John Devish of lots 34 & 35 located at Estates Provence in Section 8-16-8 (Union Precinct). Zoning District is Residential Estates (RE). All as recommended by the Planning Commission. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Planning and Zoning Adm. reported on the following Annual Review(s): Environmental Land Management-application of paunch material generated by Hormel Foods onto the ground owned by Todd Fick (22 & 33-13-8) and that the Planning Commission voted to approve this annual review.

Motion by Hanson, seconded by Lutton to convene as an Equalization Board at 9:43 a.m. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.





# Saunders County Board Minutes



**October 15, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:44 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Karloff to levy the necessary taxes for all functions of the County and all necessary taxes to fund the requests for the subdivisions within Saunders County levying authority, as certified under Section 77-1601.02 that are authorized as provided in Sections 77-3342 to 77-3444, in Saunders County for the Taxing Year 2013 (see attached). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve Tax Corrections #5103 and #5104 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the minutes of the October 8<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:47 a.m.

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Board Administrative Assistant discussed the following items with the Board: the County's zoning regulations are required to have in place an Energy Policy by January 2015; discussed the Heartland 2050 (8) County Growth meeting that he and a couple of the Board members attended last Thursday, every table seemed to have different ideas about future growth; and brought to the Board's attention a on going leak problem at the Judicial Center, the problem seems to be a design problem so he will be contacting the Architects to discuss the problem and if they would have suggestions to address the problem.

Motion by Rastovski, seconded by Hanson to approve the minutes of the October 8<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:08 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS October 22, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Hanson and Karloff present. Sukstorf and Lutton were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



# Saunders County Board Minutes



their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Discussion was held with Herb Barnes, Veteran Service Officer regarding his request to purchase desk top scanner. The Board would like to discuss this matter with Kidwell (the County contracted IT service provider) – this item will be place on the November 5<sup>th</sup> meeting agenda.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; yesterday was the pre-construction meeting for the Wahoo By-Pass, there are 200 working days in the contract, work will start on November 4, 2013. The Public Works Director provided other details regarding the Wahoo By-Pass road project, one of the things that they don't want to happen is to County Road L and County Road 17 closed at the same time, they have 42 calendar days for County Road 17 intersection; and the Ashland Northwest project is completed except for the striping and seeding.

Motion by Martin, seconded by Breunig to direct the Public Works Director to proceed with repairs to the Courthouse roof. Voting yes were Breunig, Rastovski, Martin, Hanson and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to approve the County's payroll for the November 1<sup>st</sup> pay period; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Martin, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the Vendor Claims against the County for the month of October; the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Martin, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Board Administrative Assistant reported on the following: he has contacted the architects regarding the issue with the humidity affecting a few jail pod walls and will be working with the to address this issue and have scheduled a meeting today; Internet usage policy was discussed.

Motion by Breunig, seconded by Rastovski to approve the minutes of the October 15<sup>th</sup> Board meeting. Voting yes were Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Hanson, seconded by Martin to accept the Fee and Activity Reports from the various County Officials for the month of September. Voting yes were Karloff, Breunig, Rastovski, Martin and Hanson. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the SENDD and Northeast Juvenile meetings that he attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:54 a.m.

ATTEST: \_\_\_\_\_  
Saunders County Clerk

\_\_\_\_\_  
Chairperson Board of Supervisors



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

November 5, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Hanson, seconded by Rastovski to convene in Closed Session at 9:01 a.m., for litigation and personnel matters (84-1410), with the County Attorney, Board Administrative Assistant and Public Works Director present. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Lutton to adjourn from Closed Session at 9:46 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations and reported on where they were at on contracting with someone to make repairs to the Courthouse roof.

Ken Archer, CEO for Saunders Medical Center presented the monthly activity report and financials for the month of September; discussed the Medical Center the possibility of refinancing the bonds that have not been refinance or possible calling them and paying them with reserves that the County is holding over the (3) year reserves that Board required; and updated the Board what SMC is doing with regards to health insurance for them employees.

Erik Alm – Updated the Board on the Veterans Memorial for Saunders County that he presented to them several months ago, he provided them with a list of the members of the committee; what the committee has suggested for giving levels for businesses; the suggested giving levels list is still being worked on for the general public; and a drawing of what the Memorial would look like (some details are still being work out).

Motion by Sukstorf, seconded by Breunig to open the Public Hearing at 10:30 a.m., for consideration of amending of the County's General Assistance and Medical Assistance Program pertaining to County Burials. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Breunig to close the Public Hearing at 11:00 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

After a lengthy discussion pertaining to County Burials and allowable rate charges for different services, the Board determined to continue the discussion on this matter to next week, as wells as any action to be taken.

Motion by Hanson, seconded by Breunig to convene as an Equalization Board at 11:02 a.m. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

November 5, 2013

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.



# Saunders County Board Minutes



Chairperson Martin called the meeting to order at 11:03 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Rastovski to correct the levy for Mariposa Township for taxing year 2013 as follows: General .05893181 and Sinking .00349952, with the total levy being .06243133. Said corrections are made because the budget filed on September 20, 2013, was submitted without a breakout tax request for a Sinking Fund. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Hanson, seconded by Sukstorf to approve Tax Correction #5105 (see attached). Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Hanson to approve the application for Exemption from Motor Vehicle Taxes by Calvin Crest Camp, Conference and Retreat Center, Fremont (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to approve the minutes of the October 15<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 11:05 a.m.

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The Board reviewed the County Treasurer "Report of Distress Warrants" issued to the County Sheriff for collection and hereby acknowledges receipt of said report date November 1, 2013.

Motion by Breunig, seconded by Martin to approve the County's Payroll for the November 15<sup>th</sup> pay period, the County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to approve the minutes of the October 22<sup>nd</sup> Board meeting. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the withdrawals, substitutions and additions of Pledged Securities (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

The Board Administrative Assistant reported to the Board that the new water fountain for the second floor of the courthouse will be delivered and install next week and briefly discussed IT service.

## Committee Reports:

Board Member Hanson reported on the Saunders Medical Center meeting that he attended.

Board Member Karloff reported on the Region V Services and Systems meetings that she attended.

Open Discussion from the Public: NONE

Motion by Sukstorf, seconded by Hanson to convene in Closed Session at 11:35 a.m., for legal opinion (84-1410), with the County Clerk, Board Administrative Assistant and County Attorney present. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to adjourn from Closed Session at 11:45 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.





# Saunders County Board Minutes



Chairperson Karloff declared the meeting adjourned at 11:46 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS November 12, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

County Government Day: Approximately 95 students attended the 2013 County Government Day; this year the format was changed to where all the students started at the Courthouse and attended a Board of Supervisors meeting. The Chair made a brief statement to all in attendance, followed by the introductions of all County Officials, with each of them giving a brief overview of their positions. At approximately 10:10 the students then proceeded to their respective offices.

Motion by Lutton, seconded by Hanson to open the Public Hearing at 9:45 a.m. for the County's One and Six Year Road Plan for 2014. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of October, the average daily population was 130, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 498; Corrections participated in 139 transports. Miscellaneous items reported on: On Oct. 24<sup>th</sup>, Dan Evans from the Crime Commission preformed a Jail Standards inspection, he found the Saunders County Jail in full compliance. We are still awaiting the Fire Marshall's inspection; on Oct. 31<sup>st</sup> an inmate in the segregation unit flooded his cell and water did get into the ceiling of the visitation area on the mail floor; reported on the FCC's recently instituted "safe harbor" rate caps for the inmate telephone calls, these rate caps are being appealed; and they are still have issues with Kidwell getting computers back to them.

Motion by Rastovski, seconded by Martin to approve the minutes of the November 5<sup>th</sup> Board meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Hanson, seconded by Breunig to approve the withdrawals, substitutions and additions of Pledged Securities (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Lutton to set the following Legal Holidays to be observed by Saunders County for 2014 and into 2015: January 20 (Martin Luther King Day); February 17 (Presidents Day); May 26 (Memorial Day); July 4 (Independence Day); September 1 (Labor Day); October 13 (Columbus Day); November 11 (Veterans Day); November 27 (Thanksgiving Day); November 28 (Thanksgiving Holiday); December 24 (Christmas Eve); December 25 (Christmas Holiday); and January 1, 2015 (New Years Holiday). Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

Motion by Breunig, seconded by Sukstorf to convene in Closed Session at 10:52 a.m., for litigation matters (84-1410) with Correctional Administrator present. Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Martin to adjourn from Closed Session at 11:07 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE



# Saunders County Board Minutes



The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:13 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS November 19, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; reviewed and discussed the County's One & Six Year Road Plan; discussed speed limits on county roads that come into cities and villages; a Board Member asked about the Zipper (a piece of equipment that removes old road surfacing and assists in the re-surfacing) and how it is working and how often it is used; and was also asked about the County's corn crop on the ground around the Saunders Medical Center.

The Board Administrative Assistant and the Business Development Specialist from Kidwell discussed the replacement process of old PCs and also keeping the County's PCs updated.

The Board was updated on the humidity issues due to exhaust venting problems at the Law Enforcement and Judicial Center.

Motion by Breunig, seconded by Martin to convene in Closed Session at 9:38 a.m. for legal advice (84-1410), with the County Attorney, the Board's Administrative Assistant and Maintenance Tech. Mike Holley present. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to adjourn from Closed Session at 10:05 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Hanson to authorize the Chair to sign the Amendment to Subdivision Development Agreement "Wolf Lakes Estates First Addition". Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 10:11 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS November 19, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of



# Saunders County Board Minutes



their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 10:12 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Sukstorf, seconded by Rastovski to approve Tax Correction #5106 (see attached). Voting yes were Hanson, Lutton, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.

Motion by Hanson, seconded by Lutton to approve the minutes of the November 5<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 10:13 a.m.

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Motion by Breunig, seconded by Hanson to approve a Cash Advance in the amount of \$2,500.00 to Baxter Auto Body Repair, 845 North 177<sup>th</sup> Circle, Omaha, NE 68118. Said amount is the County's deductible amount on repairs made to the County's transport van (Corrections) – the remaining amount has been paid by NIRMA (the County's Liability Insurance Company). The County Treasurer is hereby authorized to issue a check for said amount. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Martin to approve the County's Payroll for the November 27<sup>th</sup> pay period. The County Treasurer is here by authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board briefly discussed the "Setting of Salaries for Elected Officials for the 2015-2018 Term as per Nebr. State Statute 23-1114".

Motion by Breunig, seconded by Sukstorf to approve the Vendor Claims against the County for the month of November. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

The Board Administrative Assistant updated the Board on the needed repairs to the Courthouse roof, it is too late in the season to do the needed repairs, but temporary repairs can be made. He also stated that materials will be purchased and stored in preparation for when the permanent repairs can be made.

Motion by Rastovski, seconded by Hanson to approve the minutes of the November 12<sup>th</sup> Board meeting. Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 10:55 a.m.

## **BOARD OF SUPEVISORS PROCEEDINGS November 26, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Public Works Director reported on the activities of the Road Crews (Bridge, Culvert and Grading) and the locations; updated the Board on the Highway 77 By-pass road project and also the All Metals road project.

Motion by Hanson, seconded by Rastovski to closed the Public Hearing at 9:08 a.m., regarding County's One and Six Year Road Plan for 2014 and hereby adopt **Resolution #30-2013** adopting said plan as submitted by the Public Works Director. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board was updated on the humidity issues due to exhaust venting problems at the Law Enforcement and Judicial Center and the recommendation to fix it.

Lutton was excused at 9:15 a.m.

Motion by Breunig, seconded by Rastovski to convene as an Equalization Board at 9:23 a.m. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Karloff and Breunig. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS November 26, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Karloff, Breunig, Rastovski and Martin were present. Lutton was excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:24 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Breunig to approve Tax Corrections # #5107 thru #5110 (see attached). Voting yes were Martin, Sukstorf, Hanson, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the November 19<sup>th</sup> Board meeting. Voting yes were Sukstorf, Hanson, Karloff, Breunig, Rastovski and Martin. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:25 a.m.

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The Board Administrative Assistant updated the Board on where the IT Techs are at on installing PCs and is still working on getting a detailed inventory of all the PCs.

Motion by Sukstorf, seconded by Hanson to approve the minutes of the November 19<sup>th</sup> Board meeting. Voting yes were Hanson, Karloff, Breunig, Rastovski, Martin and Sukstorf. Voting no were none. Motion carried.





# Saunders County Board Minutes



Motion by Breunig, seconded by Martin to accept the Fee and Activity Reports from the various County Officials for the month of October 2013. Voting yes were Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Sukstorf to approve the withdrawal of pledged securities (see attached). Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson and Karloff. Voting no were none. Motion carried.

## Committee Reports:

Board Member Hanson reported on the following meetings that he attended: Southeast Nebraska Development District, Northeast Juvenile District and Saunders Medical Center.

Board Member Sukstorf reported on the Three Rivers Health Department that he attended.

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 9:56 a.m.



# Saunders County Board Minutes



## BOARD OF SUPERVISORS PROCEEDINGS

December 10, 2013

Pursuant to adjournment, the Board met with Breunig, Rastovski, Hanson, Lutton and Karloff present. Martin and Sukstorf were excused.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Hanson to appointment to the following individuals to the Saunders County Extension Board for a Three (3) Year Term: Lonnie Buller, Ashland and Patrick L. Gaughen, Cedar Bluffs. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to convene in Closed Session at 9:06 a.m., for litigation matters (84-1410). Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to adjourn from Closed Session at 9:53 a.m., with no action taken and to reconvene in Regular meeting. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to authorize the Chair to sign the Interlocal Agreement with Butler County and Saunders County, that Butler County agrees to contract with Saunders County for snow and ice removal from December 15, 2013 to December 15, 2014 on the following described Hard Surface Road: **(1)** The E $\frac{3}{4}$  mile between Section 35, Township 16 North, Range 4 East, and Section 2, Township 15 North, Range 4 East and **(2)** The mile between Section 36, Township 16 North, Range 4 East and Section 1, Township 15 North, Range 4 East. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried.

Motion by Lutton, seconded by Breunig to authorize the Chair to sign the Certification of County Highway Superintendent for determining Incentive Payment from the Nebraska Department of Roads for the period of January 1, 2013 to December 31, 2013. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were none. Motion carried.

The CEO for Saunders Medical Center presented the Financial for the month of October and report of activities; they have complete the health insurance renewal process for the Medical Center employees, they were able to reduce the deductible as well as the premium costs; there will be an Open House at the Ashland Clinic on Thursday; the Medical Center Foundation is preparing for their annual Fund Raiser in January. Marc Munford from Ameritas then visited with the Board regarding savings that could be had by using some of the bonds monies being held and retiring a portion of the bonds, then by refinancing the bonds that had not been refinanced.

Correctional Adm. presented the monthly activity/fee reports for the Correctional Facility for the month of October, the average daily population was 123, provided jail lobby stats of total contacts (visitors/walk-in traffic) of 433; Corrections participated in 104 transports. Miscellaneous items reported on: the A-unit bathroom project is scheduled to being December 30<sup>th</sup> and be finished January 7, 2014; they have received (2) computers this month but are still down (2).

Motion by Breunig, seconded by Lutton to convene as an Equalization Board at 10:30 a.m. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

## BOARD OF EQUALIZATION PROCEEDINGS

December 10, 2013

Pursuant to adjournment Sine Die, the Board met with Lutton, Karloff, Breunig, Rastovski and Hanson were present. Martin and Sukstorf were excused.



# Saunders County Board Minutes



Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Vice Chairperson Hanson called the meeting to order at 10:31 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Karloff, seconded by Rastovski to approve Tax Corrections #5111 to #5112 (see attached). Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the November 26<sup>th</sup> Board meeting. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Vice Chairperson Hanson declared the meeting adjourned Sine Die at 10:32 a.m.

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Motion by Lutton, seconded by Hanson to approve application for a Conditional Permit # 7706 by Jerry Newsham to split off approximately 8 acres located in Section 32-13-8 (Green Precinct). Zoning District is Agricultural (A-1). All as recommended by the Planning Commission. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried.

The following Annual Reviews were discussed and the action taken by the Planning Commission:

1. Brian Reid-facility to store and sell liquid & dry fertilizer chemicals, seed and custom applications (4-13-9) - **APPROVED**
2. LPSNRD-continue installation of 4 6 x 4 tall box culverts at Co Rd A, Construct 1,000 ft earth levee with erodible section, construct 35 ft embankment adjacent to BNSF Railway, install 24" diameter pipe & channel excavation (30 & 31-13-10) – **TABLED**
3. Kaspar Tree Farm- tree farm & nursery (34-16-8) – **APPROVED**

Public Defender – visited with the Board with regards to computer issues in his office and made a request for (2) replacement computers and battery backup for server. He was directed to work with the Board's Administrative Assistant to get the equipment that is needed.

Motion by Rastovski, seconded by Hanson to authorize the Chairperson to sign the "Letter of Support Saunders County CASA Program" for the 2014-2014 Nebraska Crime Commission Juvenile Justice Grant Funding. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were none. Motion carried.

The Board took a short break at 10:43 and reconvened at 10:55 a.m.

Motion by Rastovski, seconded by Lutton to authorize the County Treasurer to make a journal entry transfer of \$190,000.00 from the Inheritance Fund to the Jail Bond Fund to cover the short fall of monies for the December bond payment. Said monies are to be repaid to the Inheritance Fund at a future date. Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the County's Payroll for the December 13<sup>th</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Hanson to adopt **Resolution #31-2013** designating the official newspaper(s) for publications for all County Officials for 2014. Voting yes were Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

The Board Administrative Assistant visited with the Board on the need to make sure that the County's Zoning Regulation are kept current and updated. One issue that could be of concern is the potential of a land fill be placed in



# Saunders County Board Minutes



the County. The Board then reviewed the Resolution pertaining to the amending of the County's General Assistance and Medical Assistance Program pertaining to County Burials.

Motion by Lutton, seconded by Rastovski to adopt **Resolution #32-2013** Amending of the County's General Assistance and Medical Assistance Program pertaining to County Burials. Voting yes were Lutton, Karloff, Breunig, Rastovski and Hanson. Voting no were none. Motion carried.

Motion by Rastovski, seconded by Breunig to approve the minutes of the November 26<sup>th</sup> Board meeting. Voting yes were Karloff, Breunig, Rastovski, Hanson and Lutton. Voting no were none. Motion carried.

Motion by Breunig, seconded by Rastovski to approve the addition of Pledged Securities (see attached). Voting yes were Breunig, Rastovski, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

The Board discussed briefly the setting of Salaries for Elected Officials for the 2015-2018 Term as per Nebr. State Statute 23-1114. The Board then indicated that they will be taking action next Tuesday (December 17, 2013) and that the notice should be given to all elected officials giving them a time to be at the Board's December 17<sup>th</sup> meeting, if they would like to be in attendance for the action taken with regards to setting salaries for the next term of office.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:18 a.m.

## **BOARD OF SUPERVISORS PROCEEDINGS December 17, 2013**

Pursuant to adjournment, the Board met with Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Karloff called the meeting to order at 9:00 a.m. informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Rastovski, seconded by Hanson to authorize the Public Works Director to advertise for bids on the following projects:

- a. Project C007815045 - Construction of a concrete box culvert – Sections 14&23-T13N-R8E
  - b. Project C007804905P – Construction of a concrete box culvert – Section 8-T12N-R9E
  - c. Project C007805430 – Construction of a bridge between Sec. 25-T13N-R7E & Sec. 36-T13N-R7E
  - d. Project C007803705 – Construction of a concrete box culvert between Sec. 25-T14N-R7E & Sec. 30-T14N-R8E
- Said bids will be open at 9:00 a.m., January 7, 2014. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Public Works Director discussed the proposed paving project of the All Metals Road; updated the Board on the Sheriff's evidence building; and updated the Board on the Highway 77 By-pass project.

Motion by Lutton, seconded by Martin to authorize the Chair to sign the submittal of grant applications to the Nebraska Crime Commission for the 2014 State Juvenile Services Grant and 2014 Community Based Juvenile Services Aid Grant. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.





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Motion by Rastovski, seconded by Breunig to adopt **Resolution #33-2013** calling for payment on January 21, 2014 (the "Redemption Date") of the General Obligation Bonds, Series 2005, issued by the County of Saunders, in the State of Nebraska, date of original issue – December 15, 2005, in the principal amount of One Million Six Hundred Fifty-five Thousand Dollars (\$1,655,000), numbered as shown on the books of the Paying Agent and Registrar, in denomination of \$5,000 each, or integral multiples, becoming due and bearing interest as follows:

Principal Amount - \$1,655,000

Maturity Date – November 1, 2035

Interest Rate – 5.00%

CUSIP No. – 804491 AV0

Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Motion by Breunig, seconded by Hanson to convene as an Equalization Board at 9:44 a.m. Voting yes were Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

## **BOARD OF EQUALIZATION PROCEEDINGS December 17, 2013**

Pursuant to adjournment Sine Die, the Board met with Sukstorf, Hanson, Lutton, Karloff, Breunig, Rastovski and Martin were present.

Notice of the meeting was given in advance by published notice in a legal newspaper as shown by the proof of publication filed in the County Clerk's office. Notice of the meeting was emailed to all members of the Board and a copy of their acknowledgement of receipt of notice and agenda is attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairperson Martin called the meeting to order at 9:45 a.m. and informed the public of the location of the posting of the Open Meetings Act & Title VI Policy Statement are posted on the North wall (right hand side) as you enter the Board Room).

Motion by Breunig, seconded by Karloff to approve Tax Corrections #5113 thru #5122 (see attached). Voting yes were Hanson, Karloff, Breunig, Rastovski, Martin and Sukstorf. Lutton abstained. Voting no were none. Motion carried.

Motion by Hanson, seconded by Rastovski to approve the minutes of the December 10<sup>th</sup> Board meeting. Voting yes were Lutton, Karloff, Breunig, Rastovski, Sukstorf and Hanson. Martin abstained. Voting no were none. Motion carried.

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Martin declared the meeting adjourned Sine Die at 9:46 a.m.

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Motion by Hanson, seconded by Rastovski to ratify the signing of the 2013-2014 Interlocal Cooperation Agreement effective October 1, 2013 between Cuming County, Dodge County and Saunders County and the Cities of Fremont, Blair, Wahoo, Ashland and Yutan for Ill Corp Multi-County Drug Task Force. Voting yes were Lutton, Karloff, Breunig, Rastovski, Martin, Sukstorf and Hanson. Voting no were none. Motion carried.

The Board briefly discussed the matter of the Setting of Salaries for Elected Officials for the 2015-2018 Term as per Nebr. State Statute 23-1114 – they will take action on the salaries at their January 7, 2014 meeting.

Motion by Lutton, seconded by Breunig to authorize the purchase of (40) new computers. Said purchase is done through the Nebraska State Bid (State of Nebraska (WSCA/NASPO) Contract 1255540C. Said computers are for the replacement of computers that are of an age that software will no longer be maintained by software companies being in March of 2014. Putting these computers in place will be done by collaboration effort of Board Member Ed Rastovski, Board Assistant Administrator Louis Austin and Deputy County Attorney Jon Frazer. Voting Karloff, Breunig, Rastovski, Martin, Sukstorf, Hanson and Lutton. Voting no were none. Motion carried.

The Board Administrative Assistant updated the Board on the repairs to the Jail ventilation system.



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Motion by Breunig, seconded by Sukstorf to approve the County's Payroll for the December 27<sup>th</sup> pay period. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Breunig, Rastovski, Martin, Sukstorf, Hanson, Lutton and Karloff. Voting no were none. Motion carried.

Motion by Sukstorf, seconded by Martin to approve the Vendor Claims against the County for the month of December 2013. The County Treasurer is hereby authorized to issue a check to the Saunders County Imprest Account for the full amount for all funds. Voting yes were Rastovski, Martin, Sukstorf, Hanson, Lutton, Karloff and Breunig. Voting no were none. Motion carried.

Motion by Lutton, seconded by Rastovski to approve the minutes of the December 10<sup>th</sup> Board meeting and to also approve the withdrawals and substitutions of pledged securities (see attached). Voting yes were Martin, Sukstorf, Hanson, Lutton, Karloff, Breunig and Rastovski. Voting no were none. Motion carried.

Committee Reports: NONE

Open Discussion from the Public: NONE

The proceedings of the foregoing meeting were recorded and are on file in the County Clerk's office. All items considered by the Board of Supervisors were included in the agenda published or posted prior to said meeting.

Chairperson Karloff declared the meeting adjourned at 11:09 a.m.